

AGENDA
SNYDER CITY COUNCIL SPECIAL MEETING
MARCH 20, 2023
CITY COUNCIL CHAMBERS
1925 24th STREET
SNYDER, TEXAS
5:30 P.M.

The meeting will be held in the City Council Chambers located at 1925 24th Street Snyder, Texas.

This Notice and Meeting Agenda and Agenda Packet are posted online at:
<https://ci.snyder.tx.us/Agendacenter>

The meeting can be viewed live at: <https://us02web.zoom.us/j/89813669710?pwd=RE9XTUNVSjVSbU1kRTUxT1FFV2RTQT09>

Meeting ID: 898 1366 9710

Password: DsSN23

The public dial in number to participate in the telephonic meeting is:

+1 346 248 7799

Meeting ID: 898 1366 9710

Password: 941501

If the Council should determine that a closed or executive meeting or session as authorized by the Open Meetings Act, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, should be held, the Council may convene into a closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through 551.088 including:

Section 551.071 consultation with attorney, 551.072 deliberation regarding real property, 551.073 deliberation regarding prospective gift, 551.074 personnel matters, 551.075 conference with employees, 551.076 deliberation regarding security devices, 551.084 exclusion of witness from hearing, 551.086 certain public power competitive matters, 551.087 economic development negotiations, and 551.088 certain licensing or certifications test items.

WELCOME VISITORS

All visitors are encouraged and welcome to speak at City Council Meetings during the visitors forum for up to five minutes.

Thank you,

I. INVOCATION:

II. RECOGNIZE VISITORS:

1. Mayor Stephanie Ducheneaux

III. VISITORS/CITIZENS FORUM:

1. At This Time, Any Person With Business Before The Council May Speak To The Council. No Formal Action Can Be Taken On These Items At This Meeting. Each Speaker Will Be Limited To Five Minutes.

IV. MINUTES:

1. Consider And Act On Approval Of The Minutes Of The Special Council Meeting March 6, 2023. (Pages 1-5)

Documents:

[MIN230306.PDF](#)

V. NEW BUSINESS:

1. Consider And Act On Approval Of Resolution R230320 Authorizing The Filing Of A Grant Application With The Texas Division Of Emergency Management For The Hazard Mitigation Program As Captioned Below: (Page 6)

A RESOLUTION OF THE CITY OF SNYDER, CITY COUNCIL AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT FOR THE HAZARD MITIGATION GRANT PROGRAM (HMGP); AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT ON BEHALF OF THE CITY OF SNYDER IN ALL MATTERS RELATED TO THE APPLICATION; AND AGREEING TO COMPLY WITH THE TERMS AND CONDITIONS OF THE GRANT IF AWARDED.

Documents:

[R230320.PDF](#)

2. Consider And Act On The Brick Stone Retaining Wall At City Hall.

VI. EXECUTIVE SESSION:

1. Council May Act In Open Session On The Following Item:
2. Convene Into Executive Session In Accordance With Texas Gov't Code §551.074 Personnel Matters. (Meet With Representative From Strategic Government Resources, Inc. ("SGR") Regarding Recruitment Of New City Manager And Appointment Of An Interim City Manager.)

VII. RECONVENE IN OPEN SESSION:

1. Reconvene Into Open Session To Act, If Necessary, Regarding Matters Discussed In Executive Session.

VIII. INFORMATION:

1. Next Special Council Meeting March 27, 2023. 5:30 P.m.
2. Next Regular Council Meeting April 3, 2023. 5:30 P.m.

IX. ADJOURNMENT:

1. Consider Motion To Adjourn.

MINUTES OF THE REGULAR COUNCIL MEETING

CITY OF SNYDER

MARCH 6, 2023

A Regular Meeting of the City Council of the City of Snyder, Texas was called to order at 5:30 p.m. by Mayor Stephanie Ducheneaux and was held with the following members present:

Councilmember Sarah Jamison
Councilmember Vernon Clay
Councilmember Jerry Webb
Councilmember Tom Strayhorn
Councilmember Carson Matthies
Attorney for the City, Bryan Guymon

Absent:

Councilmember Jeffrey Levens

ITEM I. INVOCATION:

The invocation was given by Nathan Hines.

ITEM II. RECOGNIZE VISITORS:

Mayor Stephanie Ducheneaux recognized the following visitors:

Linda Molina, Snyder Chamber of Commerce; Barbara Leatherwood, Development Corporation of Snyder; Kirt Harle, Jacob & Martin; Wade Warren, Snyder.

ITEM III. VISITORS/CITIZENS FORUM:

Linda Molina, Snyder Chamber of Commerce thanked City Manager Merle Taylor for his years of service and dedication to the City of Snyder.

ITEM IV. PUBLIC HEARING: INTENTION OF THE CITY OF SNYDER TO DESIGNATE THE BEHR LOGISTICS REINVESTMENT ZONE, ESTABLISH THE BOUNDARIES THEREOF AND PROVIDE FOR AN EFFECTIVE DATE, PURSUANT TO CHAPTER 312 OF THE TEXAS CODE.

1. Open. Time: 5:35 p.m.
2. Discussion: No comments were made by the public.
3. Close. Time: 5:36 p.m.

ITEM V. MINUTES:

1. Councilmember Sarah Jamison made the motion to approve the minutes of the Special Council Meeting February 21, 2023.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

ITEM VI. NEW BUSINESS:

1. Councilmember Sarah Jamison made the motion to approve the Chapter 380 Economic Development Agreement between the City of Snyder and BEHR Logistics, LLC.

The motion was seconded by Councilmember Jerry Webb and passed with the following vote:

Ayes: Councilmembers Sarah Jamison, Vernon Clay, Jerry Webb, and Tom Strayhorn.

Noes: None.

Abstained: Councilmember Carson Matthies.

2. Councilmember Tom Strayhorn made the motion to approve Resolution R230306A designating the BEHR Logistic Reinvestment Zone, establishing the boundaries thereof and providing for an effective date, pursuant to Chapter 312 of the Texas Tax Code as captioned below:

A RESOLUTION DESIGNATING A CERTAIN AREA AS A REINVESTMENT ZONE FOR A COMMERCIAL/INDUSTRIAL TAX ABATEMENT IN SNYDER, TEXAS, ESTABLISHING THE BOUNDARIES THEREOF, AND PROVIDING FOR AN EFFECTIVE DATE.

The motion was seconded by Councilmember Vernon Clay and passed with the following vote:

Ayes: Councilmembers Sarah Jamison, Vernon Clay, Jeffrey Levens, and Tom Strayhorn.

Noes: None.

Abstained: Councilmember Carson Matthies.

3. Councilmember Jerry Webb made the motion to accept the donation of Real Property located at 2201 Avenue E, Snyder, Texas from Patsy Benitez.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present votes yes.

Noes: None.

4. Discussion regarding amendments to Publicity and Tourism Agreement between the City of Snyder and Snyder Chamber of Commerce. – Council discussed amending Section V, Paragraph (f) (3) of the Publicity and Tourism Agreement by removing copies of vouchers showing transfers and copies of check ledgers submitted with the monthly financial reports. An amended agreement will be presented to the council for approval at the next scheduled Council Meeting.

5. Councilmember Jerry Webb made the motion to approve the Interlocal Agreement between Scurry County and the City of Snyder.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

6. Councilmember Sarah Jamison made the motion to approve Resolution R230306B authorizing submission of a TxCDBG-CD application as captioned below:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT

BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

The motion was seconded by Councilmember Vernon Clay and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

7. Councilmember Jerry Webb made the motion to approve the Tax Deed for Trust property in the City of Snyder from Texas Communities Group:

Property Description	Legal Description	Winning Bidder
TAX DEED Parcel 12027; 1405 Avenue M, Snyder, Texas 79549	A certain portion of Block Two (2), Hatcher's Subdivision of Block Eight (8) of the Code Addition to the City of Snyder, Scurry County Texas.	James Mays and Natasha Mays \$500.00

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

8. Discussion regarding Truck Route Ordinance. – Council discussed adopting an ordinance restricting truck traffic within city limits. To adopt an ordinance, it would require establishing a truck route within the city. Currently TxDOT has restricted overweight and oversize loads inside city limits without a permit. Public Works Director Eli Torres will schedule a meeting with TxDOT.
9. Discussion and possible action regarding the Brick Stone Retaining Wall at City Hall. – Council requested city staff contact Banyan Winkler to bring samples of bricks to the next scheduled council meeting. The council is not pleased with the color of stone that was chosen.
10. Councilmember Tom Strayhorn made the motion allocating \$1,368,371.26 from the American Rescue Plan Funds for Public Works Capital Improvements.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

11. Councilmember Sarah Jamison made the motion to reject allocating \$65,000 from the American Rescue Plan Funds for City Hall Alley Repair.

The motion was seconded by Councilmember Jerry Webb and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

12. Zoning Administrator Zach Rollins updated the council on Chapter 6, Nuisances on Private Property.
13. Councilmember Sarah Jamison made the motion certifying that candidates for Mayor and (2) Councilmembers At-Large are unopposed.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

14. Councilmember Tom Strayhorn made the motion to cancel the May 6, 2023 General Election for Mayor and (2) Councilmembers At-Large.

The motion was seconded by Councilmember Jerry Webb and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

15. Councilmember Jerry Webb made the motion to approve the monthly financial report for October.

The motion was seconded by Councilmember Carson Matthies and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM VII. BIDS.

1. Councilmember Tom Strayhorn made the motion to award the bid to Whitewater Construction, Inc. for \$1,984,731.00 for Phase 6 Water and Sewer Line Improvements for Dept. 35 and Dept. 75.

The motion was seconded by Councilmember Sarah Jamison and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM VIII. INFORMATION:

1. Recognition of the City of Snyder's Finance Department for receiving Certificate of Achievement for Excellence in Financial Reporting for the Annual Comprehensive Financial Report for year ending September 30, 2021.
2. Linda Molina, Snyder Chamber of Commerce and Barbara Leatherwood, Development Corporation of Snyder gave the council an update on community activities.
3. Monthly personnel report.
4. Next Regular Council Meeting April 3, 5:30 p.m.

ITEM IX. ADJOURNMENT:

1. Councilmember Tom Strayhorn made the motion to adjourn.

The motion was seconded by Councilmember Jerry Webb and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

The meeting was adjourned at 6:37 p.m.

Mayor

ATTEST:

City Secretary

Approved: March 20, 2023.

RESOLUTION R230320

A RESOLUTION OF THE CITY OF SNYDER, CITY COUNCIL AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT FOR THE HAZARD MITIGATION GRANT PROGRAM (HMGP); AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT ON BEHALF OF THE CITY OF SNYDER IN ALL MATTERS RELATED TO THE APPLICATION; AND AGREEING TO COMPLY WITH THE TERMS AND CONDITIONS OF THE GRANT IF AWARDED.

WHEREAS, the City Council of the City of Snyder, Texas desires to reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters: and

WHEREAS, the City desires to lessen the impact of future disasters by installing backup power generation at water distribution facilities.

WHEREAS, the Texas Division of Emergency Management has made the Hazard Mitigation Grant Program available to Texas cities and the City of Snyder is qualified to apply for grant funds under the DR-4485 Hazard Mitigation Grant Program; and

WHEREAS, the City Council of the City of Snyder believes it to be in the best interest of the citizens of the City of Snyder to authorize the Mayor and/or City Manager to apply for such funds from the DR-4485 Hazard Mitigation Grant Program;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, HEREBY RESOLVES:

1. **THAT** one or more Hazard Mitigation Grant Program applications is hereby authorized to be filed on behalf of the City with the Texas Department of Emergency Management for eligible projects.
2. **THAT** the City's applications(s) be placed in competition for funding under DR-4485 program.
3. **THAT** the applications(s) be for up to \$525,600.00 of grant funds to construct backup power generation at water distribution facilities, project engineering, acquisition, and grant administration.
4. **THAT** the City Council directs and designates the Mayor and City Manager as the City's Chief Executive Officers and Authorized Representatives to act in all matters in connection with this application and the City's participation in the Hazard Mitigation Grant Program.
5. **THAT** all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. **THAT** it further be stated that the City is committing up to \$58,400 as a cash contribution and or in-kind services toward the administration and construction activities of the selected project

PASSED AND APPROVED this 20th day of March, 2023.

CITY OF SNYDER, TEXAS

Mayor

ATTEST:

City Secretary