

**AGENDA**  
**SNYDER CITY COUNCIL SPECIAL MEETING**  
**AUGUST 21, 2023**  
**5:30 P.M.**

**The meeting will be held in the City Council Chambers located at 1925 24<sup>th</sup> Street Snyder, Texas.**

This Notice and Meeting Agenda and Agenda Packet are posted online at:

<https://ci.snyder.tx.us/Agendacenter>

The meeting can be viewed live at: [https://us02web.zoom.us/j/88106921919?](https://us02web.zoom.us/j/88106921919?pwd=TUw0MGZZbytHRmtob1NLeHVWRFdWdz09)

[pwd=TUw0MGZZbytHRmtob1NLeHVWRFdWdz09](https://us02web.zoom.us/j/88106921919?pwd=TUw0MGZZbytHRmtob1NLeHVWRFdWdz09)

Meeting ID: 881 0692 1919

Password: UcsL2L

The public dial in number to participate in the telephonic meeting is:

+1 346 248 7799

Meeting ID: 881 0692 1919

Password: 383959

I. INVOCATION:

II. RECOGNIZE VISITORS:

1. Mayor Stephanie Ducheneaux

III. VISITORS/CITZENS FORUM:

1. At This Time, Any Person With Business Before The Council May Speak To The Council. No Formal Action Can Be Taken On These Items At This Meeting. Each Speaker Will Be Limited To Five Minutes.

IV. PUBLIC HEARING: 2023-2024 BUDGET.

1. Open.
2. Discussion.
3. Close.

V. MINUTES:

1. Consider And Act On Approval Of The Minutes Of The Regular Council Meeting August 7, 2023. (Pages 1-5)

Documents:

[MIN230807.PDF](#)

VI. NEW BUSINESS:

1. Consider And Act On Approval On First Reading An Ordinance Regarding The 2023-2024 Budget As Captioned Below: (Pages 6-7)

**AN ORDINANCE MAKING APPROPRIATION FOR THE SUPPORT TO THE CITY GOVERNMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024.**

Documents:

[ORD BUDGET.PDF](#)

VII. INFORMATION:

1. Special Council Meeting August 28, 5:30 P.m.
2. Next Regular Council Meeting September 11, 5:30 P.m.

VIII. ADJOURNMENT:

1. Consider Motion To Adjourn.

**MINUTES OF THE REGULAR COUNCIL MEETING**

**CITY OF SNYDER**

**AUGUST 7, 2023**

A Regular Meeting of the City Council of the City of Snyder, Texas was called to order at 5:30 p.m. by Mayor Stephanie Ducheneaux and was held with the following members present:

Councilmember Sarah Jamison  
Councilmember Vernon Clay  
Councilmember Jerry Webb  
Councilmember Jeffrey Levens  
Councilmember Carson Matthies  
Attorney for the City, Bryan Guymon

Absent:

Councilmember Tom Strayhorn

**ITEM I. INVOCATION:**

The invocation was given by Councilmember Sarah Jamison.

**ITEM II. RECOGNIZE VISITORS:**

Mayor Stephanie Ducheneaux recognized the following visitors:

Barbara Leatherwood, Development Corporation of Snyder; Libby Wiggins, Development Corporation of Snyder; Bill Robertson, Development Corporation of Snyder; Kim Robertson, Development Corporation of Snyder; Eddie Medrano, Development Corporation of Snyder; Linda Molina, Snyder Chamber of Commerce; Josh Ortegon, Snyder Chamber of Commerce; Sandra Salinas, Snyder Chamber of Commerce; Peter Gonzalez, Oncor; Shaun Martin, Atmos.

**ITEM III. VISITORS/CITIZENS FORUM:**

No discussion.

**ITEM IV. PUBLIC HEARING ON INTENTION OF THE CITY OF SNYDER TO DESIGNATE THE PWF REINVESTMENT ZONE, ESTABLISH THE BOUNDARIES THEREOF AND PROVIDE FOR AN EFFECTIVE DATE, PURSUANT TO CHAPTER 312 OF THE TEXAS TAX CODE.**

1. Open. Time: 5:32 p.m.
2. Discussion: No comments were made by the public.
3. Close. Time: 5:33 p.m.

**ITEM V. MINUTES:**

1. Councilmember Jerry Webb made the motion to approve the minutes of the Special Council Meeting July 17, 2023.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

2. Councilmember Sarah Jamison made the motion to approve the minutes of the Special Council Meeting July 26, 2023.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

3. Councilmember Sarah Jamison made the motion to approve the minutes of the Special Council Meeting July 31, 2023.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

#### **ITEM VI. NEW BUSINESS:**

1. Councilmember Jerry Webb made the motion to approve the Letter of Support for ReMo's UAN facility to be located in Scurry County through a grant application to the Department of Energy.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: Councilmembers Vernon Clay, Jerry Webb, Jeffrey Levens, and Carson Matthies.  
Noes: Councilmember Sarah Jamison.

2. Councilmember Jeffrey Levens made the motion to approve Resolution R230807A approving the settlement agreement between Atmos Cities Steering Committee and Atmos Energy Corp. regarding the Company's 2023 Rate Review Mechanism Filings as captioned below:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2023 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC'S LEGAL COUNSEL.**

The motion was seconded by Councilmember Jerry Webb and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

3. Councilmember Jeffrey Levens made the motion to approve Resolution R230807B designating the PWF Reinvestment Zone, establishing the boundaries thereof and providing for an effective date, pursuant to Chapter 312 of the Texas Tax Code.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

4. Councilmember Sarah Jamison made the motion to table the discussion and possible action regarding City owned real properties located at 2413 College, 2415 College, 2419 College, and 2423 College.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

5. Councilmember Jerry Webb made the motion to approve the Second Amended and Restated Chapter 380 Economic Development Agreement between the City of Snyder and BEHR Logistics LLC.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: Councilmembers Sarah Jamison, Vernon Clay, Jerry Webb, and Jeffrey Levens.

Noes: None.

Abstained: Councilmember Carson Matthies.

6. Councilmember Sarah Jamison made the motion to approve the quarterly Snyder Chamber of Commerce report for quarter ending June 30, 2023.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

7. Councilmember Jerry Webb made the motion to approve the Development Corporation of Snyder's 2023-2024 Budget.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

8. Councilmember Sarah Jamison made the motion to approve the Development Corporation of Snyder's annual report.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

9. Councilmember Jerry Webb made the motion to propose the ad valorem tax rate of .4104.

The motion died for lack of second.

Councilmember Carson Matthies made the motion to propose the ad valorem tax rate of .3981.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: Councilmembers Sarah Jamison, Vernon Clay, Jeffrey Levens, and Carson Matthies.

Noes: Councilmember Jerry Webb.

10. Discussion regarding 2023-2024 Budget. – Council discussed pay schedules for the Police Department, amending the Personnel Policy, increasing the revenue in the Street Department, and creating a Project Fund. Council proposed the tax rate of .3981 which will generate \$11,751 less the budgeted amount from last year.

11. Councilmember Vernon Clay made the motion to approve the monthly financial report for May.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

12. Councilmember Sarah Jamison made the motion to approve the monthly financial report for June.

The motion was seconded by Councilmember Jeffrey Levens and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

13. Councilmember Jeffrey Levens made the motion to approve the quarterly investment report for quarter ending June 30, 2023.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

14. Zoning Administrator Zach Rollins updated the council on Chapter 6, Nuisances on Private Property.

**ITEM VII. EXECUTIVE SESSION: TIME: 7:06 P.M.**

Council may act in Open Session on the following item:

1. Convene into Executive Session in accordance with Texas Gov't Code §551.087 economic development negotiations. (Development Corporation of Snyder projects)

**ITEM VIII. RECONVENE IN OPEN SESSION: TIME: 7:34 P.M.**

1. Reconvene into Open Session to act, if necessary, regarding matters discussed in Executive Session.

2. Councilmember Jeffrey Levens made the motion to approve the Performance Agreement between the Development Corporation of Snyder and PWF.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

**ITEM IX. INFORMATION:**

1. Linda Molina, Snyder Chamber of Commerce gave the council an update on community activities.
2. Monthly personnel report.
3. Special Council Meeting August 21, 5:30 p.m.
4. Special Council Meeting August 28, 5:30 p.m.
5. Next Regular Council Meeting September 11, 5:30 p.m.

**ITEM X. ADJOURNMENT:**

1. Councilmember Jeffrey Levens made the motion to adjourn.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

The meeting was adjourned at 7:43 p.m.

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Mayor

ATTEST:

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City Secretary

Approved: August 21, 2023.

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE MAKING APPROPRIATION  
FOR THE SUPPORT TO THE CITY  
GOVERNMENT FOR THE FISCAL YEAR  
BEGINNING OCTOBER 1, 2023 AND  
ENDING SEPTEMBER 30, 2024.**

**WHEREAS**, The City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2023 and ending September 30, 2024, which has been approved.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1:** THAT the sum of \$9,979,745 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 9,979,745

**SECTION 2:** THAT the sum of \$607,260 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 535,000
TIF	72,260
	<u>\$ 607,260</u>

**SECTION 3:** THAT the sum of \$11,219,640 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,928,595
Sanitation	3,291,045
	<u>\$ 11,219,640</u>

**SECTION 4:** THAT the sum of \$574,290 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Central Garage Fund	\$ 574,290
Total Internal Service Fund	<u>\$ 574,290</u>
<b>TOTAL BUDGET (Memo Only)</b>	<b>\$ 22,380,935</b>



**PASSED AND APPROVED** by the City Council on first reading this 21<sup>st</sup> day of August, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 28<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary