

AGENDA
SNYDER CITY COUNCIL REGULAR MEETING
MARCH 4, 2019
CITY COUNCIL CHAMBERS
1925 24th STREET
SNYDER, TEXAS
5:30 P.M.

If the Council should determine that a closed or executive meeting or session as authorized by the Open Meetings Act, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, should be held, the Council may convene into a closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through 551.088 including:

Section 551.071 consultation with attorney, 551.072 deliberation regarding real property, 551.073 deliberation regarding prospective gift, 551.074 personnel matters, 551.075 conference with employees, 551.076 deliberation regarding security devices, 551.084 exclusion of witness from hearing, 551.086 certain public power competitive matters, 551.087 economic development negotiations, and 551.088 certain licensing or certifications test items.

WELCOME VISITORS

All visitors are encouraged and welcome to speak at City Council Meetings during the visitors forum for up to five minutes. At all other times, visitors must be recognized by the chair to speak.

Thank you,

Mayor Tony Wofford

I. INVOCATION:

II. RECOGNIZE EMPLOYEE OF THE MONTH:

1. Mayor Tony Wofford

III. RECOGNIZE VISITORS:

1. Mayor Tony Wofford

IV. VISITORS/CITIZENS FORUM:

1. At This Time, Any Person With Business Before The Council Not Scheduled On The Agenda May Speak To The Council. No Formal Action Can Be Taken On These Items At This Meeting. Each Speaker Will Be Limited To Five Minutes.

V. MINUTES:

1. Consider And Act On Approval Of The Minutes Of The Regular Council Meeting February 4, 2019. (Pages 1-5)

Documents:

[MIN 190204.PDF](#)

VI. OLD BUSINESS:

1. Consider And Act On Adoption On Second Reading Ordinance No. 2069 Regarding Zone Case #368 Changing Lots 7-12 Block 6 Of The Evancrest Addition Located At 506 N. Avenue R From A R-3 General Residential Zone To A M-2 Heavy Manufacturing Zone. (Page 6)

Documents:

[ORD 2069.PDF](#)

VII. NEW BUSINESS:

1. Consider And Act On Approval The Interlocal Agreement Between Western Texas College And The City Of Snyder. (Pages 7-10)

Documents:

[WESTERN TEXAS COLLEGE.PDF](#)

2. Consider And Act On Approval The Interlocal Agreement Between Scurry County And The City Of Snyder. (Pages 11-14)

Documents:

[SCURRY COUNTY.PDF](#)

3. Consider And Act On Approval The Annual Report From The Snyder Police Department Regarding Racial Profiling In 2018. (Pages 15-18)

Documents:

[RACIAL PROFILING .PDF](#)

4. Consider And Act On Approval The Monthly Financial Report For January.
5. Consider And Act On Appointing Gloria Lopez As The Early Voting Election Judge And Joe Lopez As The Alternate Early Voting Judge, Gloria Lopez As The Election Day Judge And Joe Lopez As The Alternate Judge For The May 4, 2019 General Election. (Pages 19-21) Considerar Y Actuar En Nombrar A Gloria Lopez Como Juez De Eleccion De Votacion Anticipada, Joe Lopez Como Juez Alternativo De Eleccion De Votacion Anticipada, Gloria Lopez Como Juez De Eleccion Y A Joe Lopez Como Juez Alternativo Para La Eleccion General Del 4 De Mayo Del 2019.

Documents:

[ELECTION WORKERS.PDF](#)

6. Discussion Regarding Traffic Control At The Snyder Christian School.

VIII. EXECUTIVE SESSION:

1. Council May Act In Open Session On The Following Item:

2. Convene Into Executive Session In Accordance With Texas Government Code 551.071 To Seek The Advice Of The City Attorney About Pending Or Contemplated Litigation, Settlement Offers Or As Required Under The Texas Disciplinary Rules Of Professional Conduct Of The State Bar Of Texas. (Greens In Regulations, LLC)

IX. RECONVENE IN OPEN SESSION:

1. Consider And Act On Consultation With City Attorney.

X. INFORMATION:

1. Monthly Personnel Report. (Pages 22-26)

Documents:

[PERSONNEL REPORT 190304.PDF](#)

2. Budget Schedule. (Page 27)

Documents:

[BUDGET SCHEDULE .PDF](#)

3. Election Schedule. Horario De Eleccion. (Pages 28-29)

Documents:

[ELECTION SCHEDULE.PDF](#)

4. Election Day Is May 4, 2019. Dia De Eleccion Es El 4 De Mayo De 2019.

5. Next Regular Council Meeting April 1, 5:30 P.m.

XI. ADJOURNMENT:

1. Consider Motion To Adjourn.

MINUTES OF THE REGULAR COUNCIL MEETING

CITY OF SNYDER

FEBRUARY 4, 2019

A Regular Meeting of the City Council of the City of Snyder, Texas was called to order at 5:30 p.m. by Mayor Tony Wofford with the following members present:

Councilmember Bill Harris
Councilmember Vernon Clay
Councilmember Steve Rich
Councilmember Steve Highfield
Councilmember Tom Strayhorn
Attorney for the City, Bryan Guymon

Absent:

Councilmember Luann Burleson

ITEM I. INVOCATION:

The invocation was given by Councilmember Steve Highfield.

ITEM II. RECOGNIZE EMPLOYEE OF THE MONTH:

Mayor Tony Wofford recognized Dana Evans as employee of the month.

ITEM III. RECOGNIZE VISITORS:

Mayor Tony Wofford recognized the following visitors:

Bill Crist, Snyder Daily News; Brooke Proctor, Development Corporation of Snyder; Linda Molina, Snyder Chamber of Commerce; Saskia Bergstein, 5 Berg Holdings, LLC; Melinda Evans, Snyder; Dana Evans, Snyder; Bob McCarter, Snyder; Curtiss Jackson, Snyder.

ITEM IV. VISITORS/CITIZENS FORUM:

Curtiss Jackson, Snyder Resident, wanted to know who his city council representative would be for his district.

Brooke Proctor, Development Corporation of Snyder, invited the council to attend the Scurry County Museum's Chocolate Fest Saturday February 9th. She also encouraged the council to drive through Snyder on U.S. Highway 84 coming from both Lubbock and Abilene and look at the lack of signage guiding motorists off the highway and into town. She would like to work with the chamber and city on ways to draw more attention to Snyder.

ITEM V. MINUTES:

1. Councilmember Steve Rich made the motion to approve the minutes of the Regular Council Meeting January 7, 2019.

The motion was seconded by Councilmember Bill Harris and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

2. Councilmember Steve Rich made the motion to approve the minutes of the Planning and Zoning Commission Meeting January 8, 2019.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

ITEM VI. NEW BUSINESS:

1. Councilmember Bill Harris made the motion to approve the Snyder Chamber of Commerce report for quarter ending December 31, 2018.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

2. Councilmember Steve Highfield made the motion to approve the annual 2018 Snyder Chamber of Commerce report.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

3. Councilmember Bill Harris made the motion to approve the Snyder Chamber of Commerce 2019 Budget for hotel occupancy tax funds.

The motion was seconded by Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

4. Councilmember Bill Harris made the motion to approve Resolution R190204 nominating Karrie Richardson to the Scurry County Appraisal District Board of Directors to replace Joe Taylor and serve the remainder of the term ending December 31, 2019.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

5. Councilmember Steve Rich made the motion to approve the First Amendment of Residential Tax Abatement Agreement between the City of Snyder and Curtiss Jackson regarding 2301 Memorial Way.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

6. Councilmember Steve Highfield made the motion to approve the First Amendment of Energy Services Agreement between the City of Snyder and Spectra Solar, LLC related to the City of Snyder Wastewater Plant location.

The motion was seconded by Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

7. Councilmember Steve Rich made the motion to approve the Agreement for Interconnection and Parallel Operation of Distributed Generation between the City of Snyder, Spectra Solar, LLC and Oncor Electric Delivery Company.

The motion was seconded by Councilmember Bill Harris and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

8. Councilmember Steve Rich made the motion to approve on first reading Ordinance No. 2069 regarding Zone Case #368 changing Lots 7-12 Block 6 of the Evancrest Addition located at 506 N. Avenue R from a R-3 General Residential Zone to a M-2 Heavy Manufacturing Zone.

The motion was seconded by Councilmember Vernon Clay and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

9. Councilmember Bill Harris made the motion to approve transferring \$9,266 from the unclaimed currency account to the general fund for the purchase of police equipment.

The motion was seconded by Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

10. Councilmember Steve Highfield made the motion to approve the annual report from the Snyder Fire Department regarding racial profiling in 2018.

The motion was seconded by Councilmember Bill Harris and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

11. Councilmember Steve Highfield made the motion to approve the monthly financial report for December.

The motion was seconded by Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

12. Councilmember Steve Rich made the motion to approve the quarterly investment report for quarter ending December 31, 2018.

The motion was seconded by Councilmember Bill Harris and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

13. Councilmember Steve Highfield made the motion to order the General Election to be held May 4, 2019 to elect Mayor and two Councilmembers At-Large.

Considerar y actuar para ordenar que la Eleccion General se lleve a cabo el 4 de Mayo de 2019 para elejir alcalde y dos miembros del concilio para el distrito general.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM VII. EXECUTIVE SESSION: Time – 6:34 p.m.

Council may act in Open Session on the following item:

1. Personnel Matters. (Section 551.074 Texas Government Code.) Evaluation of City Manager.

ITEM VIII. RECONVENE IN OPEN SESSION: Time – 7:17 p.m.

1. Councilmember Steve Highfield made the motion to approve the evaluation for City Manager Merle Taylor.

The motion was seconded by Councilmember Bill Harris and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

2. Councilmember Bill Harris made the motion to renew the Employment Agreement with City Manager Merle Taylor for a period of two years.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.
Noes: None.

ITEM IX. INFORMATION:

1. Monthly Personnel Report.

2. Election schedule. Horario de eleccion.
3. Election Day is May 4, 2019. Dia de Eleccion es el 4 de Mayo de 2019.
4. Next Regular Council Meeting March 4, 5:30 p.m.

ITEM X. ADJOURNMENT:

1. Councilmember Bill Harris made the motion to adjourn.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

The meeting was adjourned at 7:22 p.m.

Mayor

ATTEST:

City Secretary

Approved: March 4, 2019.

ORDINANCE NO. 2069

WHEREAS, by comprehensive Zoning Ordinance No. 979, and subsequent amendments passed by the City of Snyder, Lots 7-12, Block 6 of the Evancrest Addition, located at 506 N. Avenue R was placed in an R-3 General Residential Zone; and

WHEREAS, the owner of the property did make application to the City Planning and Zoning Commission for a zone change to change the property from the R-3 Zone to an M-2 Heavy Manufacturing Zone; and

WHEREAS, the Planning and Zoning Commission reviewed and considered Zone Case #368 and recommended the City of Snyder grant the request; and

WHEREAS, the procedures under the City of Snyder Zoning Ordinance that are required before a zone change can be considered have been complied with by the owners of said property, the Planning and Zoning Commission, and the City Council of the City of Snyder;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS;

THAT, Lots 7-12, Block 6 of the Evancrest Addition, located at 506 N. Avenue R be subject to and controlled as an M-2 Heavy Manufacturing Zone.

PASSED AND APPROVED on first reading this 4th day of February 2019.

Mayor

ATTEST:

City Secretary

PASSED AND ADOPTED on second reading this 4th day of March 2019.

Mayor

ATTEST:

City Secretary

INTERLOCAL AGREEMENT BETWEEN WESTERN TEXAS COLLEGE AND THE CITY OF SNYDER

This Interlocal Agreement (this "Agreement") is made between WESTERN TEXAS COLLEGE (the "College") and CITY OF SNYDER (the "City") as of the 11th day of February, 2018.

1. RECITALS

Whereas, the College and the City are authorized to enter into an interlocal agreement pursuant to Section 791.001, Texas Government Code;

Whereas, the taxing entities with tax jurisdiction in the City of SNYDER hold in trust certain properties that have passed through foreclosure for delinquent ad valorem taxes and do not sell at the courthouse;

Whereas, the College recognizes the community will be better served by assigning unto the City the College's rights to proceeds from the re-sale of trust properties within the City of SNYDER, the subject of this Agreement is necessary for the benefit of the public and pursuant to the Tax Code, each entity has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

Whereas, the College and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

Whereas, the trust properties shall include and be limited to, those trust properties within the City of SNYDER's jurisdictional lines;

Whereas, the proceeds from the re-sale of such properties would best allow the City to recover its costs associated with maintaining trust properties within the City of SNYDER, and would benefit the community as a whole, to include the College;

Whereas, said funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

Whereas, the College and City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees, for any trust property sold within the city's jurisdictional boundaries.

Whereas, should any successful sale of any individual trust property equal or exceed \$2,500.00, the amount received over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

2. AGREEMENT

NOW, THEREFORE, for and in consideration of the recitals, agreements and covenants set forth herein, the parties hereby agree that the City of SNYDER shall receive all of the College's proceeds from a resale of trust property within the City of SNYDER and its jurisdictional boundaries during the City's capacity as trustee for the benefit of the College from tax foreclosure to re-sale.

The College and the City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees for any trust property sold within the City's jurisdictional boundaries.

The College and the City each has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

The College and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

The City agrees that assigned funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes for properties, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

The College and the City agree that should any resale of trust property in an amount equal to or exceeding \$2,500.00, the amount over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

The College does not accept any responsibility or liability for the demolition, clean-up or disposal of any structure on said Trust Property.

The College agrees that this agreement extends to any trust property currently in Scurry College that falls within the City of Snyder and allows the City of Snyder to sell such property pursuant to this agreement.

3. TERMINATION

Either the College or the City may terminate this Agreement at its sole discretion with 30 days written notice to the other party.

4. NOTICES

Any notice authorized or required to be given under this Agreement shall be delivered or sent to the following addresses:

Western Texas College
6200 College Ave
Snyder, TX 79549

City of Snyder
PO Box 1341
Snyder, TX 79550

5. GOVERNING LAW

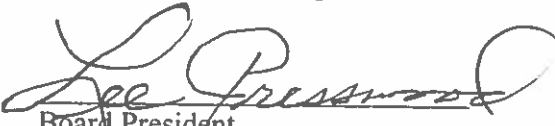
This Agreement shall be governed in all respects in accordance with the laws of the State of Texas, and shall be enforceable in Scurry County, Texas.

6. COUNTERPARTS

This Agreement is being executed in multiple counterparts, each of which shall constitute an original of which together shall constitute but one and the same instruments.

SIGNED AND APPROVED as of the date shown above.

Western Texas College

BY: 
Board President

ATTEST: 
Board Secretary

Date 2-11-19

City of SNYDER

BY: _____
Mayor, City of SNYDER

ATTEST: _____
City Secretary

Date _____

TO THE CITY OF SNYDER

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LETTER OF APPROVAL

This letter of approval is given by Western Texas College ("College") to the City of Snyder ("City").

WHEREIN, both the College and the City are co-owners of Trust Property within the jurisdictional boundaries of the City.

BY THIS LETTER, the College gives its approval to the City to demolish and clear any structure on Trust property within the city boundaries, deemed by the City to be dilapidated, substandard, or unfit for human habitation and is a hazard to the public health, safety and welfare; and

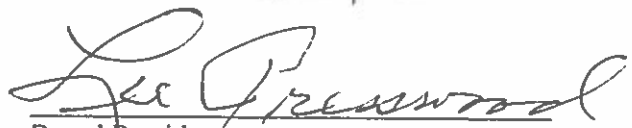
THAT the College does not accept any responsibility or liability for the demolition, clean-up, or disposal of any structure on Trust property.

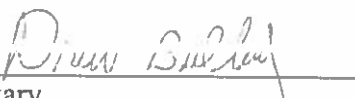
THAT the demolition will take place only after the Redemption Period for the property has elapsed;

THIS approval for demolition is strictly specific to Trust Property within the City; and

THIS approval letter shall stand in perpetuity until or unless otherwise rescinded by the College at the College's discretion with a 30-day written notice to the City.

Signed and approved this the 11th day of February, 2019.


Board President

ATTEST: 
Board Secretary

INTERLOCAL AGREEMENT BETWEEN SCURRY COUNTY AND THE CITY OF SNYDER

This Interlocal Agreement (this "Agreement") is made between SCURRY COUNTY (the "County") and CITY OF SNYDER (the "City") as of the 29th day of January, 2019.

I. RECITALS

Whereas, the County and the City are authorized to enter into an interlocal agreement pursuant to Section 791.001, Texas Government Code;

Whereas, the taxing entities with tax jurisdiction in the City of SNYDER hold in trust certain properties that have passed through foreclosure for delinquent ad valorem taxes and do not sell at the courthouse;

Whereas, the County recognizes the community will be better served by assigning unto the City the County's rights to proceeds from the re-sale of trust properties within the City of SNYDER, the subject of this Agreement is necessary for the benefit of the public and pursuant to the Tax Code, each entity has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

Whereas, the County and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

Whereas, the trust properties shall include and be limited to, those trust properties within the City of SNYDER's jurisdictional lines;

Whereas, the proceeds from the re-sale of such properties would best allow the City to recover its costs associated with maintaining trust properties within the City of SNYDER and would benefit the community as a whole, including the County;

Whereas, said funds would be used exclusively for marketing, safe-guarding, maintenance, and demolition purposes, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

Whereas, the County and City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees, for any trust property sold within the city's jurisdictional boundaries.

Whereas, should any successful sale of any individual trust property equal or exceed \$2,500.00, the amount received over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

2. AGREEMENT

NOW, THEREFORE, for and in consideration of the recitals, agreements and covenants set forth herein, the parties hereby agree that the City of SNYDER shall receive all of the County's proceeds from a resale of trust property within the City of SNYDER and its jurisdictional boundaries during the City's capacity as trustee for the benefit of the County from tax foreclosure to re-sale.

The County and the City agree that there is a minimum bid requirement of \$50.00 plus any additional deed and recording fees for any trust property sold within the City's jurisdictional boundaries.

The County and the City each has the legal authority to perform and provide the function or service which is the subject matter of this Agreement, but the City is actually doing so; and the allocation of costs of the trust property fairly compensates the City for the services performed under this Agreement and is in the common interest of both parties.

The County and City shall render performance and make payments from current revenues legally available, including but not limited to deduction or offsets from the sale proceeds of trust property.

The City agrees that assigned funds would be used exclusively for marketing, safeguarding, maintenance, and demolition purposes for properties, including but not limited to Trust Properties, within the city's jurisdictional boundaries.

The County and the City agree that should any resale of trust property in an amount equal to or exceeding \$2,500.00, the amount over \$2,500.00 would be distributed in the manner instructed in Section 34.02 of the Texas Property Tax Code.

The County does not accept any responsibility or liability for the demolition, clean-up or disposal of any structure on said Trust Property.

The County agrees that this agreement extends to any trust property currently in Scurry County that falls within the City of Snyder and allows the City of Snyder to sell such property pursuant to this agreement.

3. TERMINATION

Either the County or the City may terminate this Agreement at its sole discretion with 30 days written notice to the other party.

4. NOTICES

Any notice authorized or required to be given under this Agreement shall be delivered or sent to the following addresses:

Scurry County
1806 25th Street
Snyder, TX 79549

City of Snyder
PO Box 1349
Snyder, TX 79550

5. GOVERNING LAW

This Agreement shall be governed in all respects in accordance with the laws of the State of Texas, and shall be enforceable in Scurry County, Texas.

6. COUNTERPARTS

This Agreement is being executed in multiple counterparts, each of which shall constitute an original of which together shall constitute but one and the same instruments.

SIGNED AND APPROVED as of the date shown above.

Scurry County

BY: Terry D Williams
Pro tem, Commissioner Terry Williams

ATTEST: Melody Hippliter
County Clerk

Date January 29, 2019

City of SNYDER

BY: _____
Mayor, City of SNYDER

ATTEST: _____
City Secretary

Date _____

TO THE CITY OF SNYDER

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LETTER OF APPROVAL

This letter of approval is given by Scurry County ("County") to the City of Snyder ("City").

WHEREIN, both the County and the City are co-owners of Trust Property within the jurisdictional boundaries of the City.

BY THIS LETTER, the County gives its approval to the City to demolish and clear any structure on Trust property within the city boundaries, deemed by the City to be dilapidated, substandard, or unfit for human habitation and is a hazard to the public health, safety and welfare; and

THAT the County does not accept any responsibility or liability for the demolition, clean-up, or disposal of any structure on Trust property.

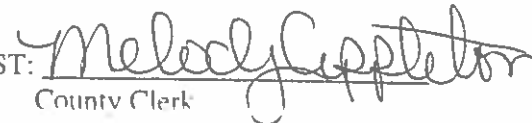
THAT the demolition will take place only after the Redemption Period for the property has elapsed;

THIS approval for demolition is strictly specific to Trust Property within the City; and

THIS approval letter shall stand in perpetuity until or unless otherwise rescinded by the County at the County's discretion with a 30-day written notice to the City.

Signed and approved this the 29th day of January, 2019.


Pro tem, Commissioner Terry Williams

ATTEST: 
County Clerk

Racial Profiling Report | Full report

Agency Name: Snyder Police Department
Reporting Date: 02/19/2019
TCOLE Agency Number: 415201
Chief Administrator: Brian Haggard
Agency Contact Information:
Phone: 325-573-0261
Email: bhaggard@ci.snyder.tx.us
Mailing Address: 400 37th Street

This Agency filed a full report

Snyder Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the Snyder Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Snyder Police Department if the individual believes that a peace officer employed by the Snyder Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Snyder Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Snyder Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and

detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Brian Haggard

Chief Administrator

Snyder Police Department

Date: 02/19/2019

Snyder Police Department Motor Vehicle Racial Profiling Information

Total stops: 3252

Gender

Female: 1384

Male: 1869

Race or ethnicity

Black: 154

Asian/Pacific Islander: 20

White: 1856

Hispanic/Latino: 1221

Alaska Native/American Indian: 2

Was race or ethnicity known prior to stop?

Yes: 36

No: 3217

Reason for stop?

Violation of law: 249

Pre existing knowledge: 4

Moving traffic violation: 2221

Vehicile traffic violation: 779

Street address or approximate location of the stop

City street: 2787

US highway: 443

State highway: 0

County road: 10

Private property or other: 13

Was a search conducted?

Yes: 38

No: 3215

Reason for Search?

Consent: 13

Consent and: 1

Inventory: 0

Incident to arrest: 18

Was Contraband discovered?

Yes: 15

No: 3238

Description of contraband

Drugs: 12

Currency: 0

Weapons: 0

Alcohol: 1

Stolen property: 0

Other: 2

Result of the stop

Verbal warning: 623

Written warning: 1386

Citation: 1215

Written warning and arrest: 0

Citation and arrest: 0

Arrest: 29

Arrest based on

Violation of Penal Code: 12

Violation of Traffic Law: 11

Violation of City Ordinance: 0

Outstanding Warrant 6

Was physical force resulting in bodily injury used during stop

Yes: 1

No: 3252

Submitted electronically to the



NOTIFICATION OF APPOINTMENT AS JUDGE

TO: Gloria Lopez

Notice is hereby given that you have been appointed presiding judge/alternate judge for the City of Snyder General Election.

X Your appointment is made for a term beginning on April 22, 2019 until April 30, 2019 for Early Voting. (Early Voting. April 29th and 30th polls will be open from 7:00 a.m. to 7:00 p.m.) Your appointment for Election Day will be on May 4, 2019 polls will be open from 7:00 a.m. to 7:00 p.m.

The presiding judge/alternate judge appointed by the governing body of the political subdivision to serve in the City of Snyder is:

Joe Lopez
317 32nd Street
Snyder, Texas 79549

Signature of Authority

Title of Authority

The precinct election officers of your precinct will also serve as the early voting ballot board, and you will serve as the board's presiding judge.

NOTIFICATION OF APPOINTMENT AS JUDGE

TO: Joe Lopez

Notice is hereby given that you have been appointed presiding judge/alternate judge for the City of Snyder General Election.

X Your appointment is made for a term beginning on April 22, 2019 until April 30, 2019 for Early Voting. (Early Voting. April 29th and 30th polls will be open from 7:00 a.m. to 7:00 p.m.) Your appointment for Election Day will be on May 4, 2019 polls will be open from 7:00 a.m. to 7:00 p.m.

The presiding judge/alternate judge appointed by the governing body of the political subdivision to serve in the City of Snyder is:

Gloria Lopez
317 32nd Street
Snyder, Texas 79549

Signature of Authority

Title of Authority

The precinct election officers of your precinct will also serve as the early voting ballot board, and you will serve as the board's presiding judge if the regularly appointed presiding judge is unable to serve.

**WRIT OF ELECTION FOR THE
GENERAL ELECTION**

TO THE PRESIDING JUDGE OF THE CITY OF SNYDER

You are hereby notified to hold an election at the following polling place:

College on the Square 1806 26th Street Snyder, Texas

between the hours of 8:00 a.m. and 5:00 p.m. April 22 – April 26, 2019, and 7:00 a.m. and 7:00 p.m. April 29 – April 30, 2019 during Early Voting and between the hours of 7:00 a.m. and 7:00 p.m. May 4, 2019 Election Day for the purpose of electing Mayor and two Councilmembers At-Large.

Number of clerks appointed in this election: 1 alternate judge. 2 clerks.

Signature of Authority

Title of Authority

Summary of Personnel Report

March 4, 2019

Department	Position	Number of Positions
Water Sewer Department	Maintenance 2	1
Street Department	Maintenance 3	1
Police	Police Officer	5
Fire	Firefighter	1
Total positions open		8

BUDGET SCHEDULE

TO: City Manager, Council, & Dept. Heads
FROM: Patricia Warren
DATE: March 4, 2019
SUBJECT: 2019-2020 Budget

BUDGET SCHEDULE:

- Personnel Allocations, Assets, Mission Statements & Capital Improvement Lists to Dept. Heads Monday, March 4, 2019
- Department Heads meet with City Manager (After meeting, City Manager gives sheets to accounting). Wednesday, March 27, 2019
- Departmental Expense Work Sheets to Dept. Heads Friday, April 19, 2019
- Revenue work sheets to Patricia Friday, April 19, 2019
- Departmental expense sheets due back to accounting 8:00 a.m., Monday, April 29, 2019
- Dept. Head sessions with C.M. with all numbers Wednesday, May 8, 2019
- Changes, corrections & new totals 8:00 a.m., Wednesday, May 15, 2019
- Council Meeting & Work session 5:30 p.m., Monday, June 17, 2019
- Council Meeting & work session Monday, July 1, 2019
- Council Meeting, schedule public hearing if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower). Monday, August 5, 2019
- Public Hearing on Taxes, First Reading on Budget, Utility Rates and Taxes Monday, August 12, 2019
- Second Public Hearing on Taxes Monday, August 19, 2019
- Public Hearing on Budget, Second Reading on Budget, Taxes & Utility Rates. Monday, August 26, 2019

MAY 04, 2019 GENERAL ELECTION

Post notice not later than 30 th day before first day to file where applications can be received with dates for filing	December 10, 2018 (Last day to post December 17, 2018) Post on boards and web
First Day to Accept Application for Ballot by Mail	January 01, 2019
Candidate Packets Available	January 02, 2019
First Day to file for Place on Ballot	January 16, 2019
Last Day to file for place on Ballot	February 15, 2019
Last Day to order General Election	February 15, 2019 (CC Meeting on February 4, 2019)
Last Day to Register to Vote	April 04, 2019
First Day of Early Voting by personal appearance	April 22, 2019
Last Day to Apply for Ballot by Mail (Received not postmarked)	April 19, 2019 (Delivery in Person) April 23, 2019 (Noon)
Last Day of Early Voting by personal appearance	April 30, 2019
Election Day	May 04, 2019
Canvass Election	May 07, 2019 (Council Meeting)
Oath of Office Issue Certificates of Election	May 13, 2019
Runoff Date	June 15, 2019
Canvass Runoff	June 18, 2019 (Council Meeting)
Oath of Office Issue Certificates of Election	July 01, 2019

ELECCIÓN GENERAL DEL 4 DE MAYO DE 2019

Publicar el aviso no más tarde del 30mo día anterior al primer día para presentar la solicitud indicando dónde pueden obtenerse los formularios de solicitud y las fechas para presentar la solicitud	10 de diciembre de 2018 (El último día para publicar es el 17 de diciembre de 2018) Publicar en tableros y en internet
Primer día para aceptar solicitudes de boletas para votar por correo	1 de enero de 2019
Paquetes para candidatos disponibles	2 de enero de 2019
Primer día para presentar la solicitud de un lugar en la boleta	16 de enero de 2019
Último día para presentar la solicitud de un lugar en la boleta.	15 de febrero de 2019
Último día para convocar una Elección General	15 de febrero de 2019 (Asamblea del CM el 4 de febrero de 2019)
Último día para registrarse para votar	4 de abril de 2019
Primer día de Votación Anticipada en persona	22 de abril de 2019
Último día para solicitar una boleta por correo (recibida, no fechada)	19 de abril de 2019 (Entrega en persona) 23 de abril de 2019 (mediodía)
Último día de votación anticipada en persona	30 de abril de 2019
Día de Elección	4 de mayo de 2019
Escrutinio de la Elección	7 de mayo de 2019 (Asamblea del Consejo)
Juramento al cargo Expedición de Certificado de Elección	13 de mayo de 2019
Fecha del desempate	15 de junio de 2019
Escrutinio del desempate	18 de junio de 2019 (Asamblea del Consejo)
Juramento al cargo Expedición de Certificado de Elección	1 de julio de 2019