

**AGENDA
SNYDER CITY COUNCIL SPECIAL MEETING**

A Special Meeting of the Snyder City Council will be held on Tuesday, May 11, 2021 at 5:30 p.m. in the City Council Chambers located at 1925 24th Street Snyder, Texas and via video conference. In accordance with the Order of the Office of the Governor issued March 16, 2020, the meeting will be available by video conference to advance the public health goal of limiting face-to-face meetings also called “social distancing” to slow the spread of the coronavirus (COVID-19).

This Notice and Meeting Agenda and Agenda Packet are posted online at <https://ci.snyder.tx.us/Agendacenter>

The video meeting is hosted through Zoom. The meeting can be viewed live at: <https://us02web.zoom.us/j/81116564565?pwd=dG1yZlZvQkhyQlBDTmTYkVJUHRPdz09>

Meeting ID: 811 1656 4565

Password: tXb1AR

The public dial in number to participate in the telephonic meeting is:

+1 346 248 7799

Meeting ID: 811 1656 4565

Password: 529261

If the Council should determine that a closed or executive meeting or session as authorized by the Open Meetings Act, Chapter 551, Govt. Code, Vernon’s Texas Codes Annotated, should be held, the Council may convene into a closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through 551.088 including:

Section 551.071 consultation with attorney, 551.072 deliberation regarding real property, 551.073 deliberation regarding prospective gift, 551.074 personnel matters, 551.075 conference with employees, 551.076 deliberation regarding security devices, 551.084 exclusion of witness from hearing, 551.086 certain public power competitive matters, 551.087 economic development negotiations, and 551.088 certain licensing or certifications test items.

WELCOME VISITORS

All visitors are encouraged and welcome to speak at City Council Meetings during the visitors forum for up to five minutes. At all other times, visitors must be recognized by the chair to speak.

Thank you,

Mayor Tony Wofford

I. INVOCATION:

II. RECOGNIZE VISITORS:

1. Mayor Tony Wofford

III. VISITORS/CITIZENS FORUM:

1. At This Time, Any Person With Business Before The Council May Speak To The Council. No Formal Action Can Be Taken On These Items At This Meeting. Each Speaker Will Be Limited To Five Minutes.

IV. MINUTES:

1. Consider And Act On Approval Of The Minutes Of The Regular Council Meeting May 3, 2021. (Pages 1-5)

Documents:

[MIN 210503.PDF](#)

V. NEW BUSINESS:

1. Consider And Act On Acceptance Of The Canvass Of The May 1, 2021 General Election. (Pages 6-7)

Documents:

[CANVASS .PDF](#)

2. Consider And Act On Certification Of Runoff Candidates To Elect Mayor. (Page 8)

Documents:

[CERTIFICATION RUNOFF CANDIDATES.PDF](#)

3. Consider And Act On Ordering The Runoff Election To Elect Mayor. (Page 9)

Documents:

[ORDER RUNOFF ELECTION.PDF](#)

4. Consider And Act On Appointing Nancy Doyle As The Election Judge And Tommy Doyle As The Alternate Judge For The June 19, 2021 Runoff Election. (Pages 10-12)

Documents:

[ELECTION JUDGES.PDF](#)

5. Consider And Act On Appointing Paula Juarez As A Deputy Early Voting Clerk For The June 19, 2021 Runoff Election. (Page 13)

Documents:

[EARLY VOTING CLERK.PDF](#)

VI. NON-ACTION ITEMS:

1. Signing Of Statement Of Officers And Certificates Of Election – Councilmembers At-

Large Sarah Jamison And Carson Matthies.

2. Oaths Of Office – Councilmembers At-Large Sarah Jamison And Carson Matthies.

VII. INFORMATION:

1. Runoff Election Schedule. Calendario De Elecciones De Segunda Vuelta. (Pages 14-15)

Documents:

[RUNOFF SCHEDULE.PDF](#)

2. Next Regular Council Meeting June 7, 5:30 P.m.

VIII. ADJOURNMENT:

1. Consider Motion To Adjourn.

MINUTES OF THE REGULAR COUNCIL MEETING

CITY OF SNYDER

MAY 3, 2021

A Regular Meeting of the City Council of the City of Snyder, Texas was called to order at 5:30 p.m. by Mayor Tony Wofford and was held with the following members present:

Councilmember Sarah Jamison
Councilmember Vernon Clay
Councilmember Mitch Hickman
Councilmember Steve Highfield
Councilmember Tom Strayhorn
Councilmember Terry Martin
Attorney for the City, Bryan Guymon

ITEM I. INVOCATION:

The invocation was given by Councilmember Steve Highfield.

ITEM II. RECOGNIZE VISITORS:

Mayor Tony Wofford recognized the following visitors:

Bill Crist, The Snyder News; Steve Rich, Snyder; Carson Matthies, Snyder; Tyler Folsie, Snyder; Sheila Hale, Scurry County United Way; Rachel Dupree; Family Counseling Services.

ITEM III. VISITORS/CITIZENS FORUM:

No discussion.

ITEM IV. BIDS:

1. Councilmember Terry Martin made the motion to approve the purchase of a John Deere 5100M Utility Tractor from Hurst Farm Supply through Buy Board for \$65,173.45 for Dept. 25.

The motion was seconded by Councilmember Vernon Clay and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

2. Councilmember Sarah Jamison made the motion to approve the purchase of a 2021 Broce Broom RCT-350 (Hydrostatic Road Broom) from Bee Equipment Sales through Buy Board for \$69,000 for Dept. 25.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

3. Councilmember Steve Highfield made the motion to approve the purchase of a Bush Hog 3815 Bat Wing Shredder from Hurst Farm Supply for \$21,500 for Dept. 25.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

4. Councilmember Tom Strayhorn made the motion to approve the purchase of a Bush Hog 1865E Rear Boom Flail from Hurst Farm Supply for \$30,900 for Dept. 25.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM V. MINUTES:

1. Councilmember Steve Highfield made the motion to approve the minutes of the Regular Council Meeting April 5, 2021.

The motion was seconded by Councilmember Terry Martin and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM VI. OLD BUSINESS:

1. Councilmember Sarah Jamison made the motion to adopt on second reading Ordinance No. 2093 regarding the request by Juanita Moran to rezone 111 East 37th Street from a C-2 Commercial Zone to a R-1 Single Family Residential Zone.

The motion was seconded by Councilmember Mitch Hickman and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

2. Councilmember Tom Strayhorn made the motion to adopt on second reading Ordinance No. 2094 regarding the request by Tyrrell Inc. to rezone Property ID #12479 of the Cody Heights Addition from a R-3 General Residential Zone to a M-2 Manufacturing Zone.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM VII. NEW BUSINESS:

1. Councilmember Terry Martin made the motion to waive the fees for use of the United Way Building for Family Counseling Services of Lubbock.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

2. Councilmember Steve Highfield made the motion to approve Resolution R210503 denying Oncor's increase in distribution rates as captioned below:

A RESOLUTION OF THE CITY OF SNYDER, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO

AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH OCSC; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

3. Councilmember Vernon Clay made the motion to approve on first reading Ordinance No. 2095 amending the Code of Ordinances by adding a new Chapter 3 Building Regulations Article 3.10 regarding Fence Regulations as captioned below:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF SNYDER BY ADDING A NEW CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.10, FENCE REGULATIONS; REQUIRING A CITY PERMIT FOR THE REPLACEMENT OR CONSTRUCTION OF ANY FENCE OVER SEVEN FEET IN HEIGHT; REGULATING FENCES; SETTING FORTH A PENALTY; PROVIDING FOR SEVERABILITY AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER.

The motion was seconded by Councilmember Terry Martin and passed with the following vote:

Ayes: Councilmembers Vernon Clay, Steve Highfield, Tom Strayhorn, and Terry Martin.

Noes: Councilmembers Sarah Jamison and Mitch Hickman.

4. Councilmember Terry Martin made the motion to reappoint Bill Crist and Jimmy Nix to the Planning and Zoning Commission Board.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

5. Councilmember Tom Strayhorn made the motion to reappoint John Stewart and Eddie Williams to the Zoning Board of Adjustment Board.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

6. Councilmember Sarah Jamison made the motion to reappoint Carl Smith and Mark Cochran to the CRMWD Board of Directors.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

7. Councilmember Terry Martin made the motion to approve the proposal by Gary Lee regarding the release of city liens on real property located at 809 23rd Street and 811 23rd Street.

The city will release the liens contingent upon Mr. Lee paying the back taxes and showing proof of recorded deed of ownership.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.
 Noes: None.

8. Councilmember Sarah Jamison made the motion to approve the annual report from the Snyder Police Department regarding racial profiling in 2020.

The motion was seconded by Councilmember Mitch Hickman and passed with the following vote:

Ayes: All members present voted yes.
 Noes: None.

9. Councilmember Sarah Jamison made the motion to approve the Tax Deeds for Trust Property in the City of Snyder from Texas Communities Group:

| Property Description | Legal Description | Winning Bidder |
|--|---|-------------------------------------|
| TAX DEED Parcel 11610; N of Peyton Avenue Between N Avenue V and N Avenue U, Snyder, Texas 79549 | Lot Thirteen (13), in Block Fourteen (14), of the Boothland Subdivision, to the City of Snyder, Scurry County, Texas | Esmeralda Urias \$1,200.00 |
| TAX DEED Parcel 11659; 711 N Avenue V, Snyder, Texas 79549 | Lot One (1) and Two (2), in Block Twenty-Three (23), of the Boothland West Addition to the City of Snyder, Scurry County, Texas | Christa and Daryl Posey \$750.00 |

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.
 Noes: None.

10. Councilmember Steve Highfield made the motion to approve the quarterly investment report for quarter ending March 31, 2021.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.
 Noes: None.

11. Councilmember Sarah Jamison made the motion to approve the monthly financial report for March.

The motion was seconded by Councilmember Mitch Hickman and passed with the following vote:

Ayes: All members present voted yes.
 Noes: None.

ITEM VIII. INFORMATION:

1. Monthly personnel report.

2. Budget schedule.
3. Special Council Meeting, Tuesday May 11, 5:30 p.m. to canvass votes for the General Election, Signing of Statement of Officers and Oaths of Office.
4. Next Regular Council Meeting June 7, 5:30 p.m.

ITEM IX. ADJOURNMENT:

1. Councilmember Steve Highfield made the motion to adjourn.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

The meeting was adjourned at 6:44 p.m.

Mayor

ATTEST:

City Secretary

Approved: May 11, 2021.

CANVASS OF GENERAL ELECTION

I, Tony Wofford, Mayor of Snyder, Texas, met with the City Council sitting as the canvassing board to canvass the General Election held May 1, 2021, at Snyder, Texas.

I certify that the figures on the tally sheets correspond with the figures on the returns.

Witness my hand this 11th day of May 2021.

Presiding Officer of Canvassing Authority

CITY OF SNYDER, TEXAS

TABULATION SHEET FOR THE OFFICIAL CANVASS OF VOTES FOR THE MAYOR AND TWO AT-LARGE COUNCILMEMBERS IN THE CITY OF SNYDER, SCURRY COUNTY, STATE OF TEXAS ON MAY 1, 2021.

| CANDIDATES | ABSENTEE VOTES | EARLY VOTING VOTES | ELECTION DAY VOTES | TOTAL |
|------------------------------------|----------------|--------------------|--------------------|--------------|
| MAYOR | | | | |
| Steven C. Rich | 1 | 132 | 76 | 209 |
| Stephanie Ducheneaux | 0 | 105 | 83 | 188 |
| Ron Shaw | 0 | 12 | 20 | 32 |
| | | | | |
| COUNCILMEMBERS AT-LARGE (2) | | | | |
| | | | | |
| Sarah Ann Jamison | 0 | 188 | 129 | 317 |
| Carson Matthies | 1 | 173 | 125 | 299 |
| Morgan West | 0 | 66 | 58 | 124 |
| | | | | |
| TOTAL VOTES CAST: | | | | 1,169 |

THIS TABULATION WAS MADE AT COLLEGE ON THE SQUARE, 1806 26TH STREET, SNYDER, TEXAS ON THE 1ST DAY OF MAY, 2021, FROM THE ELECTION RETURN SHEETS SUBMITTED BY THE PRESIDING JUDGE OF THE ELECTION AND OF THE EARLY VOTING BALLOT BOARD FOR EARLY VOTES, AND IN HER PRESENCE.

Mayor, City of Snyder

To: City Secretary

I hereby certify that the office title(s) and names of candidates to be placed on the ballot for the Runoff Election to be held on June 19, 2021:

Steven C. Rich, Mayor

Stephanie Ducheneaux, Mayor

Mayor

Date

**ORDER OF RUNOFF ELECTION
(ORDEN DE ELECCION DE SEGUNDA VUELTA)**

To the Registered Voters of the City of Snyder, Texas:
(A los votantes registrados del Ciudad de Snyder, Texas:)

Notice is hereby given that the polling place listed below will be open from 7:00 a.m. to 7:00 p.m., on June 19, 2021, for voting in a Runoff Election to elect Mayor.
(Por la presente se notifica que el lugar de votación que se enumera a continuación estará abierto de 7:00 a.m. a 7:00 p.m., el 19 de junio de 2021, para votar en una elección de desempate para elegir alcalde.)

**LOCATION OF ELECTION DAY POLLING PLACE
(UBICACIÓN DEL LUGAR DE VOTACIÓN EL DÍA DE LAS ELECCIONES)**

College on the Square
1806 26th Street
Snyder, Texas

Early voting by personal appearance will be begin June 7, 2021 and end on June 15, 2021 between the hours of 8:00 a.m. and 5:00 p.m. Extended early voting will take place on June 14, 2021 and June 15, 2021 from 7:00 a.m. to 7:00 p.m. All early voting will be held at:
(La votación anticipada en persona comenzará el 7 de junio de 2021 y finalizará el 15 de junio de 2021 entre las 8:00 a.m. y las 5:00 p.m. La votación anticipada ampliada se llevará a cabo el 14 de junio de 2021 y el 15 de junio de 2021 de 7:00 a.m. a 7:00 p.m. Toda la votación anticipada se llevará a cabo en:)

College on the Square
1806 26th Street
Snyder, Texas

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votaran en aismcoa por correo deberan enviarse a:)

Shai Green
P.O. Box 1341
Snyder, Texas 79550

Applications for ballot by mail must be received no later than the close of business on June 8, 2021.
(Las solicitudes para la boleta electoral por correo deben recibirse a más tardar al cierre de operaciones el 8 de junio de 2021.)

Issued this the 11th day of May 2021.
Emitida este día 11 de mayo de 2021.

Signature of Mayor on behalf of the entire City Council.
Firma del Alcalde De Parte Del Concilio de la Ciudad.

WRIT OF ELECTION FOR THE RUNOFF ELECTION

TO THE PRESIDING JUDGE OF THE CITY OF SNYDER

You are hereby notified to hold an election at the following polling place:

College on the Square 1806 26th Street Snyder, Texas

between the hours of 7:00 a.m. and 7:00 p.m. June 19, 2021 Runoff Election Day for the purpose of electing Mayor.

Number of clerks appointed in this election: 1 alternate judge, 1 clerk.

Signature of Authority

Title of Authority

NOTIFICATION OF APPOINTMENT AS JUDGE

TO: Nancy Doyle

Notice is hereby given that you have been appointed presiding judge/alternate judge for the City of Snyder Runoff Election.

X Your appointment for Election Day will be on June 19, 2021 between the hours of 7:00 a.m. and 7:00 p.m.

The presiding judge/alternate judge appointed by the governing body of the political subdivision to serve in the City of Snyder is:

Tommy Doyle
1849 Tuscola Avenue
Snyder, Texas 79549

Signature of Authority

Title of Authority

The precinct election officers of your precinct will also serve as the early voting ballot board, and you will serve as the board's presiding judge.

NOTIFICATION OF APPOINTMENT AS JUDGE

TO: Tommy Doyle

Notice is hereby given that you have been appointed presiding judge/alternate judge for the City of Snyder Runoff Election.

X Your appointment for Election Day will be on June 19, 2021 between the hours of 7:00 a.m. and 7:00 p.m.

The presiding judge/alternate judge appointed by the governing body of the political subdivision to serve in the City of Snyder is:

Nancy Doyle
1849 Tuscola Avenue
Snyder, Texas 79549

Signature of Authority

Title of Authority

The precinct election officers of your precinct will also serve as the early voting ballot board, and you will serve as the board's presiding judge if the regularly appointed presiding judge is unable to serve.

DESIGNATION OF DEPUTY EARLY VOTING CLERKS

I, Shai Green, the early voting clerk for the June 19, 2021 Runoff Election conducted by the City of Snyder, do hereby designate the following person(s) as deputy early voting clerk(s) for the above-named Election. The named person(s) is hereby authorized to perform any duties which are assigned to me in the performance of conducting early voting.

Names of Deputy Early Voting Clerk(s)

Paula Juarez

Signature of Early Voting Clerk or
Appointing Authority

JUNE 19, 2021 RUNOFF ELECTION

| | |
|--|--|
| Last Day to Register to Vote | May 20, 2021 |
| First Day of Early Voting by personal appearance | June 7, 2021 |
| Last Day to Apply for Ballot by Mail | June 4, 2021 (Delivery in Person) June 8, 2021 (Delivery by Mail) |
| Last Day of Early Voting by personal appearance | June 15, 2021 |
| Election Day | June 19, 2021 |
| Canvass Election | June 22, 2021 (Council Meeting) |
| Oath of Office Issue Certificates of Election | June 22, 2021 |

ELECCIÓN DE SEGUNDA VUELTA DEL 19 DE JUNIO DE 2021

| | |
|--|--|
| Último día para registrarse para votar | 20 de mayo de 2021 |
| Primer día de votación anticipada por comparecencia personal | 7 de junio de 2021 |
| Último día para solicitar boleta por correo | 4 de junio de 2021 (entrega en persona) 8 de junio de 2021 (entrega por correo) |
| Último día de votación anticipada por comparecencia personal | 15 de junio de 2021 |
| Día de elección. | 19 de junio de 2021 |
| Escrutinio de la Elección | 22 de junio de 2021 (Asamblea del Consejo) |
| Juramento al cargo Expedición de Certificado de Elección | 22 de junio de 2021 |