

**AGENDA**  
**SNYDER CITY COUNCIL REGULAR MEETING**  
**MARCH 7, 2016**  
**CITY COUNCIL CHAMBERS**  
**1925 24th STREET**  
**SNYDER, TEXAS**  
**5:30 P.M.**

If the Council should determine that a closed or executive meeting or session as authorized by the Open Meetings Act, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, should be held, the Council may convene into a closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Section 551.071 through 551.088 including:

Section 551.071 consultation with attorney, 551.072 deliberation regarding real property, 551.073 deliberation regarding prospective gift, 551.074 personnel matters, 551.075 conference with employees, 551.076 deliberation regarding security devices, 551.084 exclusion of witness from hearing, 551.086 certain public power competitive matters, 551.087 economic development negotiations, and 551.088 certain licensing or certifications test items.

**WELCOME VISITORS**

All visitors are encouraged and welcome to speak at City Council Meetings during the visitors forum for up to five minutes. At all other times, visitors must be recognized by the chair to speak.

Thank you,

Mayor Tony Wofford

I. INVOCATION:

II. PUBLIC HEARING: Discussion Of And Adopting Of An Ordinance Designating The Corporate Limits Of The City Of Snyder As A Residential Reinvestment Zone For The Purpose Of Residential Tax Abatements Pursuant To The City's Residential Tax Abatement Program.

1. Open. Time: \_\_\_\_\_

2. Discussion:

3. Close. Time: \_\_\_\_\_

III. RECOGNIZE EMPLOYEE OF THE MONTH:

IV. RECOGNIZE VISITORS:

V. VISITORS/CITZENS FORUM:

VI. MINUTES:

1. Consider And Act On Approval Of The Minutes Of The Regular Council Meeting, February 1, 2016. (Pages 1-5)

Documents: [MIN160201.PDF](#)

2. Consider And Act On Approval Of The Minutes Of The Building Standards Commission Meeting, February 1, 2016.(Page 6)

Documents: [MIN160201BSC.PDF](#)

#### VII. BIDS:

1. Consider And Act On Awarding The Bid For Two Chevrolet Tahoes For Department 16. (Page 7)

Documents: [TAHOE BID.PDF](#)

#### VIII. NEW BUSINESS:

1. Consider And Act On Certifications That Candidates For Districts 1, 2, 3, And 4 Are Unopposed.(Page 8)

Documents: [CERTIFICATION UNOPPOSED CANDIDATES.PDF](#)

2. Consider And Act On Cancelling The Election For Councilmembers For Districts 1, 2, 3, And 4 For The May 7, 2016 General Election.(Page 9)

Documents: [ORDER OF CANCELLATION.PDF](#)

3. Consider And Act On Approval On First Reading An Ordinance Designating The Corporate Limits Of The City Of Snyder As A Residential Reinvestment Zone For The Purpose Of Residential Tax Abatements As Captioned Below:(Pages 10-12)

**AN ORDINANCE DESIGNATING THE CORPORATE LIMITS OF THE CITY OF SNYDER, TEXAS AS A REINVESTMENT ZONE FOR RESIDENTIAL TAX ABATEMENT; ASSIGNING THE NAME "RESIDENTIAL REINVESTMENT ZONE OF THE CITY OF SNYDER, TEXAS" TO SAID ZONE; DESCRIBING THE BOUNDARIES THEREOF; PROVIDING FOR ELIGIBILITY REQUIREMENTS FOR TAX ABATEMENT WITHIN SAID ZONE; PROVIDING TERMS FOR ABATEMENT WITHIN THE ZONE; PROVIDING REQUIREMENTS FOR TAX ABATEMENT AGREEMENTS; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND MAKING AN OPEN MEETING FINDING.**

Documents: [REINVESTMENT ZONE.PDF](#)

4. Consider And Act On Resolution R160307A Repealing And Replacing Resolution R160104A Regarding The Residential Tax Abatement Program As Captioned Below: (Pages 13-18)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, REPEALING AND REPLACING RESOLUTION NO. R160104A TO CLARIFY THE REQUIREMENTS AND CRITERIA AND PROCEDURES OF THE RESIDENTIAL TAX ABATEMENT PROGRAM AND TO PROVIDE FOR RECAPTURE; AGAIN DECLARING THE CITY OF SNYDER'S ELIGIBILITY AND INTENTION TO PARTICIPATE IN A RESIDENTIAL TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/REDEVELOPMENT IN CERTAIN AREAS OF THE CITY; ESTABLISHING GUIDELINES AND CRITERIA; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

Documents: [160307A.PDF](#)

5. Consider And Act On Approval On First Reading An Ordinance Regarding Changes In The Utility Ordinance Amending Residential/Commercial Roll-Off Rates Description And Adding Disposal Rates For Regulated Asbestos-Containing Material To Be Included In The Landfill Fees As Captioned Below:(Pages 19-37)

**AN ORDINANCE REPLACING ORDINANCE NO. 2025 ESTABLISHING WATER RATES, WASTEWATER RATES, SANITATION RATES, LANDFILL FEES, SEPTIC WASTE FEES, ROLL-OFF FEES, DEPOSITS, SERVICE CHARGES, FINES, POLICIES AND PROCEDURES FOR THE CITY OF SNYDER, TEXAS: REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.**

Documents: [UTILITY ORDINANCE.PDF](#)

6. Consider And Act On Setting Minimum Bid For Property Located At 2423 College Avenue.(Pages 38-39)

Documents: [2423 COLLEGE.PDF](#)

7. Consider And Act On Setting Minimum Bid For Property Located At 2419 College Avenue.(Pages 40-41)

Documents: [2419 COLLEGE.PDF](#)

8. Update On Property Located At 2103 Avenue O.(Page 42)

Documents: [AVE O.PDF](#)

9. Consider And Act On Setting Public Hearings For Annexation Of 28.059 Acres North Of Snyder Requested By Owner Blake Fulenwider. The First Public Hearing Will Be April 4, 2016 At 5:30 P.m. And The Second Hearing Will Be April 4, 2016 At 5:35 P.m.(H/O)

10. Consider And Act On Applying For The Continuing Authorities Program Study.(Page 43)

Documents: [CONTINUING AUTHORITIES PROGRAM.PDF](#)

11. Consider And Act On The Beautification Committee's Proposed Plan Regarding Downtown Square.(Pages 44-51)

Documents: [BEAUTIFICATION COMMITTEE PLAN.PDF](#)

12. Consider And Act On Resolution R160307B Authorizing A Line Item Transfer Of \$18,700 From Community Service Department 5 Account 01-605-6701 To Downtown Revitalization Account 01-605-513 To Match Funds For Downtown Beautification.(Page 52)

Documents: [160307B.PDF](#)

13. Consider And Act On Approval Of A Memorandum Of Understanding Between CRMWD And The City Of Snyder To Add Two Chemical Injection Points For Injection Of Copper Sulfate And Sodium Permanganate In CRMWD's Raw Water Transmission System. (Pages 53-62)

Documents: [MEMORANDUM.PDF](#)

14. Discussion Of Water Tower Demolitions.(Page 63)

Documents: [TANK DEMOLITION.PDF](#)

15. Discussion Of City Wide Cleanup Committee. (Pages 64-69)

Documents: [ALL AMERICAN CITY.PDF](#)

16. Discussion Of Ordinance No. 1099 Regarding Peddlers Permits.(Pages 70-81)

Documents: [PEDDLER ORDINANCE 1099.PDF](#)

IX. EXECUTIVE SESSION:

1. Council May Act In Open Session On The Following Item:
2. Certain Public Power Competitive Matters. (Section 551.086 Texas Government Code)

X. RECONVENE IN OPEN SESSION:

1. Consider And Act On Certain Public Power Competitive Matters.

XI. INFORMATION:

1. Monthly Personnel Report.(Page 82)

Documents: [PERSONNEL160307.PDF](#)

2. Budget Schedule.(Page 83)

Documents: [BUDGET SCHEDULE 16-17.PDF](#)

3. Special Council Meeting, March 21, 5:30 P.m.
4. Next Regular Council Meeting Is April 4, 5:30 P.m.; Building Standards Commission Meeting Is April 4, 4:30 P.m.

XII. ADJOURNMENT:

1. Consider Motion To Adjourn.

**MINUTES OF THE REGULAR COUNCIL MEETING**

**CITY OF SNYDER**

**FEBRUARY 1, 2016**

A Regular Meeting of the City Council of the City of Snyder, Texas was called to order at 5:30 p.m. by Mayor Tony Wofford with the following members present:

Councilmember Rodney Dupree  
Councilmember Vernon Clay  
Councilmember Steve Rich  
Councilmember Steve Highfield  
Councilmember Tom Strayhorn  
Attorney for the City, Bryan Guymon

And the following absent:

Councilmember Luann Burleson

**ITEM I. INVOCATION:**

The invocation was given by Councilmember Tom Strayhorn.

**ITEM II. RECOGNIZE EMPLOYEE OF THE MONTH:**

Mayor Tony Wofford recognized Emily Ynguanzo as the Employee of the Month.

**ITEM III. RECOGNIZE VISITORS:**

Mayor Tony Wofford recognized the following visitors:

Ben Barkley, Snyder Daily News; Richard Reed, Southern Electric; Bill Lavers, Development Corporation of Snyder; Keith Hackfeld, Hackfeld Real Estate; Linda Molina, Snyder Chamber of Commerce; Jeff Knowles, Snyder Chamber of Commerce.

**ITEM IV. VISITORS/CITIZENS FORUM:**

Richard Reed with Southern Electric addressed the Council concerning the building located at 1203 College Avenue. Richard Reed stated he wanted to know what the City could do to reconnect the waterline to the building which he plans to use for auctions. The waterline has been cut and capped off where the Texas Department of Transportation performed road work. He stated that City water services are available at surrounding buildings, but not his, and he thinks the City is responsible for reconnecting the line. City Manager Merle Taylor stated the last time water services were present at the building was in 1967.

Keith Hackfeld with Hackfeld Real Estate addressed the Council concerning the average cost to demolish a building. Public Works Director Eli Torres stated the average cost is between \$9,000 and \$10,000. Keith Hackfeld stated putting a lien of that amount on a property will cause a problem later on when someone wants to buy the property. He stated no one will buy a property with a \$9,000 or \$10,000 lien when the property is not worth that much.

Bill Lavers with the Development Corporation of Snyder addressed the Council stating he had talked to several contractors about bidding against the city for demolitions. He stated he had spoken to a local contractor that would charge \$2,500 to \$3,000 for the demolition if the City provided a roll-off dumpster and hauled the debris to the landfill. Public Works Director Eli Torres stated the City is comparable in cost and the disposal fees are what increases the price.

**ITEM V. MINUTES:**

1. Councilmember Steve Highfield made the motion to approve the minutes of the Regular Council Meeting, January 4, 2016.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

2. Councilmember Steve Rich made the motion to approve the minutes of the Building Standards Commission Meeting, January 4, 2016.

The motion was seconded by Councilmember Rodney Dupree and passed with the following vote:

Ayes: All members present voted yes.

Noes:None.

**ITEM VI. NEW BUSINESS:**

1. Councilmember Steve Rich made the motion to table setting the minimum bid for property located at 2423 College Avenue.

The motion was seconded by Councilmember Rodney Dupree and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

2. Councilmember Steve Rich made the motion to table setting the minimum bid for property located at 2419 College Avenue.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

3. Councilmember Tom Strayhorn made the motion to set the minimum bid for property located at 2103 Avenue O at \$3,000.00

The motion was seconded Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

4. Councilmember Tom Strayhorn made the motion to approve renewing the contract with Snyder Chamber of Commerce regarding hotel occupancy tax funds.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

5. Councilmember Rodney Dupree made the motion to approve the annual report from the Snyder Police Department regarding racial profiling in 2015.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

6. Councilmember Steve Rich made the motion to approve the annual report from the Snyder Fire Department regarding racial profiling in 2015.

The motion was seconded by Councilmember Steve Highfield and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

7. Councilmember Rodney Dupree made the motion to approve Resolution R160201A authorizing the filing of a grant application for a solid waste grant as captioned below:

**RESOLUTION OF THE CITY OF SNYDER AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE WEST CENTRAL TEXAS COUNCIL OF GOVERNMENTS FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ACT ON BEHALF OF THE CITY OF SNYDER IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF SNYDER WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE WEST CENTRAL TEXAS COUNCIL OF GOVERNMENTS, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.**

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.  
Noes: None.

8. Councilmember Steve Rich made the motion to approve Resolution R160201B authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement as captioned below:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, AUTHORIZING THE TEXAS COALITION FOR AFFORDABLE POWER, INC. (TCAP) TO NEGOTIATE AN ELECTRIC SUPPLY AGREEMENT FOR FIVE YEARS FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018; AUTHORIZING TCAP TO ACT AS AN AGENT ON BEHALF OF THE CITY TO ENTER INTO A CONTRACT FOR ELECTRICITY; AUTHORIZING TO EXECUTE AN ELECTRIC SUPPLY AGREEMENT FOR DELIVERIES OF ELECTRICITY EFFECTIVE JANUARY 1, 2018 AND COMMITTING TO BUDGET FOR ENERGY PURCHASES IN 2018 THROUGH 2022 AND TO HONOR THE CITY'S COMMITMENTS TO PURCHASE POWER FOR ITS ELECTRICAL NEEDS IN 2018 THROUGH 2022 THROUGH TCAP.**

The motion was seconded by Councilmember Rodney Dupree and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

9. Councilmember Steve Highfield made the motion to approve the quarterly investment report for quarter ending December 31, 2015.

The motion was seconded by Councilmember Steve Rich and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

10. Councilmember Steve Rich made the motion to order the General Election to be held on May 7, 2016 to elect Councilmembers for single member districts 1, 2, 3, and 4.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

**ITEM VII. EXECUTIVE SESSION: Time – 6:18 p.m.**

Council may act in Open Session on the following item:

1. Deliberation regarding real property. (Section 551.072 Texas Government Code.)

**ITEM VIII. RECONVENE IN OPEN SESSION: Time – 6:37 p.m.**

1. Councilmember Rodney Dupree made the motion to continue negotiations regarding real property.

The motion was seconded by Councilmember Vernon Clay and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

**ITEM IX. INFORMATION:**

1. Election schedule. *Horario de eleccion.*
2. Election Day is May 7, 2016.

*Dia de Eleccion es el 7 de Mayo de 2016.*

3. Next Regular Council Meeting is March 7, 5:30 p.m.; Building Standards Commission Meeting is March 7, 4:30 p.m.

**ITEM X. ADJOURNMENT:**

1. Councilmember Steve Rich made the motion to adjourn.

The motion was seconded by Councilmember Tom Strayhorn and passed with the following vote:

Ayes: All members present voted yes.

Noes: None.

The meeting was adjourned at 6:38 p.m.

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Mayor

ATTEST:

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City Secretary

Approved: March 7, 2016.

Minutes for the Snyder Building Standards Commission Meeting  
February 1, 2016

Members attending: Tom Strayhorn, Steve Highfield, Steve Rich, Vernon Clay, and Rodney Dupree.  
Also in attendance: Attorney Bryan Guymon, Mayor Tony Wofford, and City Manager Merle Taylor.  
Members absent: Luann Burleson.

Chairperson Steve Rich called the meeting to order at 5:00 p.m.

ITEM I. OLD BUSINESS:

- I. Discussion and action related to 1305 24<sup>th</sup> Street. - City Inspector Dan Hicks gave an update stating the property owners have completed all plumbing work. The roof is complete including new doors, windows, and the house is secure from unauthorized entry. The property owners have still not completed electric work on the property, but are hoping to have an estimate for the electrical work within the next week. Once the electrical work is complete the sheetrock can be put in place. Dan Hicks stated once the electrical work and sheetrock is complete, the home would be considered livable.

Steve Highfield made the motion to give the property owners an additional 90 days to complete electrical work and sheetrock.

The motion was seconded by Rodney Dupree.

Committee Members voting for the motion: Tom Strayhorn, Steve Highfield, Tony Wofford, Steve Rich, Vernon Clay, and Rodney Dupree.

ITEM II. ADJOURNMENT:

- I. Rodney Dupree made the motion to adjourn.

The motion was seconded by Steve Highfield.

All members present voted yes.

The meeting was adjourned at 5:10 p.m.

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Chairperson

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Secretary

**SNYDER POLICE DEPARTMENT  
INTER-OFFICE MEMO**

**DATE:** 03-02-2016  
**TO:** City Manager Merle Taylor  
**FROM:** Chief Terry Luecke  
**REFERENCE:** Police Vehicle Bids 2016/2016

In this year's budget (2015-2016) it was budgeted for the purchase of (2) vehicles for the Snyder Police Department. Bids were received from the following (2) dealerships:

**Bid Tabulation - Police Vehicles**

Caldwell Country \$64,970.00  
Averyt Knapp, Fleet Director  
800 Hwy 21 E.  
Caldwell, Texas 77836

Caldwell Country \$70,836.00  
Michael Wiley, Gov. Fleet Manager  
800 Hwy 21. E  
Caldwell, Texas 77836

It is the recommendation to consider the bid from Caldwell Country (Averyt Knapp) for the purchase of (2) 2016 Chevrolet Police Package Tahoes at a total cost for the two police vehicles at \$64,970.00

Budgeted Amount \$60,000.00

**CERTIFICATION OF UNOPPOSED CANDIDATES  
CERTIFICACION DE CANDIDATOS UNICOS**

**To:** Presiding Officer of Governing Body  
**Al:** *Presidente de la entidad gobernante*

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 7, 2016.

*Como autoridad a cargo de la preparacion de la boleta de votacion oficial, por lo presente certifico que los siguientes candidatos son candidatos unicos para eleccion para un cargo en la eleccion que se llevara a cabo el 7 de May de 2016.*

List offices and names of candidates:  
*Lista de cargos y nombres de los candidatos:*

Office(s) <i>Cargo(s)</i>	Candidate(s) <i>Candidato(s)</i>
Councilmember District 1 ( <i>Concejel Distrito 1</i> )	Vernon Clay
Councilmember District 2 ( <i>Concejel Distrito 2</i> )	Steve Rich
Councilmember District 3 ( <i>Concejel Distrito 3</i> )	Steve Highfield
Councilmember District 4 ( <i>Concejel Distrito 4</i> )	Thomas Strayhorn

\_\_\_\_\_  
Signature (*Firma*)

Shai Green

Printed Name (*Nombre en letra de molde*)

City Secretary

Title (*Puesto*)

March 7, 2016

Date of Signing (*Fecha de firma*)

(Seal) (*sello*)

**ORDER OF CANCELLATION**  
**EJEMPLO DE ORDEN DE CANCELACION**

The City of Snyder hereby cancels the election scheduled to be held on May 7, 2016 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

*Lal Ciudad de Snyder por lo presente cancela la eleccion que, de lo contrario, se hubiera celebrado el 7 de Mayo de 2016 de conformidad, con la Seccion 2.053(a) delCodigo de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos unicos y por lo presente quedan elegidos como se haya indicado a continuacion:*

Office(s) (Cargo)(s)	Candidate (Candidato)
Councilmember District 1 (Concejal Distrito 1)	Vernon Clay
Councilmember District 2 (Concejal Distrito 2)	Steve Rich
Councilmember District 3 (Concejal Distrito 3)	Steve Highfield
Councilmember District 4 (Concejal Distrito 4)	Thomas Strayhorn

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

*El Dia de las Elecciones se exhibira una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la eleccion.*

\_\_\_\_\_  
Mayor (Alcalde)

\_\_\_\_\_  
City Secretary (Secretario de la Ciudad)

(seal) (sello)

March 7, 2016

\_\_\_\_\_  
Date of Adoption (Fecha de Adopcion)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DESIGNATING THE CORPORATE LIMITS OF THE CITY OF SNYDER, TEXAS AS A REINVESTMENT ZONE FOR RESIDENTIAL TAX ABATEMENT; ASSIGNING THE NAME "RESIDENTIAL REINVESTMENT ZONE OF THE CITY OF SNYDER, TEXAS" TO SAID ZONE; DESCRIBING THE BOUNDARIES THEREOF; PROVIDING FOR ELIGIBILITY REQUIREMENTS FOR TAX ABATEMENT WITHIN SAID ZONE; PROVIDING TERMS FOR ABATEMENT WITHIN THE ZONE; PROVIDING REQUIREMENTS FOR TAX ABATEMENT AGREEMENTS; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND MAKING AN OPEN MEETING FINDING.

WHEREAS, the City Council of the City of Snyder, Texas, ("City"), as authorized by the property Redevelopment and Tax Abatement Act, Chapter 312, TEX. TAX CODE, ("the Act"), wishes to designate a new reinvestment zone in an effort to promote the development or redevelopment of a certain contiguous geographic area through the use of residential tax abatement; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

Section 1. Name of Ordinance:

This Ordinance shall be known as Residential Reinvestment Zone of the City of Snyder Ordinance.

Section 2. Definition.

In this Ordinance, the term "improvements" shall include, for the purpose of establishing eligibility under Section 312.202, TEX. TAX CODE, new construction of single-family residential properties.

Section 3. Determinations.

The City, after conducting a public hearing, considering evidence, and hearing testimony of all persons wishing to be heard, hereby makes the following findings and determinations:

(a) That a public hearing on the adoption of the Residential Reinvestment Zone of the City of Snyder, Texas has been properly called, held and conducted and that the required notice of such hearing has been given to the public and to all taxing units overlapping the territory inside the proposed residential reinvestment zone;

(b) That the boundaries of the area of the proposed tax agreement shall be the corporate limits of the City of Snyder, Texas;

(c) That the creation of the reinvestment zone for residential tax abatement with boundaries of the corporate limits of the City of Snyder, Texas will result in benefits to the City and to the land included in the Reinvestment Zone and the improvements sought are feasible and practical;

(d) That the Residential Reinvestment Zone of the City of Snyder, Texas meets the criteria for the creation of a Reinvestment Zone as set forth below:

(1) TEX. TAX CODE, Section 312.202 (a) (6) "be reasonably likely as a result of the designation to contribute to the retention or expansion of primary employment or to attract major investment in the zone

that would be a benefit to the property and that would contribute to the economic development of the municipality.

(e) That the Residential Reinvestment Zone of the City of Snyder, Texas meets the criteria for the creation of a reinvestment zone as set forth in the City of Snyder Guidelines and Criteria for Residential Tax Abatement.

#### Section 4. Creation of Reinvestment Zone

Pursuant to the Property Redevelopment and Tax Abatement Act, Chapter 312, TEX. TAX Code, the City of Snyder hereby creates and designates a reinvestment zone for residential tax abatement encompassing the corporate limits of the City of Snyder, which shall be known as the Residential Reinvestment Zone of the City of Snyder, Texas.

#### Section 5. Eligibility for Residential Tax Abatement.

To be considered eligible for an agreement for residential tax abatement with the City of Snyder, a project located in the Residential Reinvestment Zone of the City of Snyder, Texas shall:

(a) meet the standards and requirements of the City of Snyder Residential Tax Abatement Guidelines and Criteria established in Resolution No. R160307A.

#### Section 6. Tax Abatement Terms Within Zone.

Written agreements with property owner(s) located within the Residential Reinvestment Zone of the City of Snyder, Texas shall provide identical terms regarding duration of exemption and share of taxable real property value and tangible personal property.

(a) Duration of Exemption: includes number of consecutive tax years beginning with and including the January 1 assessment date.

(b) Share of taxes abated: includes number years of abatement and annual percentage for each abatement year; i.e. of the value of the real property in each year covered by the agreement only to the extent its value for that year exceeds its value for the year in which the agreement is executed.

#### Section 7. Tax Abatement Agreement Requirements.

All agreements with owners of single-family residential properties for abatement of taxes within the Residential Reinvestment Zone of the City of Snyder, Texas must comply with Section 312.205 (a) of the Act and must:

(a) List the Kind, number and location of all proposed improvements of the property;

(b) Provide access to and authorize inspection of the property by municipal employees, to insure that the improvements or repairs are made according to the specification, and conditions of the agreement;

(c) Limit the uses of the property consistent with the general purpose of encouraging, the development, redevelopment of the Reinvestment Zone during the period that property, tax exemptions are in effect; and

(d) Provide for recapturing property tax revenue lost as a result of the agreement if the owner of the property fails to make the improvements as provided by the agreement.

#### Section 8. Severability.

If for any reason any section, paragraph, subdivision, clause, phrase or provision of this ordinance shall be held invalid, it shall not affect any valid provision of this or any other Resolution of the City of Snyder to which this Ordinance relates.

Section 9. Effective Date of Ordinance.

The provisions of this Ordinance, including the reinvestment zone designation shall be effective immediately upon passage, execution by the Mayor, and publication.

Section 10. Invalidity.

If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof.

Section 11. Publication.

Publication shall be made in the official newspaper of the City of Snyder, Texas, after final passage, as provided by law.

Section 12. Open Meeting Finding.

That it is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that public notice of the time, place and purpose of said meeting was given as required.

**PASSED AND APPROVED** on first reading this 7<sup>th</sup> day of March 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** on second reading this 21<sup>st</sup> day of March 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**RESOLUTION 160307A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS, REPEALING AND REPLACING RESOLUTION NO. R160104A TO CLARIFY THE REQUIREMENTS AND CRITERIA AND PROCEDURES OF THE RESIDENTIAL TAX ABATEMENT PROGRAM AND TO PROVIDE FOR RECAPTURE; AGAIN DECLARING THE CITY OF SNYDER'S ELIGIBILITY AND INTENTION TO PARTICIPATE IN A RESIDENTIAL TAX ABATEMENT PROGRAM TO PROMOTE DEVELOPMENT/REDEVELOPMENT IN CERTAIN AREAS OF THE CITY; ESTABLISHING GUIDELINES AND CRITERIA; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, the City Council of the City of Snyder, Texas, desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

**WHEREAS**, the City of Snyder, Texas, is authorized to enter into Tax Abatement Agreements for commercial-industrial or residential purposes as authorized by Chapter 312 of the Texas Property Tax Code (Code); and

**WHEREAS**, Section 312.002 of the Code requires the City of Snyder, Texas, to establish guidelines and create criteria every two (2) years for the designation of reinvestment zones and the entering into Residential Tax Abatement Agreements;

**WHEREAS**, the City Council of the City of Snyder, Texas, previously passed Resolution No. R160104A on January 4, 2016; and

**WHEREAS**, the City Council desires to clarify the requirements and criteria and procedures of the Residential Tax Abatement Program;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1.** That the City of Snyder, Texas, declares it is eligible for and intends to participate in a Residential Tax Abatement Program.

**SECTION 2.** That the City of Snyder, Texas, hereby repeals and replaces Resolution No. R160104A with the following Guidelines and Criteria for Tax Abatement for use in its Residential Tax Abatement Program:

**CITY OF SNYDER  
RESIDENTIAL TAX ABATEMENT GUIDELINES AND CRITERIA**

## GENERAL PURPOSE AND OBJECTIVES

The City of Snyder is committed to an expansion of its tax base, an increase to its population, the promotion of development in all parts of the City, and to an ongoing improvement in the quality of life for its citizens. As these objectives are generally served by the enhancement and expansion of the local economy, the City of Snyder will offer residential tax abatement as a stimulus for economic development in Snyder. The policy of the City of Snyder is to make residential tax abatement available to new residential structures. Likewise, residential tax abatement is intended for residential structures built upon vacant lots within existing subdivisions as well as within new subdivisions of the City. It is the policy of the City of Snyder that such tax abatement will be provided in accordance with the procedures and criteria outlined in this document and as permitted by State statute. The guidelines and criteria herein adopted shall expire two (2) years from and after January 4, 2016. The provisions herein are severable, and if any provision or requirement of these guidelines or criteria is declared or found to be illegal or invalid, such illegality or invalidity shall not affect the remaining provisions, since the City Council would have adopted these guidelines and criteria without the incorporation of the portions found to be invalid.

## DEFINITION OF TERMS

**Abatement** – means the full or partial exemption for ad valorem taxes of eligible properties in a reinvestment zone designated as such for economic development purposes.

**Act** — means the Property Redevelopment and Tax Abatement Act, Texas Tax Code Ann. 312.001, et seq., as amended from time to time.

**Agreement** — means a contractual agreement between a property owner and the City of Snyder for the purposes of tax abatement.

**Applicant** — means an owner of real property who requests tax abatement in accordance with these guidelines.

**Base Year Value** — means the assessed value of eligible property on January 1 preceding the date of execution of the Agreement plus the agreed upon value of any property improvements made after January 1 but before execution of the agreement. For example, if the agreement is signed June 1, 2016, then the base year value will be what the assessed value of the Property was on January 1, 2016, plus an agreed upon value for all improvements made to the Property between January 1 and June 1, 2016.

**New Structure** — means Residential Improvements made to a property previously undeveloped which is placed into use by means other than or in conjunction with expansion.

**Reinvestment Zone** — means a contiguous geographic area designated as such for the purpose of tax abatement by the City of Snyder in accordance with Chapter §312 of the Texas Tax Code, as amended. In order to receive tax abatement the residential property must be in a reinvestment zone.

**Residential Improvements** — means the construction of residential building(s) on a foundation, and all the appurtenances thereto, single-family in purpose. This does not include duplexes or multi-family structures.

## ELIGIBILITY

All residentially zoned property is eligible for designation as a Reinvestment Zone. A New Structure anywhere within the corporate limits of a value in excess of \$50,000.00 may receive abatement. As provided in the

Act, abatement may only be granted for the value of eligible property subsequent to and listed in an abatement agreement between the City of Snyder and the property owner. Abatement will be granted for Residential Improvements only.

**Eligible Property** — Abatement will be extended to the increased value of real estate, buildings, structures, and site improvements along with the appurtenances thereto for properties which are single-family in purpose. This does not include duplexes or multi-family structures.

**Value and Term of Abatement** — Upon determination that all requirements for tax abatement have been satisfied by the applicant, the value and terms of the abatement will be for a period of five (5) years in accordance with the following schedule for the abatement of taxes on the added value above the base year value. Abatement shall be granted effective with the January 1 valuation date immediately following the date of completion of the improvements.

#### SCHEDULE OF TAXES ASSESSED

<u>TAX YEAR</u>	<u>ABATEMENT</u>
1	100%
2	80%
3	60%
4	40%
5	20%

#### CRITERIA/REQUIREMENTS

To be eligible for the residential tax abatement:

- The applicant must own the property that is the subject of the tax abatement (“the Property”) and either occupy the property as his/her primary residence or sell the property to a person who will occupy the property as his/her primary residence. Proof of ownership can be by a warranty deed, affidavit of heirship, a probated will, or other acceptable legal documentation as determined by the City Attorney for the City of Snyder. Proof of primary residence will be by homestead exemption.
- The Property cannot be in a tax-delinquent status.
- The Residential Improvements must equal or exceed \$50,000. Beginning on or before December 31st of the year, which establishes “Base Year Value” for the agreement, the owner will submit a current SCAD statement that provides an appraisal valuation of the property. After construction is complete, the owner shall provide satisfactory written evidence of the actual costs and value of the improvements (actual costs, appraisal or sales price) along with a current SCAD appraisal (when available).
- The Property may only be used for a single-family residence. Duplexes, apartments, and other multi-family structures do not qualify for the residential tax abatement.
- The Applicant cannot have any City of Snyder liens filed against any property owned by the applicant property owner/developer, including but not limited to weed liens, demolition liens, board-up/open structure liens and paving liens, unless the liens were placed on the property prior to the purchase by the current owner.
- The abatement will be granted only for residential improvements constructed after the Base Year.
- The Property must be in conformance with the City of Snyder zoning ordinance.

- The Residential Improvements must be inspected by city staff at completion of improvements for full compliance with costs criteria.
- The Property has not received a tax abatement agreement before.
- Applicant must apply, obtain approval from the City Council, and execute Tax Abatement agreement before any building permits are issued for the subject property and before any improvements are made to the subject property.
- Council must approve assignment of the tax abatement agreement.
- Applicant will have two years to complete the terms of the agreement. If applicant fails to complete the terms within two years, the recapture provisions shall apply. Extension of the two-year requirement must be requested at least 30 days in writing before the expiration date of the agreement.

### **PROCEDURES**

Any person, partnership, organization, corporation or other entity desiring that the City of Snyder consider providing tax abatement to encourage location of new residential construction within the City limits of Snyder shall be required to comply with the following procedural guidelines. Nothing within these guidelines shall imply or suggest that the City of Snyder is under any obligation to provide tax abatement in any amount or value to any applicant. Further, no representations made herein are binding unless and until approved by the City of Snyder City Council.

#### I. Preliminary Application Steps

- A. Applicant shall submit an “Residential Tax Abatement Application” contemporaneously with the application for a building permit, and shall pay a filing fee of \$75.00. An application will not be processed without the total amount of the filing fee being paid in advance. Applicant must apply, provide all required information and documentation, obtain approval from the City Council, and execute the Residential Tax Abatement Agreement before any building permits are issued for the Property and before any improvements are made to the Property. If the Applicant fails to do so, the application shall be deemed withdrawn and the opportunity for residential tax abatement is waived. The refusal or waiver to participate in residential tax abatement by the property owner or Applicant shall be binding on subsequent owners of the Property.
- B. Applicant shall provide a survey/plat map showing the precise location of the property and shall provide a complete legal description of the real property.
- C. All information in the application package will be reviewed for completeness, accuracy, and to ensure that all other requirements are met. Additional information may be requested as needed.
- D. Copies of the complete application package and staff comments will be provided to the City Council.

#### 2. Consideration of the Application

- A. The City Council will consider the application at meetings conducted pursuant to the Open Meetings and Property Redevelopment and Tax Abatement Acts. Additional information may

be requested as needed.

- B. The City Council shall consider approval of the terms and conditions of an agreement between the City and the applicant, which governs the administration of the tax abatement.
  - C. If the Application for residential tax abatement is approved by the City Council, the City Attorney will be responsible for drafting the proposed agreement pursuant to the approved tax abatement, as well as all associated documentation. The property owner shall be required to sign and return the Residential Tax Abatement Agreement within fifteen (15) business days after receipt from the City of Snyder. If the property owner fails to sign and return the Residential Tax Abatement Agreement within the stated time period the application shall be deemed withdrawn and the opportunity for residential tax abatement is waived.
3. Inspection and Financial Verification
- A. The City of Snyder reserves the right to review and verify the applicant's financial statements prior to granting tax abatement and to review the property during the term of the abatement. The City of Snyder also reserves the right for representatives from the City and the Scurry County Appraisal District to inspect the property of the applicant during the term of the abatement to verify the accuracy of information provided in the tax abatement agreement. Provisions to this effect shall be incorporated into the Residential Tax Abatement Agreement.

#### **RECAPTURE**

If a project is not completed as specified, or if the terms of the Residential Tax Abatement Agreement are not met, the City has the right to cancel or amend the Residential Tax Abatement Agreement. If the agreement is cancelled, a pro-rated portion of the abated taxes, based on the percentage of noncompliance, shall become due to the City. Taxes will become due upon sixty (60) days demand by the City.

#### **SCURRY COUNTY APPRAISAL DISTRICT REQUIREMENTS**

Owner should know that the Scurry County Appraisal District may impose additional requirements which must be met in order for Owner to realize the benefit of residential tax abatement and the Residential Tax Abatement Agreement. Contact should be made by Owner with the District in person at 2612 College Ave, Snyder, TX 79549, or by telephone at (325) 573-8549.

#### **ASSIGNMENT OF RESIDENTIAL TAX ABATEMENT AGREEMENT**

A Residential Tax Abatement Agreement entered into pursuant to this Resolution may not be assigned without the prior written consent of the City, except that a Residential Tax Abatement Agreement entered into pursuant to this Resolution may be assigned by the Property Owner one (1) time in connection with the sale or transfer of the ownership (including a life estate) of the residence to a subsequent owner of the residence upon thirty (30) days prior written notice to the City. A Residential Tax Abatement Agreement entered into pursuant to this Resolution shall automatically terminate upon any subsequent sale or transfer of the ownership of the Residence.

**SECTION 3.** That it is hereby officially found and determined that the meeting at which this resolution is

passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

**PASSED AND APPROVED** on this the 7<sup>th</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REPLACING ORDINANCE NO. 2025 ESTABLISHING WATER RATES, WASTEWATER RATES, SANITATION RATES, LANDFILL FEES, SEPTIC WASTE FEES, ROLL-OFF FEES, DEPOSITS, SERVICE CHARGES, FINES, POLICIES AND PROCEDURES FOR THE CITY OF SNYDER, TEXAS: REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Texas Legislature has found that the control of solid waste collection and disposal is the responsibility of local governments; and,

**WHEREAS**, State law mandates that each municipality shall assure that solid waste management services are provided to all persons within its jurisdiction either by a public agency or a private person {TEX. HEALTH & SAFETY CODE ANN SS363.11 (Vernon Supp. 1991)}; and,

**WHEREAS**, State law also authorizes a municipality to develop a local solid waste management plan for collection, handling, transportation, storage, processing and disposal for solid waste {TEX. HEALTH & SAFETY CODE ANN SS363.063 (Vernon Supp. 1991)}; and,

**WHEREAS**, the City Council finds that making the City of Snyder the exclusive provider for all solid waste services in the City except for certain commercial customers would be the most effective and efficient manner of providing those services and would serve the public health, safety and welfare; **NOW, THEREFORE;**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1:** That from and after the passage of this Ordinance and as hereinafter provided for, the City of Snyder through its Utility Office, shall charge and collect from each consumer of water, sewer system user and sanitation service user for utilities and services provided by the City of Snyder to said consumer, the amounts and services calculated by application of the following rates and service charges for water consumption and services provided.

**A. WATER RATES WITHIN THE CORPORATE LIMITS FOR THE CITY OF SNYDER FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE AS FOLLOWS:**

- (1) Minimum charge per month inside city limits for 2,000 gallons or less shall be \$31.16.
- (2) Minimum charge for apartments, multiple family unit dwellings and multiple business unit occupancy when supplied through a single meter shall be as follows:
  - (a) Two family unit or two business unit occupancy:
    - 4,000 gal. \$46.74
  - (b) Three family unit or three business unit occupancy:
    - 6,000 gal. \$62.32
  - (c) Four family unit or four business unit occupancy:
    - 8,000 gal. \$77.90
  - (d) Five family unit or five business unit occupancy:
    - 10,000 gal. \$93.48

- (3) For multiple family dwellings, apartments or multiple business accounts having more than five (5) family or business units, the minimum charge shall be \$31.16 for the first family or business unit plus \$15.58 or (50% of \$31.16) times the remaining number of family or business units for the first 2,000 gallons each unit.

Example: Family dwelling with 30 units/2,000 gallon minimum each unit:

$$1 @ \$31.16 + 29 @ \$15.58 = \$482.98/\text{month}$$

- (4) Excess over 2,000 gallons per month inside city limits shall be:

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

- (5) In connection with the operation, maintenance, repair and extension of the City's water system inside or outside the city limits; the water supply may be cut off without notice, when necessary or desirable; and each customer must be prepared for such emergencies. The City shall not be held liable for any damages due to such interruption of service or for damages from the resumption of service without notice, after such interruption, nor shall the City be liable for any damages resulting from the rupture or breaking of any line in the City's water system.

**B. WATER RATES OUTSIDE THE CORPORATE LIMITS OF THE CITY OF SNYDER SHALL BE 1.5 X THE RATES SET INSIDE THE CITY LIMITS FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE BILLING SHALL BE AS FOLLOWS:**

- (1) Minimum charge per month outside city limits for 2,000 gallons or less shall be \$46.74.
- (2) For multiple family dwellings or multiple business units supplied by a single meter, the minimum charge shall be \$46.74 times the total number of family or business units for the first 2,000 gallons each unit.
- (3) Excess over 2,000 gallons per month outside city limits shall be:

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$8.01
10,001 to 25,000	\$9.74
25,001 to 40,000	\$10.60
Over 40,001	\$11.47

**C. WATER RATES FOR TEXAS DEPARTMENT OF CRIMINAL JUSTICE FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE BILLING SHALL BE AS FOLLOWS:**

- (1) Minimum charge per month for TDCJ for 2,000 gallons or less shall be \$31.16.
- (2) Excess over 2,000 gallons per month for TDCJ shall be \$5.00 per 1,000 gallons.

**D. WATER RATES FOR WATER PURCHASED DIRECT FROM CITY FACILITIES:**

- (1) Fire Hydrant with City meter; the charge shall be a monthly service charge of \$31.16 plus a usage rate at \$5.19 per 1,000 gallons
- (2) Fire Hydrant with meter other than City's shall be a monthly service charge of \$31.16 plus a usage rate at \$5.19 per 1,000 gallons. It will be the customers responsibility to report meter reading or consumption used each month prior to billing date; if the customer does not report meter reading or consumption they will be billed \$500.00
- (3) Deposit required City Fire Hydrant Meters: \$300.00
- (4) Deposit required on Fire Hydrant Meters other than the City's: \$1000.00.
- (5) **The Purpose of the Bulk Water Dispenser is for High Volume Users:** Pre-paid Cards may be purchased at the Utility Department in City Hall. The minimum amount that may be put on a card is \$75.00.

The rate shall be \$10.38 per thousand for 1,000 gallons or less;  
excess over 1,000 gallons shall be \$15.54 per thousand gallons.  
Replacement Card Fee shall be \$10.00

**SECTION 2:** From and after the final reading and passage of this Ordinance, the City of Snyder shall charge and collect the following fees for wastewater service provided by the City of Snyder, Texas.

**A. WASTEWATER RATES WITHIN THE CORPORATE LIMITS FOR THE CITY OF SNYDER FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE AS FOLLOWS:**

- (1) For all wastewater accounts including residential, commercial, multi-family dwelling (two-plex or larger), mobile home parks, motels, hotels, churches, apartment complexes, hospitals, schools, government entities and industrial, there shall be a 'base rate' of \$10.48 per service account that is connected to the wastewater system.
- (2) In addition to the 'base rate', each RESIDENTIAL single family wastewater account shall be assessed at a rate of \$2.69 per 1,000 gallons of water usage. In determining how many 1,000 gallon units of water usage will be assessed at \$2.69, the City Utility Department shall use 90% of the customer's average actual monthly usage, as shown by City water records for the months of December, January and February immediately preceding the year in question, or 2,000 gallons per month, whichever is greater.
- (3) In addition to the 'base rate' each COMMERCIAL account shall be assessed at \$2.69 per 1,000 gallons of water usage. In determining how many 1,000 gallon units of water usage will be assessed at \$2.69, the City Utility Department shall use 90% of the unit's average water consumption based on one of the following options:
  - Option 1 Average actual monthly usage as shown by the City water records for the months of December, January and February immediately preceding the year in question, or 2,000 gallons per month, whichever is greater.
  - Option 2 Actual 12-month usage average as shown by City water records for the months immediately preceding the month and year in question or 2,000 gallons per month, whichever is greater.
- (4) Options 1 or 2 of Section 2, (A), (3) above must be selected by the customer within the first three months of service. Once an option has been selected it may not be changed again.

- (5) Commercial shall include Multi-family Dwellings (two-plex or larger) Mobile Home Parks, Motels, Hotels, Churches, Apartment Complexes, Hospitals, Schools, Government Entities, Industrial, Restaurants, Retail or other Businesses.
- (6) WHERE THERE IS NO HISTORY of water consumption to establish the customer's average actual monthly water usage for the months of December, January and February as stated in (A) (2) above, a wastewater account for single family RESIDENTIAL customer shall be billed in addition to the 'base rate' charge at the following computation option to be selected by the customer at the time of application for service.
  - Option 1            75 gallons of wastewater per day per person in the household times the number of days in the billing period (30 days).
  - Option 2            History of previous water usage at that service for the months of December, January and February as stated in (A) (2) above.
  - Option 3            Ninety percent (90%) of actual water used by the customer during each month as shown by City water records, or 2,000 gallons per month, whichever is greater.
- (7) Options 1, 2 or 3 of Section 2, (A), (6) above must be selected by the customer within the first three months of service. Once an option has been selected it may not be changed again.
- (8) WHERE THERE is no history of water consumption to establish the customer's average actual monthly water usage for the months of December, January and February as stated in (A) (3) above, all wastewater accounts for COMMERCIAL shall be billed in addition to the 'base rate' charge at the following computation option, to be selected by the customer at the time of application for service.
  - Option 1            Ninety percent (90%) of actual water used by the customer during each month as shown by City water records or 2,000 gallons per month, whichever is greater.
  - Option 2            History of previous water usage at that service as stated in (A) (3) above.
- (9) Options 1 or 2 of Section 2, (A), (6) above must be selected by the customer within the first three months of service. Once an option has been selected it may not be changed again.
- (10) Either option for RESIDENTIAL or COMMERCIAL, where there is no prior history of water consumption, shall be effective for a maximum of twelve (12) months or until a history of consumption is established, whichever occurs first.
- (11) Wastewater accounts that have no water service shall be charged a minimum of \$28.31 per service account, per month.
- (12) In connection with the operation, maintenance, repair, and extensions of the City's sewer system, sewer backups in the City's sewer line system or the customer's sewer line, inside or outside the city limits, the City shall not be held liable for any damages resulting.

**B. COMMERCIAL INDUSTRIAL WASTE RATES WITHIN THE CORPORATE LIMITS FOR THE CITY OF SNYDER FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE AS FOLLOWS:**

- (1) In the event the City agrees to accept and treat industrial wastewater of unusual strength, for all industrial accounts discharging industrial wastes into the City’s sewerage system with Biochemical Oxygen Demand (BOD) in excess of 250 mg/l and Total Suspended Solids (TSS) in excess of 200 mg/l, there shall be a ‘base rate’ charge of \$9.98 per service connected to the City’s wastewater system.
- (2) In addition to the ‘base rate’ assessed pursuant to (B) (1) of this section and water usage charge assessed pursuant to (A) (2) of this section, industrial waste charges per 1,000 gallons will be based on classifications determined by the strength of the waste (i.e. BOD in mg/l and TSS in mg/l) according to the following schedule:

Industrial Waste Classification	BOD/TSS (mg/l)	Additional Charge (\$1000/gls)	Total Charge* Over Base Rate (\$1000/gls)
A	200 – 250	0.48	3.17
B	250 – 300	0.74	3.43
C	300 – 350	0.98	3.67
D	350 – 400	1.28	3.97
E	400 – 500	1.79	4.48
F	500 – 800	3.32	6.01
G	800 – 1100	4.85	7.54
H	1100 – 1500	6.80	9.49

For example: If an industry is discharging waste with a BOD concentration of 275 mg/l and a TSS concentration of 185 mg/l the classification would be Class B industry. The monthly charge for 5000 gallons of industrial waste discharged would be:

$$\$9.98 + 5 \times \$2.69 + 5 \times 0.74 = \$27.13$$

If the industry were discharging waste with a BOD concentration of 175 mg/l and a TSS concentration of 385 mg/l, the classification would be Class D. The monthly charge for 7,000 gallons. of industrial waste would be:

$$\$9.98 + 7 \times \$2.69 + 7 \times \$1.28 = \$37.77$$

- (3) Industrial waste discharged to the system at levels greater than 1,500 mg/l in BOD or TSS, not addressed in (B) (2) of this Ordinance, require special written agreement with the City.
- (4) Costs attributed to examination and testing analysis, as required by Ordinance No. 489 and utilized in this Rate Ordinance, and any fines or penalties levied by controlling governmental agencies on discharged industrial waste shall be paid by the industrial waste discharge.
- (5) No statement contained in this article shall be construed as preventing any agreement or arrangement between the City and any industrial concern whereby an industrial waste limited to conventional pollutants of unusual strength or character may be accepted by the City for treatment subject to payment therefore by the industrial concern for any portion of the excess cost to the City for handling and treating such industrial waste.

**SECTION 3:** From and after the final reading and passage of this Ordinance, the City of Snyder shall charge and collect the following fees for sanitation service provided by the City of Snyder, Texas.

**A. MINIMUM SANITATION RATES WITHIN THE CORPORATE LIMITS FOR THE CITY OF SNYDER FOR ALL MONTHS BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE AS FOLLOWS:**

**(1) RESIDENTIAL – Single Family Dwelling**

Home Business that does not create a waste stream over and above the normal residential disposal rate.

(a) Minimum monthly rate shall be: \$24.15

(b) Minimum rates shall be calculated upon a maximum of two (2) pickups per week for a 3 yd. dumpster shared by two (2) to four (4) households.

**(2) COMMERCIAL – Shall include Motels, Hotels, Nursing Homes, Mobile Home Parks, Industrial, Schools, Multi-family Dwellings (two-plex or larger ), Government Entities, Churches, Apartments, Hospitals, Restaurants, Retail, Home Businesses (that create any waste stream above normal residential quantities), warehousing operations, commercial storage facilities, self storage facilities; or any other Businesses.**

(a) Minimum monthly rate shall be: \$46.71

(b) Minimum rates shall be calculated upon a maximum of two (2) pickups per week for a 3 yd. dumpster shared by two (2) to four (4) businesses.

(c) ALL commercial accounts shall be assessed a monthly sanitation charge at each physical location that is utilized for commercial purposes, except as stated in Section 3. (G) of this Ordinance.

**B. INDIVIDUAL DUMPSTERS PROVIDED COMMERCIAL OR SINGLE FAMILY RESIDENTIAL ACCOUNTS RECEIVING MULTIPLE COLLECTIONS PER WEEK WITHIN THE CORPORATE LIMITS FOR THE CITY BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE CHARGED AT THE FOLLOWING RATES:**

Container Size	No. of Collections	Rates	Container Size	No. of Collections	Rates
3	2	\$ 89.36	4	2	\$104.26
3	3	\$134.04	4	3	\$156.39
3	4	\$178.72	4	4	\$208.52
3	5	\$223.40	4	5	\$260.65
3	6	\$268.08	4	6	\$312.78
3	7	\$312.76	4	7	\$364.91
3	8	\$357.44	4	8	\$417.04
3	9	\$402.12	4	9	\$469.17
3	10	\$446.80	4	10	\$521.30

Example: Two (2), 3 yd. containers picked up four (4) times a week -  $\$178.72 \times 2 = \$357.44$  per month

(1) Individual dumpsters may be shared by a maximum of two (2) customers only. The billing shall be made to one (1) customer only.

C. INDIVIDUAL DUMPSTERS PROVIDED COMMERCIAL OR SINGLE FAMILY RESIDENTIAL ACCOUNTS OUTSIDE THE CORPORATE LIMITS OF THE CITY RECEIVING ONE OR MORE COLLECTIONS PER WEEK, BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE CHARGED AT THE FOLLOWING RATES:

Container Size	No. of Miles	No. of Collections	Rate
3	0 – 3.0	1	\$121.00
3	3.0 – 7.0	1	\$169.00
3	7.0 – 12.0	1	\$229.00
3	12.0 – 16.0	1	\$277.00
3	16.0 – 20.0	1	\$325.00

- (1) \$ 85.00 ( 3yd Container)
- +
- (2) \$ 6.00 x roundtrip mileage
- (3) Total of (1) and (2) = Individual Container charge

Additional Containers: \$16.00 per Trip x Number of Additional Containers.

Example: One (1) pickup per week, one (1) 3 yd. Container located 16.0 miles Outside city limits –  
 $\$85.00 + 32\text{mi} \times \$6.00 = \$277.00$   
 Total = \$ 277.00 per month

Container Size	No. of Miles	No. of Collections	Rate
4	0 – 3.0	1	\$136.00
4	3.0 – 7.0	1	\$184.00
4	7.0 – 12.0	1	\$244.00
4	12.0 – 16.0	1	\$292.00
4	16.0 – 20.0	1	\$340.00

- (1) \$100.00 (4 yd Container)
- +
- (2) \$6.00 x roundtrip mileage
- (3) Total of (1) and (2) = Individual Container charge

Additional Containers: \$16.00 per Trip x Number of Additional Containers.

Example: One (1) pickup per week, one (1), 4 yd. Containers located 16.0 miles Outside city limits –  
 $\$100.00 + 32\text{mi} \times \$6.00 = \$292.00$   
 Total = \$ 292.00 per month.

(1) Individual rural dumpsters may be shared by a maximum of two (2) customers only. The billing shall be made to one (1) customer only.

**D. RESIDENTIAL/COMMERCIAL 30YD ROLL-OFF RATES:  
(Restricted to inside City Limits/Extra Territorial Jurisdiction)**

Delivery	\$115.00
Haul Fee (Exchange RO/Empty)	\$230.00
Final Pickup (Empty/Return to Yard)	\$115.00
Landfill Fee/Ton (\$33.00/Ton)	
(Minimum = 3 Tons @ \$33.00)	\$99.00
Monthly Rental	\$100.00
Daily Rate (If less than 20 days) \$5.00/day	
Plus- Delivery	\$115.00
Haul Fee (Exchange RO/Empty)	\$230.00
Final Pickup (Empty/Return)	\$115.00
Landfill Fee/Ton (\$33.00/Ton)	
(Minimum -3 Tons @ \$33.00)	\$99.00

Each Additional Pick Up - \$329.00 + Landfill Fee/Tons over minimum

**E. SOLID WASTE DISPOSAL BY INDIVIDUAL LOADS AT THE LANDFILL BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE CHARGED AT THE FOLLOWING RATES:**

- (1) Disposal of rock, bricks, construction materials, demolition materials, roofing materials, trees, limbs, lumber and any allowable type materials shall be charged at the following rates plus sales tax:

Snyder Residents  
(Inside City Limits) \$ 26.50/ton

Minimum Charge: 0 – 1000 lbs. \$ 15.75

- (a) Commercial shall include motels, hotels, nursing homes, mobile home parks, industrial, schools, multi-family dwellings (two-plex or larger), government entities, churches, apartments, hospitals, restaurants, retail or other businesses.

Non-Snyder Residents (Outside City Limits)  
or  
Solid Waste Disposal Service Provider: \$ 31.00/ton

Minimum Charge: 0 – 1600 lbs. \$ 26.05

- (a) Non-Scurry County Resident – for purposes of this subsection, shall mean any individual, business or association not residing in or having its principal place of business in Scurry County.
- (b) Solid Waste Disposal Service Provider – for purposes of this subsection, shall mean any individual, business or association (other than the City of Snyder) that provides either exclusively or in connection with any other service, delivery of solid waste

to the landfill and said "service provider" collects a fee for any service that involves delivery of waste to the landfill.

Any "Solid Waste Service Provider", whose primary business consists of providing solid waste disposal services, shall be required to submit to the City an estimate of the proposed tonnage to be deposited and shall enter into a contract with the City defining the solid waste disposal plan prior to any deposits in the landfill.

- (2) Disposal of contaminated waste dirt and concrete shall be charged at the following rates:

\$73.87/ton

Minimum Charge: 0 – 1600 lbs. \$59.70

Notification to the City of Snyder from TCEQ that contaminated dirt or concrete in question can be accepted at the Snyder Landfill must be received by the City of Snyder prior to disposal. TPH level not to exceed 600.

- (3) Disposal of regulated asbestos-containing material (RACM) shall be charged the following rates:

\$50.00/ton

Minimum Charge: \$50.00

- (4) As allowed by TCEQ Regulations for all tires disposed of in the landfill, the following charges will be assessed:

Passenger car tire	
Light truck tire	Gate fees will be based
Heavy truck tire	on what the Transporter
Off-road machinery tire	is charging the City
Tubes and liners	to dispose of tires.

(a) All tires must be quartered or shredded prior to disposal in the landfill and acceptance into the landfill may be rejected at the discretion of the City.

(b) All tubes and liners must be removed from tire prior to disposal in landfill.

- (5) Disposal of animal carcasses shall be charged at the following rates:

100 lbs. or less	\$ 2.16 per carcass
101 to 700 lbs.	\$18.36 per carcass
701 lbs. and over	\$32.40 per carcass

(a) Must advise landfill personnel of animal carcasses in vehicle prior to disposal.

(b) All carcasses must be contained and secured within vehicle.

- (6) Receipt of payment must be presented at dumping site prior to disposal.

- (7) ALL landfill charges are to be paid prior to disposal of any solid waste in landfill.

- (8) Landfill fees assessed on tires may be waived on any allowed tires that are placed by the customer in the trailer made available at the landfill and as long as the City has the use of that trailer for the disposal of tires.

- (9) Landfill fees assessed on recyclable metals or scrap iron may be waived as long as the material is placed in the designated area by the customer and as long as that service is provided.
- (10) Landfill fees assessed on recyclable trees, limbs, brush and shrubs may be waived as long as the material is placed in the designated area by the customer and as long as that service is provided.
- (11) "Pull Offs" – A service provided by landfill personnel and equipment to provide an anchor to allow the patron to affix the waste load to the anchor and driving from under the waste. This service will only be provided after the patron has signed a waiver indemnifying the City of Snyder for any damages and paying a fee of \$40.00

**F. THE CITY SHALL BE THE SOLE PROVIDER OF SANITATION**

The City's sanitation division shall be the exclusive provider of residential and commercial garbage, rubbish, and refuse collection and disposal services for all premises within the City and it shall be unlawful for any other person to provide residential or commercial garbage, rubbish, or refuse collection or disposal services to any person within the City, or to make use of public streets for that purpose, except as provided for in this Ordinance.

**G. COLLECTION OF RECYCLABLE REFUSE SHALL BE PERMITTED UNDER THE FOLLOWING CONDITIONS:**

The City shall not prohibit a person from collecting, gathering or transporting recyclable refuse for the sole purpose of recycling. "Recyclable Refuse" means tin, aluminum, paper, newspaper, plastic, glass or corrugated cardboard that has been separated from other garbage, trash and rubbish at the point of collection for delivery to another location for processing. All material to be retained for recycling shall be kept in a approved containment vessel and out of the view of the general public. Any items not stored as directed by the city policy will be regarded as a policy violation and subject to the abatement procedures stated in item I of this Section.

**H. SELF-CONTAINED COMPACTOR/CONTAINER ROLL-OFF SHALL BE PERMITTED UNDER THE FOLLOWING CONDITIONS:**

The City shall be sole provider of all sanitation services within the city limits with the sole exception of certain commercial customers who require a self-contained compaction/container roll-off unit (combined unit) for the purpose of managing an abundance of wet or liquid waste. The compaction/container unit shall be supplied by the commercial customer requiring said unit and shall have a capacity of at least 34 cubic yards for collection and compaction of solid waste with no leaking or spillage. The unit must be liquid tight and be a system that produces clean, dry waste. A commercial customer requiring this type of compaction/container unit will be exempt only from City of Snyder sanitation collection service and a minimum monthly sanitation charge. All waste collected in this type of compaction/container unit must be disposed of in the City of Snyder's landfill. The commercial customer who utilizes such compaction/container unit and the private company or individual providing pick up and transportation of the said compaction/container unit to the City of Snyder's landfill must abide by all local, state, federal and Texas Natural Resource Commission regulations and rules at all times.

All commercial customers requiring this type of compaction/container unit shall contact the City of Snyder's Utility Office prior to contracting with a private company or individual for pick up and transportation of said compaction/container unit to request exemption from receiving the City of Snyder sanitation services. Said commercial customer shall provide, in writing, the location of the compaction/container unit, verification that the specifications of the compaction/container meet the

above stated requirements. The City of Snyder's Utility Department must approve the request for exemption prior to the commercial customer's use of the compaction/container unit.

All private companies or individuals providing pick up and transportation of said compaction/container units shall be required to provide the City of Snyder Utility Department the following information, in writing, prior to their pick up or transportation of said compaction/container units of forms approved by the City of Snyder Utility Department.

- (1) The name of the company or individual providing service.
- (2) The physical address of the company or individual providing service.
- (3) The mailing address of the company or individual providing service.
- (4) The phone number of the company or individual providing service.
- (5) The name of a contact person employed by the company or individual providing service.
- (6) The location of the compaction/container unit and the commercial customer's name and address.
- (7) An executed release of liability relieving the City of Snyder of liability for and agreeing to indemnify the City of Snyder for the damages suffered by persons or property as a result of the company's or individual's activities in the City of Snyder. Said release must be approved by the City of Snyder Utility Department.
- (8) An executed agreement between the City of Snyder and the company or individual providing that disposal of waste collected in said compaction/container units will be exclusively in the City of Snyder's landfill.

I. CITY OF SNYDER LANDFILL USE SHALL BE PERMITTED FOR THE FOLLOWING ONLY:

City of Snyder and Scurry County residents and the City of Snyder Sanitation trucks and vehicles. Any City, County or Hauler that has a properly executed and signed contract with the City of Snyder for disposal in the City of Snyder Landfill.

J. CITY POLICY REGARDING PROPER USE OF THE SANITATION COLLECTION AND DISPOSAL SERVICE:

It shall be the responsibility of the account holder to insure that the City policy regarding proper disposal and utilization of the sanitation services is maintained.

In the event any of the following conditions are evident, or the city utility department receives a valid complaint where any of the following conditions exist in or on the premises where the collection receptacle is located, the utility department may, without notice, dispatch city crews to bring the account back in to compliance. The account will be charged a minimum of \$ 100.00 on the next billing cycle. If any of the above conditions require additional equipment, or personnel to correct violations, additional charges will be incurred at the posted rates.

- (1) Allowing waste material to accumulate, directly placing, discarding, or causing to be placed or discarded; garbage, trash, rubbish, refuse, brush, yard waste, or loose waste of any kind, on public right of way, public or private property, and any items discarded that are not completely enclosed within the receptacle.
- (2) Loading the receptacle to the point where the weight exceeds the lifting capacity of the collection vehicle.

- (3) Loading the receptacle to the point where debris protrudes past the limits of the receptacle or where the lids cannot be completely closed.
- (4) Relocating the receptacle or positioning the receptacle that prevents the collection vehicle from traveling its normal route to collect the waste.
- (5) Failing to bag all loose garbage, recyclable materials, wet material, food waste, that results in materials being blown or scattered during the collection process.

The items listed above are some of the most common situations that cause problems but other situations not specifically noted above but are deemed violations by the utility supervisor, may be assessed policy violation charges at the discretion of the utility supervisor.

**DEFINITIONS:**

Garbage shall be held to mean all animal and vegetable matter, such as waste material and refuse from kitchens, residences, grocery stores, drugstores, butcher shops, restaurants, cafes, hotels, rooming and boarding houses, commercial, retail, warehouse and other deleterious substances.

Refuse shall mean all substances included in the terms 'garbage', 'trash', and 'rubbish'.

Rubbish shall mean waste and refuse material such as tin cans, bottles, glass, rags, rubber, pieces of wood, scraps of iron, tin, wire or other metals.

Recyclable Refuse shall mean tin, aluminum, paper, newspaper, plastic, glass or corrugated cardboard, that has been separated from other garbage, trash and rubbish at the point of collection or delivery to another location for processing.

Trash shall mean waste and refuse material such as feathers, coffee grounds, paper of all kinds, boxes, barrels, crates, grass clippings, leaves, tree trimmings and sweepings from sidewalks.

Sanitation shall mean all substances included in the terms 'garbage', 'trash', 'refuse' and 'rubbish'.

Yard Waste for the purpose of this ordinance, shall mean any dead vegetation, seasonal plants, brush, tree, shrub or hedge leaves, grass clippings, tree limbs, branches and any blown trash or rubbish generated by routine yard maintenance.

**K. UNLAWFUL DEPOSIT AND DISPOSAL OF GARBAGE:**

Repeated violations of the policies regarding the disposal, of waste material as well as the following acts, among others, are declared to be unlawful and in violation of this Ordinance and are declared to be trespasses and subject to penalties not to exceed \$2,000 per day or per individual occurrence, whichever applies to the violation, but such enumeration shall not be deemed to be exclusive. Notice of violation will be served and fine assessed if violation is not corrected within time specified.

- (1) It shall be unlawful for any person to place, deposit or throw or permit or cause to be placed, deposited or thrown, any garbage, trash, rubbish, refuse, brush, or loose waste of any kind, on public or private property outside of any house, building, flat or tenement, vacant or occupied lot, driveway, gutter, street, sidewalk, parkway, curb, alley or any other public property of the City, unless the same has been deposited in accordance with this Ordinance.
- (2) It shall be unlawful to cause or permit to be or remain in or upon any premises, private or public, any garbage, trash, rubbish, refuse or mineral matter, or any composition of residue thereof, which is in an unsanitary condition or which is injurious to public health.

- (3) Meddling with garbage, containers, trash or rubbish receptacles in any way, or pilfering, scattering contents and junking in any alley or street within the City shall be unlawful.
- (4) It shall be unlawful to haul refuse, trash, garbage or rubbish in such a manner as to allow same to blow about or scatter over the streets or other premises. All loads must be tarped or secured.
- (5) It shall be unlawful for any person to burn trash, garbage, refuse, rubbish or yard waste within the City.
- (6) It shall be unlawful for any person to separate and collect, carry off or dispose of same, any garbage, trash, refuse, rubbish or junk within the landfill, except under the authority and direction of the City Sanitation Superintendent.

L. SANITATION RECEPTACLES:

The City shall provide containers for the disposal of garbage. All garbage shall be placed in a bag and secured prior to disposal in the container provided for collection, so that the contents cannot blow out and scatter garbage over the streets, alleys, public or private premises of the City.

The customer shall not overfill the container to the point that the collection vehicles can not lift or empty the receptacle. In the event a receptacle cannot be emptied during the general collection route because of excess weight, material protruding from the receptacle, debris piled against the receptacle, or any other situation that causes special handling, the customer will be charged for an extra pick up at the next billing cycle.

M. LIDS AND COVERS:

The lids or covers of all garbage containers shall at all times be closed so that cats, dogs, rodents, flies, and other insects may not have access to the contents thereof.

N. HEAVY ACCUMULATIONS:

- (1) Places of wholesale accumulations, killing and dressing plants, wholesale fruit and vegetable houses and storage, businesses, houses and other places where the daily accumulation of garbage, trash and rubbish is more than the ordinary quantities, are not included in the collection service furnished by the City Sanitation Department, unless provided for with additional containers through the City Utility Department, and require notification to the Sanitation Superintendent of the City, who shall direct the disposal of such accumulation in a satisfactory manner within TCEQ regulations.
- (2) Heavy accumulation of brick, broken concrete, rock, stone, ashes, lumber, clinkers, cinders, dirt, plaster, sand, gravel, automobile frames, dead trees, dead animal carcasses and other bulky, heavy material shall be disposed of at the expense of the owner or person controlling the same within TCEQ regulations under the direction of the Sanitation Superintendent of the City or as provided by City Ordinance.
- (3) Manure from animal lots, horse stables, poultry yards and pigeon lofts shall be disposed of at the expense of the party responsible for the same within TCEQ regulations under the direction of the Sanitation Superintendent of the City.
- (4) Tree limbs, shrubs and hedge cuttings shall not be placed in garbage containers provided for collection and shall be prepared for disposal as directed by the Sanitation Superintendent of the City or as provided by City Ordinance.

O. WET GARBAGE:

All wet or liquid garbage, including grease trap waste, shall be disposed of in the City's solidification processing area at the current rate.

**P. BILLING:**

To avoid duplication in billing and as a convenience to the public, charges for sanitation collection service and landfill gate fee charges shall be billed on the monthly water bills, and shall be promptly remitted to the City.

**Q. PLACEMENT OF CONTAINERS:**

- (1) In residential areas, City sanitation containers shall be placed inside of the property line at the edge of the alley where there is no alley fence, and where there is an alley fence the container or containers must be placed against the outside of the fence. Where there is no alley, the container or containers must be placed in front of such property between the sidewalk and curb at a place most accessible to the collectors. Under no conditions will City vehicles or employees be allowed to enter private property for the purpose of picking up garbage.
- (2) Business establishments are required to use the same type of container as residences. Where there is an alley, such containers shall be placed in the alleys. Where there is no alley, containers must be placed on or near the curb line of such place of business.
- (3) If customer requests the placement of containers at any other location than stated above, the City or it's employees are not responsible for any damages incurred.
- (4) It is the responsibility of the property owner to keep the area around the container or containers, in the alley, on private property or on the street, free from trash, rubbish, garbage or refuse.

**R. OVERNIGHT SPECIAL CIRCUMSTANCE RESIDENTIAL COLLECTION (16YD ROLL OFF CONTAINER SERVICE)**

In circumstances where a residential water customer is disposing of great amounts of debris or waste material that exceeds the capacity limits of regular dumpster containers or other special request as approved by the utility department, the City offers a roll off container to assist in special handling of waste. This service will be available free of charge on a first come first served basis. The container shall be reserved through the Utility office, after all required information is provided the customer will be allowed the service on any available open date.

- (1) The container will be placed on the designated site with the agreement of city personnel and the customer. The City will not be responsible for any damages to private property caused by the delivery or retrieval of the container. The container will be deposited after 8:00 a.m. and collected after 8:00 a.m. the morning of the following business day.
- (2) ALL rules, regulations, policies and Ordinances relating to what materials are allowed, loading requirements and transporting requirements of solid waste materials must be observed by the customer when utilizing and loading the container.
- (3) The customer shall be assessed a fee equal to correcting any violations or repairs to the container in the event any policies regarding the loading, disposal violations, or there are negligent damages to the container, any additional violations of the use of the container are evident or the customer fails to dispose an unjustifiable quantity of waste into the container during the period that it is at the requested location. The fee shall be assessed during the billing cycle that the service was utilized.

**S. CITY LANDFILL:**

The City of Snyder's Landfill is operated under Texas Commission on Environmental Quality (TCEQ) regulations and requirements, and is not permitted to accept 'hazardous waste', as defined by TCEQ.

**SECTION 4:** From and after final reading and passage of this Ordinance, the City shall charge and collect the following fees for the disposal of Vacuum Truck Waste and 'Wet Waste'.

**A. DISPOSAL OF VACUUM TRUCK WASTE OR 'WET WASTE' BY INDIVIDUAL LOADS, EXCEPT SEPTIC WASTE, BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE CHARGED AT THE FOLLOWING RATE:**

Disposal of Grease	\$ 47.66 Ton
Disposal of Grit	\$ 40.56 Ton
Minimum 0 - 1,000 lbs.	
Grease	\$24.83
Grit	\$21.28

All such waste shall be deposited for solidification processing prior to disposal in the landfill and shall be generated by one source.

**B. DISPOSAL OF SEPTIC WASTE BEGINNING WITH THE MONTH FOLLOWING THE EFFECTIVE DATE OF THIS ORDINANCE SHALL BE CHARGED AT THE FOLLOWING RATE:**

**BUSINESS – PHYSICAL ADDRESS INSIDE CITY LIMITS**

0 to 1,000 gallons generated by one source and each 0 to 1,000 gallons thereafter: \$35.00

**BUSINESS – PHYSICAL ADDRESS OUTSIDE CITY LIMITS**

0 to 1,000 gallons generated by one source and each 0 to 1,000 gallons thereafter: \$45.00

- (1) Prior to disposal of septic waste through the City's wastewater system, each load must be tested by authorized City personnel for temperature, dissolved oxygen and pH.
- (2) Prior to disposal of grease trap or grit trap waste in the City's landfill, each load must be visually inspected by authorized City personnel.
- (3) Each load must have a separate manifest; each manifest must be signed by the generator and each load must be tested or inspected, as required.
- (4) Each load must consist of contents from one generator only, loads may not be mixed.
- (5) Each vacuum truck must be equipped with a hatch on top, minimum 6" i.d., to allow inspection or testing by City personnel.
- (6) Upon acceptable test results of septic waste and visual inspection of grease trap and grit trap waste, payment must be made for the load and the load dumped under the direction and requirements of authorized City personnel.
- (7) Dumping of domestic septic waste is through the City's wastewater system and is PROHIBITED AT THE CITY'S LANDFILL.

- (8) Dumping of grease trap waste and grit trap waste is accepted at the City's landfill and is PROHIBITED THROUGH THE CITY'S WASTEWATER SYSTEM.
- (9) Each transporter is responsible for the clean-up of materials dumped that do not meet acceptable standards and requirements.

**SECTION 5:** From and after final reading and passage of this Ordinance, the City shall compute, charge and collect for billings less than a full month for new turn-ons, transfers and finals based on the following schedule:

(1) WATER:

1 through 8 calendar days + over 2,000 gallons consumption	¼ of min. base \$3.37/th gallons
9 through 15 calendar days + over 2,000 gallons consumption	½ of min. base \$3.37/th gallons
16 through 22 calendar days + over 2,000 gallons consumption	¾ of min. base \$3.37/th gallons
23 through 31 calendar days + over 2,000 gallons consumption	ALL of min. base \$3.37/th gallons

(2) WASTEWATER:

1 through 8 calendar days + 90% 2,000 gallons and over	¼ of min. base \$2.69/th gallons
9 through 15 calendar days + 90% 2,000 gallons and over	½ of min. base \$2.69/th gallons
16 through 22 calendar days + 90 % 2,000 gallons and over	¾ of min. base \$2.69/th gallons
23 through 31 calendar days + 90% 2,000 gallons and over	ALL of min. base \$2.69/th gallons

(3) SANITATION:

1 through 8 calendar days	¼ of charge
9 through 15 calendar days	½ of charge
16 through 22 calendar days	¾ of charge
23 through 31 calendar days	ALL of charge

**SECTION 6:** From and after final reading and passage of this Ordinance, the City shall charge and collect the following fees on Transfers, Returned Checks and Delinquent accounts for all services provided by the City of Snyder:

A. CHARGES AND FEES FOR DELINQUENT ACCOUNTS AND OTHER MISCELLANEOUS FEES SHALL BE AS FOLLOWS:

- (1) All charges for services furnished or rendered by the City Utility Department shall be due and payable on the date stated on the bill. Any amount due that is not paid by the date stated on the bill is considered to be delinquent.
- (2) Notice of delinquency will be mailed to the customer within 20 days of the due date. The City shall give the customer a minimum of seven (7) days written notice of its intent to discontinue service for non-payment. A customer may appeal to the City's authorized representative the proposed discontinuance of service by serving upon the City's authorized representative within six (6) days from the date of the City's notice of discontinuance of service, a written request to appeal, in the instance of a disputed bill, BUT NOT WHERE THE SOLE COMPLAINT IS THAT THE CUSTOMER IS FINANCIALLY UNABLE TO PAY THE BILLING. Said appeal shall be heard by the City's authorized representative and the service of the customer shall not be discontinued until the City's authorized representative has made a determination that the service is subject to discontinuance under the provisions of this Ordinance.
- (3) Where service has been discontinued for failure to pay for service rendered, a disconnect charge of \$25.00 shall be made for each meter disconnected or service discontinued before said service shall be restored. In the event the customer requests reconnection at hours other than 8:00 a.m. until 4:30 p.m. on weekdays, said reconnect charge shall be \$30.00.
- (4) All checks returned as insufficient must be redeemed in cash or money order by date stated on notice plus a returned check charge as required in the City's Fee Ordinance. If the check is not redeemed by the date stated on the notice, the service will be discontinued and an additional disconnect charge of \$25.00 will be added.
- (5) There shall be a Transfer Fee in the amount of \$20.00 assessed on all request to transfer the customer's account to another service address. Transfers require the customer to sign an agreement, pay the fee and any bill owed prior to the transfer being made.
- (6) Before ANY services can be provided, deposits must be made; permits obtained and inspections completed as required by City Ordinance.
- (7) It is unlawful for a customer to connect or reconnect service themselves or tamper with the City meter or meter box in any way. To do so may incur a \$200.00 fine.

**SECTION 7:** From and after final reading and passage of this Ordinance, the City shall charge and collect the following deposits for each water, sewer and sanitation service provided by the City.

**A. DEPOSITS FOR EACH SERVICE PROVIDED BY THE CITY SHALL BE:**

**(1) Water/Sewer/Sanitation**

Residential	¾" meter	\$ 195.00 Deposit
Commercial	¾" meter	\$ 225.00 Deposit
Apartments and Motels/Hotels		Deposit will be equal to 2 mths. billing.
Residential	1" meter	\$ 210.00 Deposit
Commercial	1" meter	\$ 240.00 Deposit
Residential	2" meter	\$ 390.00 Deposit
Commercial	2" meter	\$ 465.00 Deposit

Fire Hydrant	City's meter	\$ 300.00 Deposit
Fire Hydrant	Customer's meter	\$ 1000.00 Deposit

(2) Sewer/Sanitation Only

Residential	\$ 250.00 Deposit
Commercial	\$ 300.00 Deposit

Apartments and Motels/Hotels  
Deposit will be equal to 2 mths billing.

(3) Sanitation Service Only

Residential	\$ 195.00 Deposit
Commercial	\$ 225.00 Deposit

Apartments and Motels/Hotels  
Deposit will be equal to 2 mths billing.

Outside of City Limits  
\$200.00 Deposit

(4) Vacuum Truck  
\$300.00 Deposit

(5) Landfill Service

Any account billed for landfill fees only – no contract in affect with the City and not shown below.  
\$ 200.00 Deposit

Construction, Demolition, Roofers  
\$ 500.00 Deposit

(6) Roll-Off Only

Residential	\$250.00 Deposit
Commercial	\$500.00 Deposit

Outside of City Limits – Contractors  
Deposit will be based on estimated tonnage of the projected project

**SECTION 8:** Any person either by himself or his agent and/or any firm, corporation or their entity who violates the provisions of the code shall be deemed guilty of a misdemeanor and, upon conviction of any such violation, shall be fined in any sum not to exceed \$2,000.00, and each day during which such violation continues shall constitute a separate and distinct offense. In any case of violation of any of the terms of the provisions of this ordinance by any corporation, the officers and agents actively in charge of the business of such corporation shall be subject to the penalty herein provided. Any offense defined herein which has been defined by laws of the State of Texas as an offense and for which penalty has been prescribed shall be punished as provided in said state law, and nothing herein shall be held as fixing any penalty contrary to a penalty provided by the laws of the State of Texas.

This Ordinance grants the authority to enforce the regulations contained herein to police officers, code enforcement officers, building officials, state licensed plumbing inspectors, fire chief and fire marshals of the City and each shall have the authority to issue citations for any violation of this Ordinance.

This Ordinance shall become effective immediately upon adoption by the City Council on second reading.

**PASSED AND APPROVED** by the City Council on first reading this 7<sup>th</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

## **MEMORANDUM**

**TO: Merle Taylor, City Manager, City Council**

**FROM: Vick Chambers, Zoning Administrator**

**DATE: February 11, 2016**

**RE: Liquidation of City acquired real estate. Tract 2**

**During the process of the abatement of public nuisance and dangerous buildings, we have acquired two tracts of land that would better serve the public welfare if they were placed back on the tax roll. We would like to request the City Council initiate the procedures to liquidate these tracts.**

**Tract 2: 2423 College Ave. property I.D. 17085 (“the abandoned print shop property”) This property is approximately 25’ frontage by 90’ depth, 2250 sq feet in area. The property is zoned C-2 Commercial. Land Value (Compared) \$ 2,250 demolition and related expenses \$ 45,000.**

**These tracts individually have a limited amount of frontage, fortunately the tracts have a common boundary.**

**With a common boundary, the properties can be sold as a single parcel hopefully attract more interest. If sold as a single tract, the comparable valuation would be \$ 4,500 and combined demolition and related expenses would be \$ 80,785.**

**It is recommended the property be offered as a single tract.**

# Location Map Tract 1 and 2

Cathay Bldg (Focus Nails)

2419 College

Fulks/Tiger Barber

Tract 1

2428 College

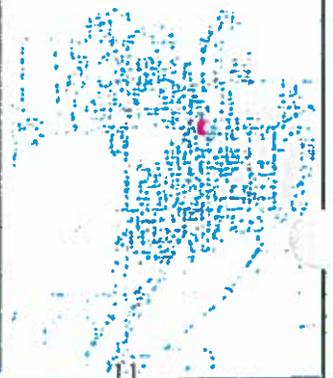
Printing Shop #77085

Tract 2

Brownfield Building Site

COLLEGE AVE

Street



Legend  
 Parcel

1:409



This map is a user generated electronic output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

**JACOB & MARTIN, LTD.**  
CONSULTING ENGINEERS

1994 Web Mercator Auxiliary Sphere  
Jacob & Martin Ltd.

## **MEMORANDUM**

**TO: Merle Taylor, City Manager, City Council**  
**FROM: Vick Chambers, Zoning Administrator**  
**DATE: February 11, 2016**

**RE: Liquidation of City acquired real estate. Tract 1**

**During the process of the abatement of public nuisance and dangerous buildings, we have acquired two tracts of land that would better serve the public welfare if they were placed back on the tax roll. We would like to request the City Council initiate the procedures to liquidate these tracts.**

**Tract 2: 2419 College Ave. property I.D. 17084 (C. Fulks / Tiger Barbershop) This property is also 25' frontage by 90' depth, 2250 sq. feet in area. The property is zoned C-2 Commercial. Land Value (Compared) \$ 2,250, demolition and related expenses \$ 35,785.**

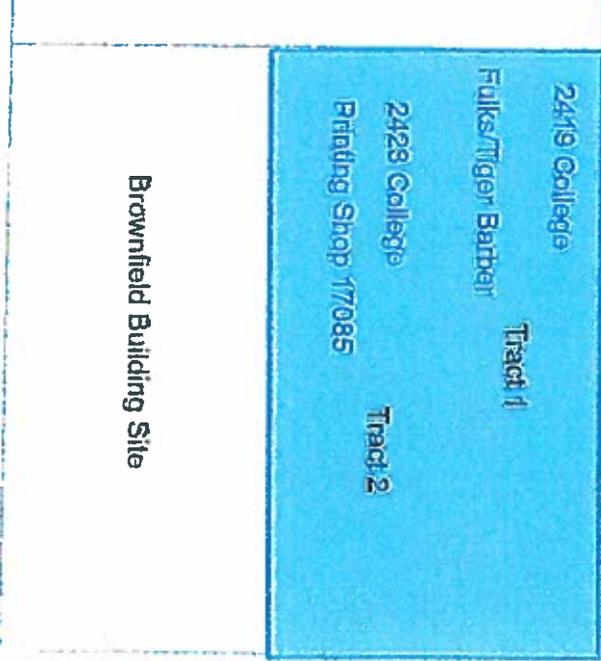
**These tracts individually have a limited amount of frontage , fortunately the tracts have a common boundary.**

**With a common boundary, the properties can be sold as a single parcel hopefully attract more interest. If sold as a single tract, the comparable valuation would be \$ 4,500 and combined demolition and related expenses would be \$ 80,785.**

**It is recommended the property be offered as a single tract.**

# Location Map Tract 1 and 2

Cathey Bldg (Focus Nails)



COLLEGE AVE



th Street



1:409

Legend  
 Parcel

S\_1884\_Web\_Marketer\_Auxiliary\_Systems  
 Jacob & Martin Ltd.

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

**JACOB & MARTIN, LTD.**  
 CONSULTING ENGINEERS

## **MEMORANDUM**

**TO: Merle Taylor, City Manager, City Council**

**FROM: Vick Chambers, Zoning Administrator**

**DATE: February 25, 2016**

**RE: Liquidation of City acquired real estate. 2103 Ave O**

**The deadline for bid submittals was 2:00 p.m. Thursday, February 25, 2016. There were no bids submitted to purchase for this property.**



## THE CITY OF SNYDER, TEXAS

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P.O. Box 1341 • 1925 24th Street • 79550-1341  
325/573-4957 • 325/573-7505 Fax

Colonel Calvin G. Hudson II  
Commander, U.S. Army Engineer Corps of Engineers  
819 Taylor Street (Room 3A32)  
Fort Worth, TX 76102

Dear Colonel Hudson:

The City of Snyder is requesting assistance from the U.S. Army Corps of Engineers for a study to address the concerns with flooding, ecosystem restoration, bank erosion, and overgrown brush and trees in the stream bed areas.

Heavy rainfall in early July 2015 resulted in our downtown area streets to become flooded and required safety measures to barricade downtown streets for up to six hours. Storm water brush restrictions along Deep Creek and Dry Run resulted in closure of Highway 180 and area streets at our local U.S. Post Office and other major merchants in downtown. This event also washed out a main sewer line at replacement cost near \$70,000. Snyder has past flood events in mid 1930's, 1980, and 1972. The City of Snyder has been proactive in removing, reducing structures, and our estimated 90% of property near deep creek. We feel this project would solve many issues with improved streambed, traffic flow, recreation and development in Snyder, Texas. Our recent Master Plan Surveys recommend improving this area of town.

The City of Snyder intends to serve as the sponsor for the project. We are aware that the first \$100,000 in funding for the feasibility study is fully federally funded, and that any feasibility study costs above that would be cost-shared 50% federal and 50% non-federal.

We understand that the estimated cost of the feasibility study would be prepared following a determination of federal interest. We further understand that a Federal Interest Determination (FID) report shall be prepared following initial investigation by USACE.

We are committed to this project and are willing, able and would be financially prepared to participate in the feasibility study. We look forward to executing a cost-sharing agreement for the study at the appropriate time in the process. Thank you for your assistance with this much needed project. Please contact City Manager Merle Taylor for further information or assistance.

Merle Taylor

City Manager

## Phase 1 of Downtown Snyder Revitalization

1. Replace 12 grey Rubbermaid trash receptacles tied to light poles with a minimum of 12 and a maximum of 16 black decorative 32 gallon metal trash receptacles at an estimated cost of \$1,073.00 each and estimated freight cost of \$\_\_\_\_\_ each. Discount pricing over \$10,000.

*\$12,876.00 + freight for 12*

2. Place a large low planter on southeast corner island planted with seasonal plants. This island is a 12 foot circle.

5 foot bowl at a cost of \$1,024.85 or 8 foot bowl at a cost of \$2,167.85 plus 15.25% freight charge ( exact estimate is being mailed to us).

Rodney and Theresa Dupree would like to maintain this planter through their business.

3. Remove 18 boxwood and tree shrub pods on perimeter of square only. Replace with old city street bricks. Some have electrical outlets- power source?

Removal can be done by donated labor- digging of roots, replacing concrete, and placing of bricks \$1,000.00 ea 14 now = \$14,000.00

*4 later southside*

4. Construct pergolas over some of the bricked spaces- a minimum of 8 and a maximum of 12 pergolas spaced evenly around retail side of the square. We have received two bids from Terry Huestis and Nash and Associates. Planters can be placed on each side of pergola. Can city do water maintenance? 8 @ \$1,400.00 ea = \$11,200.00

*6 now 2 later (southside)*

5. Remove 4 concrete mushrooms- Could be replaced with decorative pergolas complimenting the pocked park. Or, reconstruct curbing and gain 8 parking spaces. Nash and Associates submitting a bid on pergolas to replace mushrooms.

*Talking w/ county to help remove \$ >*

6. County Judge Ricky Fritz has agreed to purchase large planters, trash receptacles, metal benches and possible construct pergolas around the courthouse with county funds.

*Approx total cost*

*\$40,243.85 + freight*

*and plus cost of mushroom removal and reconstruction if any*

**SALE**

*Black*



Weathergard<sup>®</sup> Series Trash Receptacles are perfect for indoor or outdoor use. These waste containers are beautiful and elegant. Steel cable secures the lid to the receptacle for easy removal and access to an easy lift out liner. Liner is included.

**Features**

- UV stabilized Powder Coat Finish.
- Steel Cable Secures Lid & Prevents Theft.
- Steel Construction.
- No Assembly Required.
- Adjustable Feet Stabilize Container on Uneven Surfaces.

**Model 4020 & 4021**

**Dimensions**

**A. 4020:** 27-1/4"Dia x 27-1/2"H

**B. 4021:** 30-1/8"Dia. x 32"H



Steel cable secures lid to container.



Molded-in handles for easy liner removal.

Item Specific Details Available on Linked Model Numbers Below



Tweet **G+1**

**Liner Included**

<b>A. 4020</b>	20 Gallon	Black	(74 lbs)	<del>\$876.00</del>	\$727.00
<b>B. 4021</b>	32 Gallon	Black	(99 lbs)	<del>\$1,073.00</del>	\$891.00

(Prices F.O.B. Origin)

*powr  
Di*

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Ribbed Crown



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- Illuminated Planters & Lighted Flower Pots
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- Cast Stone Planters

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- Fiberglass Planter Liners for Commercial Planters
- Custom Size Planters & Liners
- Downtown Redevelopment Ideas

**Commercial Hanging Baskets**

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- XL Commercial "Mega" Hanging Baskets
- Large Commercial "English Garden" Hanging Baskets
- Commercial Fiberglass Hanging Baskets
- Commercial Hanging Basket Brackets
- Hanging Baskets Buying Guide



Click to enlarge



**Rosetta Bowl Fiberglass Planters**

To subtly complement its steeply tapered and breathtaking profile, we added a stylishly understated top edge detail to the Rosetta Bowl Planter. Plus it is available in five different sizes, different finishes and textures, and a generous choice of attractive colors to accentuate any decorative scheme or beautify any outdoor landscape. Use it as a stand-alone feature or centerpiece, or create groupings to display your greenery and flowers while adding a special brand of elegance to any interior or exterior space.

The Rosetta's large diameter works particularly well to visually anchor a building's spacious entryway, lobby, or reception area.

Call for Availability and Prices

**888-320-0626**



48in. Dia. x 14in.H Rosetta Bowl Planter  
Price: \$817.85

*5 foot*



60in. Dia. x 14in.H Rosetta Bowl Planter  
Price: \$1,024.85

*\* 8 Foot*

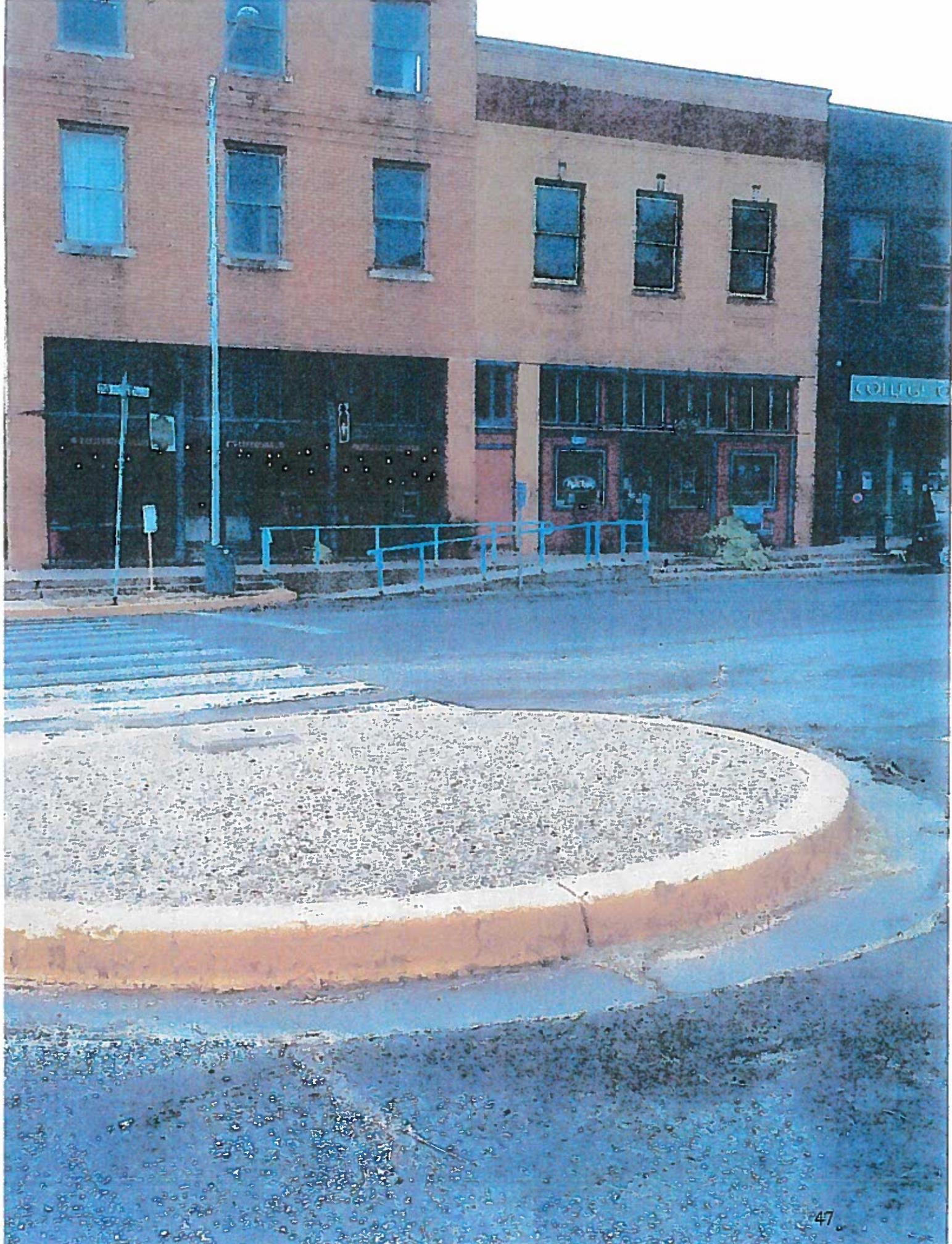


96in. Dia. x 16in.H Rosetta Bowl Planter  
Price: \$2,167.85

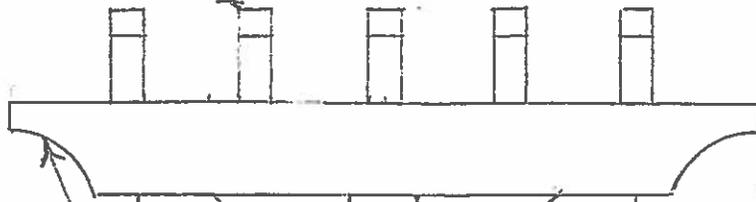
12 foot circle

*emailing estimate*

*yes. change  
4-5 weeks  
+ have!  
freight -15-25%*



2X6 CEDAR



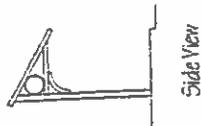
4X6 CEDAR

← 4X4 METAL POST

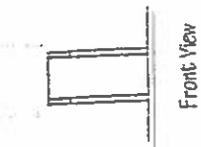
Cost  
\$1,200 - \$1,400 ea.

← BENCH

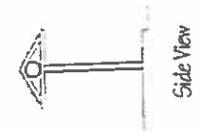
← CURB



Side View



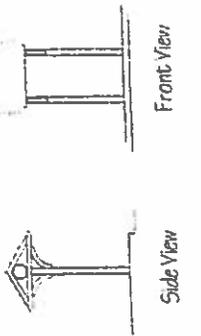
Front View



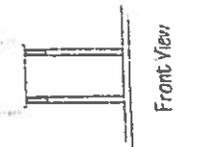
Side View



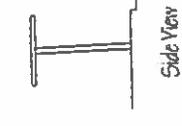
Front View



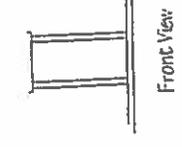
Side View



Front View



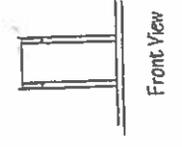
Side View



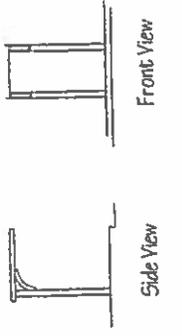
Front View



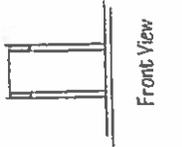
Side View



Front View



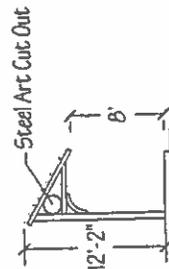
Side View



Front View

Notes:

1. All structural members shall be constructed of square steel tubing
2. All shade pieces shall be constructed of recycled composite material
3. All pergola areas shall be paved with brick pavers
4. Various cut out steel art work will be inserted into the bracing and gables of each design, i.e. oil derrick, steer head, Texas star, state map, etc.
5. Depending on the style or styles chosen for the small pergolas the 3 larger pergolas will coordinate with the addition of stone columns and beams to match the pergola structure in the downtown pocket park.



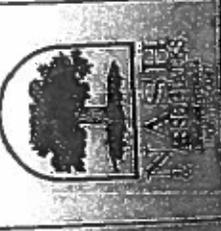
Typical Dimensions



4' Dia. Concrete Pots for Corner Visibility



Large Pergola Front View



A Preliminary Landscape Pergola Design For  
The City of Snyder, Texas

Drawn by: Paul D. Nash  
Texas Registered Landscape Architect # 556  
Nash & Associates, Landscape Architects  
12108 Slide Road Lubbock, Texas 79424  
(806) 793-0047 Fax: (806) 794-9766  
Nash@nash.net www.nashson.com  
Date: September 2016

PRELIMINARY -  
NOT FOR  
CONSTRUCTION





Model # A-5 | Large Round Planters | Aurora Series

Print | C



36 x 30

8



**RESOLUTION R160307B**

**WHEREAS**, the City Manager has prepared and submitted to the City Council a recommendation for line item transfers to the 2015-2016 budget for the fiscal year beginning October 1, 2015 and ending September, 30, 2016; and

**NOW, THEREFORE, BE IS RESOLVED, THAT THE CITY COUNCIL HEREBY:**

Authorize line item transfers of \$18,700 from Community Service Department 5 account 01-605-6701 buildings to:

01-605-513                      \$ 18,700.00

TOTAL                              \$ 18,700.00

A total of \$18,700.00 will be transferred to Department 5, Community Service to account 01-605-513 (Downtown Revitalization) to fund the Downtown Beautification in the fiscal year 2015-2016.

**PASSED AND APPROVED** this 7<sup>th</sup> day of March, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

**Memorandum of Understanding**  
Between the  
Colorado River Municipal Water District  
and  
City of Snyder

**Background**

The City of Snyder in order to improve the quality of water to their customers has requested to inject Copper Sulfate and Sodium Permanganate in the CRMWD raw water supply line from Lake J.B. Thomas to the Snyder Water Treatment Plant. **EXHIBIT A** shows the location of the proposed injection points and the location of the affected CRMWD facilities which include approximately 5.5 miles of 21-inch diameter pipeline, Snyder Billing Meter and associated appurtenances. An existing building on the Snyder Reservoir site will be used to house the chemical injection equipment and chemicals. The injection points will be on the District's 21-inch diameter pipeline immediately downstream of the motor operated valve which is controlled by the City of Snyder to regulate the flow to the Snyder Water Treatment Plant. CRMWD and Snyder have been in contact with the Texas Commission on Environmental Quality (TCEQ) regarding the injection of Copper Sulfate and Sodium Permanganate into CRMWD's raw water pipeline. This correspondence is included as **EXHIBIT B**.

**Purpose**

CRMWD consents to the City of Snyder's injection of chemicals into its line as described herein. This Memorandum of Understanding (MOU) sets forth the understandings, terms and agreements between the Colorado River Municipal Water District and the City of Snyder to add two chemical injection points for the injection of Copper Sulfate and Sodium Permanganate in CRMWD's raw water transmission system.

This MOU does not modify the February 12, 1982 Contract between CRMWD and the City of Snyder, as amended.

**Responsibilities**

The injection of chemicals into CRMWD's 21-inch diameter raw water pipeline is limited to Copper Sulfate and Sodium Permanganate.

The Texas Commission on Environmental Quality has the regulatory responsibility for Public Drinking Water and therefore the responsibility to oversee the chemical injection into CRMWD's system. The City of Snyder shall assume and comply with any and all regulatory requirements imposed by the TCEQ or other agencies including those set forth in **EXHIBIT B** regarding the injection of Copper Sulfate and Sodium Permanganate into CRMWD's system

CRMWD will make the initial tap into its pipeline for the City of Snyder. The City of Snyder shall be responsible for the installation, operation, maintenance and cost of any and all facilities associated with the chemical injection including but not limited to chemical storage building, chemicals, chemical pumps, and all injection equipment. The City of Snyder shall coordinate installation activities with CRMWD and advise CRMWD of any problems, irregularities or modification of its normal operations.

The City of Snyder will be responsible for all chemical safety. Copies of all Material Safety Data Sheets (MSDS) for all chemicals used and stored onsite shall be provided to CRMWD and kept onsite to meet all TCEQ requirements. In addition the City of Snyder shall provide training and instructions for CRMWD personnel regarding the proper shutdown of the chemical injections facilities. It is intended that CRMWD personnel will only shut down the facilities in an emergency when City of Snyder personnel are not available.

The proposed chemicals have the potential to cause corrosion or precipitate out material that could block the pipeline or impact other CRMWD facilities including but not limited to valves, flow meters, etc. In the event any damage is caused by the chemical injection to the CRMWD raw water supply line or facilities the City of Snyder will reimburse CRMWD for the cost of repairs and restoration to original condition.

#### **Indemnification and Hold Harmless**

To the full extent permitted by law, the City of Snyder agrees to indemnify and hold harmless CRMWD from any and all claims, demands, causes of action, fines, penalties or expenses, including reasonable attorney's fees, which may arise or be asserted by anyone as a result of activities undertaken pursuant to this MOU.

#### **Duration**

This MOU is at-will and may be terminated at any time by either party. In the event the MOU is to be modified mutual consent of authorized officials from both parties is required. This MOU shall become effective upon execution by both parties and will remain in effect until modified or terminated. The City of Snyder's obligations under the two preceding paragraphs survive termination.

#### **Contact and Notification Information**

Colorado River Municipal Water District  
General Manager  
PO Box 869  
Big Spring, TX 79721  
432-267-6341

City of Snyder  
City Manager  
PO Box 1341  
Snyder, TX 79550  
325-573-4957

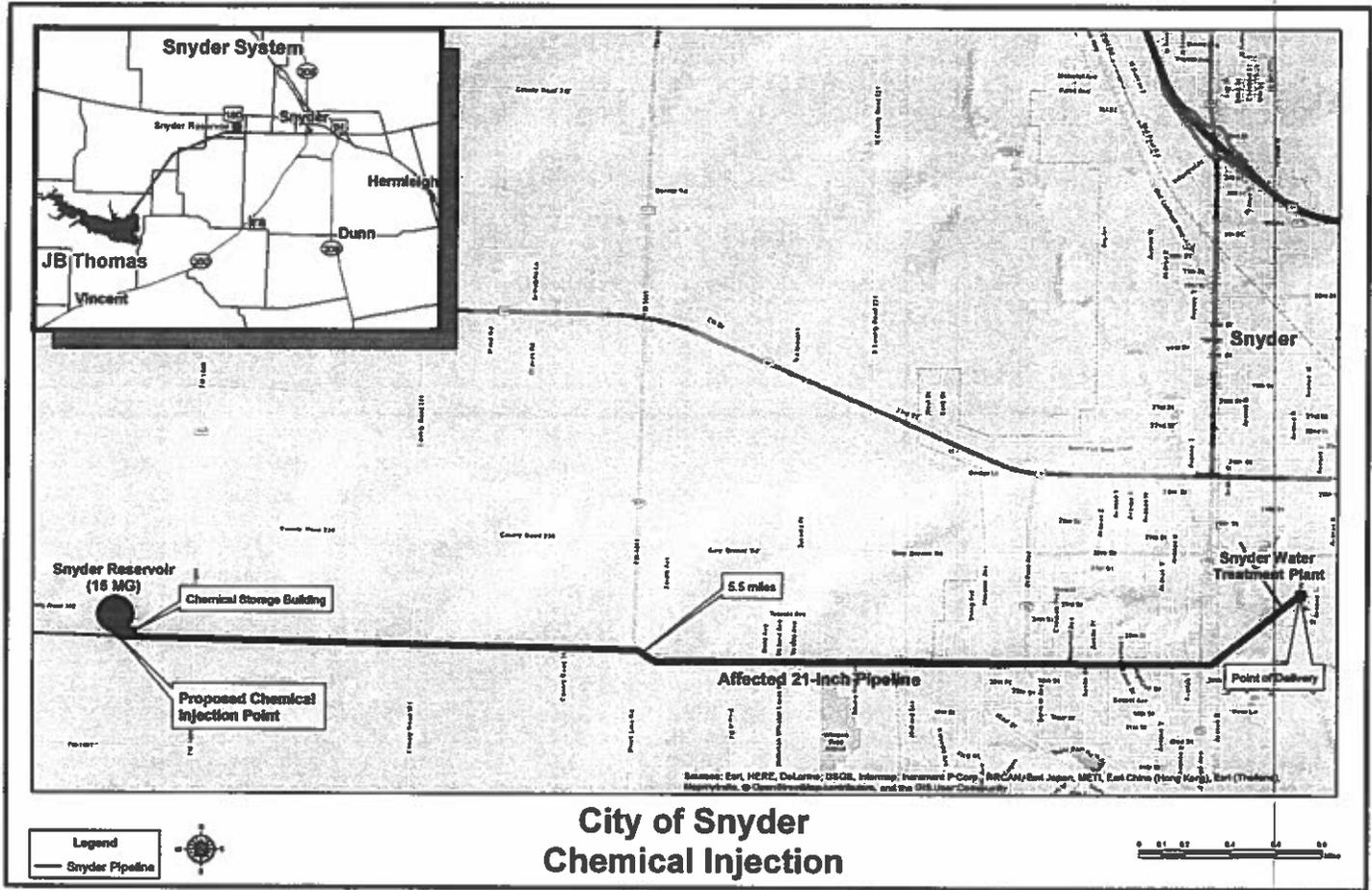


\_\_\_\_\_  
John W. Grant, General Manager  
Colorado River Municipal Water District

Date: 2-10-16

\_\_\_\_\_  
Merle Taylor, City Manager  
City of Snyder

Date: \_\_\_\_\_



**Cole Walker**

---

**From:** James Beauchamp <james.beauchamp@tceq.texas.gov>  
**Sent:** Thursday, January 14, 2016 10:04 AM  
**To:** Cole Walker; Gary Chauvin; Vera Poe; Richard Bosch; James Beauchamp  
**Subject:** RE: City of Snyder: Use of Lake Thomas

Cole,

Based on our discussions and the information that you have provided, the City of Snyder will be injecting sodium permanganate and copper sulfate as pretreatment in CRMWD's raw water pipeline before water reaches the City of Snyder's Water Treatment Plant for final treatment prior to distribution. The City of Snyder will need to provide notification and possibly documentation to the TCEQ Plan and Technical Review Section to confirm that any components and chemicals for the proposed treatment process conform to American National Standards Institute/NSF International (ANSI/NSF) Standard 60 for Drinking Water Treatment Chemicals and ANSI/NSF Standard 61 for Drinking Water System Components.

The City of Snyder will also be responsible for submitting any required information to TCEQ if this proposed treatment process impacts or is intended to meet Concentration Time (CT) requirements for the City's surface water treatment plant (SWTP).

Based on the information that you have provided, this treatment process will not require CRMWD to follow any additional monitoring or reporting requirements and does not constitute CRMWD providing treated water.

I have included Vera Poe and Richard Bosch with the Plan and Technical Review Section on this email and they can be reached at:

**Vera Poe** - (512) 239-6988 or [Vera.Poe@tceq.texas.gov](mailto:Vera.Poe@tceq.texas.gov)  
**Richard Bosch** - (512) 239-3465 or [Richard.Bosch@tceq.texas.gov](mailto:Richard.Bosch@tceq.texas.gov)

Please let me know if you have any questions.

Thanks for your help!

James



**James Beauchamp** | Special Assistant | Public Drinking Water Section  
Texas Commission on Environmental Quality  
PO Box 13087, Austin, TX 78711-3087, MC-155  
Direct: 512.239.6174 | Main: 512.239.4691  
[James.Beauchamp@tceq.texas.gov](mailto:James.Beauchamp@tceq.texas.gov)

Texas Drinking Water Watch - <http://dww2.tceq.texas.gov/DWWW/>



<http://takecareoftexas.org/>

---

**From:** Cole Walker [mailto:cwalker@crmwd.org]  
**Sent:** Thursday, January 14, 2016 9:01 AM  
**To:** James Beauchamp  
**Cc:** Gary Chauvin  
**Subject:** RE: City of Snyder: Use of Lake Thomas

James,

Can you please give me an update on when you expect to have a response to our request.

Thanks,  
Cole

---

**From:** Cole Walker  
**Sent:** Monday, December 28, 2015 10:29 AM  
**To:** 'James Beauchamp' <james.beauchamp@tceq.texas.gov>  
**Cc:** 'Richard Bosch' <Richard.Bosch@Tceq.Texas.Gov>; Gary Chauvin <gary.chauvin@tceq.texas.gov>  
**Subject:** RE: City of Snyder: Use of Lake Thomas

James,

I wanted to follow up with you and verify that you received my previous email and see when we could expect to hear back from you.

Thanks,  
Cole

---

**From:** Cole Walker  
**Sent:** Tuesday, December 15, 2015 9:47 AM  
**To:** 'James Beauchamp' <james.beauchamp@tceq.texas.gov>  
**Cc:** 'Richard Bosch' <Richard.Bosch@Tceq.Texas.Gov>; Gary Chauvin <gary.chauvin@tceq.texas.gov>  
**Subject:** RE: City of Snyder: Use of Lake Thomas

James,

It was good to visit with you yesterday regarding the pretreatment that the City of Snyder is considering. As we discussed, the City of Snyder is looking at injecting sodium permanganate and copper sulfate as pretreatment in CRMWD's pipeline in order to increase the contact time before water is treated at the City of Snyder Water Treatment Plant. The proposed injection point is 5.5 miles ahead of the water treatment plant. I have attached a map as reference.

After visiting with Richard Bosch, I wanted to confirm that this change does not constitute CRMWD providing treated water and that this will not subject CRMWD to any additional requirements with the TCEQ than those we are already subject too.

Thanks,  
Cole

---

**From:** Richard Bosch [<mailto:Richard.Bosch@Tceq.Texas.Gov>]  
**Sent:** Tuesday, November 24, 2015 9:20 AM  
**To:** Cole Walker <[cwalker@crmwd.org](mailto:cwalker@crmwd.org)>  
**Cc:** Robert Sims <[robert.sims@tceq.texas.gov](mailto:robert.sims@tceq.texas.gov)>; Tamira Konkin Garcia <[Tamira.Konkin-Garcia@tceq.texas.gov](mailto:Tamira.Konkin-Garcia@tceq.texas.gov)>; Alfonso Fuentes <[alfonso.fuentes@tceq.texas.gov](mailto:alfonso.fuentes@tceq.texas.gov)>  
**Subject:** RE: City of Snyder: Use of Lake Thomas

Mr. Cole,

Thank you for the follow up call regarding the use of Lake Thomas.

The TCEQ request is for the City of Snyder to submit the NSF information stated below by Mr. Sims. Since the injection point is in the CRMWD system, CRMWD would be responsible for providing the information to the City of Snyder. In addition, since the chemical injection is in the CRMWD system, the NSF requirement would be the responsibility of CRMWD.

The Safe Drinking Water Act and TCEQ Rules for Public Water Systems (PWS) place the responsibility for treatment and equipment maintenance on the PWS that delivers treated water. The TCEQ cannot address agreements between PWSs that may contradict published rules, so any contractual agreements would need to be worked out by the involved PWSs.

Let me know if you have any questions. Have a good Thanksgiving.



Richard Bosch  
Natural Resource Specialist I  
Texas Commission on Environmental Quality  
Technical Review & Oversight Team: [www.tceq.texas.gov/drinkingwater/trot](http://www.tceq.texas.gov/drinkingwater/trot)  
Water Supply Division, MC-159  
Phone: (512)239-3465  
E-Mail: [Richard.Bosch@tceq.texas.gov](mailto:Richard.Bosch@tceq.texas.gov)

---

**From:** Cole Walker [<mailto:cwalker@crmwd.org>]  
**Sent:** Monday, November 16, 2015 12:10 PM  
**To:** Richard Bosch  
**Subject:** FW: City of Snyder: Use of Lake Thomas

Richard,

I just wanted to verify that these proposed changes in Snyder's treatment process will not require anything from CRMWD and that the City of Snyder will be responsibility for the changes.

Please confirm that CRMWD will have no obligations or responsibility for the chemical injection even though the injection point is in CRMWD's System.

Thanks,  
Cole

---

**From:** Elias Torres [<mailto:etorres@ci.snyder.tx.us>]  
**Sent:** Friday, November 13, 2015 5:07 PM  
**To:** Cole Walker <[cwalker@crmwd.org](mailto:cwalker@crmwd.org)>; John Grant <[jgrant@crmwd.org](mailto:jgrant@crmwd.org)>; Merle Taylor <[mtaylor@ci.snyder.tx.us](mailto:mtaylor@ci.snyder.tx.us)>  
**Subject:** Fwd: City of Snyder: Use of Lake Thomas

Eli Torres  
Director of Public Works  
City of Snyder  
325-575-3110  
[etorres@ci.snyder.tx.us](mailto:etorres@ci.snyder.tx.us)

Begin forwarded message:

**From:** Richard Bosch <[Richard.Bosch@Tceq.Texas.Gov](mailto:Richard.Bosch@Tceq.Texas.Gov)>  
**Subject:** RE: City of Snyder: Use of Lake Thomas  
**Date:** November 13, 2015 at 2:19:22 PM CST  
**To:** "[etorres@ci.snyder.tx.us](mailto:etorres@ci.snyder.tx.us)" <[etorres@ci.snyder.tx.us](mailto:etorres@ci.snyder.tx.us)>  
**Cc:** Robert Sims <[robert.sims@tceq.texas.gov](mailto:robert.sims@tceq.texas.gov)>

Mr. Torres,

The following was verified:

- Written notification is not required for the additions of copper sulfate and sodium permanganate.
- While the written notification is not required, the NSF requirements noted below by Mr. Sims still need to be met.

Let me know if you have any questions.

Thank you,



Richard Bosch  
Natural Resource Specialist I  
Texas Commission on Environmental Quality  
Technical Review & Oversight Team: [www.tceq.texas.gov/drinkingwater/trot](http://www.tceq.texas.gov/drinkingwater/trot)  
Water Supply Division, MC-159  
Phone: (512)239-3465  
E-Mail: [Richard.Bosch@tceq.texas.gov](mailto:Richard.Bosch@tceq.texas.gov)

---

**From:** Richard Bosch  
**Sent:** Friday, November 13, 2015 1:37 PM  
**To:** '[etorres@ci.snyder.tx.us](mailto:etorres@ci.snyder.tx.us)'  
**Subject:** FW: City of Snyder: Use of Lake Thomas

Here is the additional info from the Plan & Technical Review Section.



Richard Bosch  
Natural Resource Specialist I  
Texas Commission on Environmental Quality  
Technical Review & Oversight Team: [www.tceq.texas.gov/drinkingwater/trot](http://www.tceq.texas.gov/drinkingwater/trot)  
Water Supply Division, MC-159  
Phone: (512)239-3465  
E-Mail: [Richard.Bosch@tceq.texas.gov](mailto:Richard.Bosch@tceq.texas.gov)

---

**From:** Robert Sims  
**Sent:** Thursday, November 12, 2015 11:28 AM  
**To:** Richard Bosch; [etorres@snyder.tx.us](mailto:etorres@snyder.tx.us)  
**Cc:** Cole Walker  
**Subject:** RE: City of Snyder: Use of Lake Thomas

Mr. Torres:

Please note that:

All chemicals must be NSF-60 certified; and

All components for the injection must be NSF-61 certified.

Please clearly indicate this compliance in your submittal.

Robert W. Sims, P.E.  
Plan Review Team  
Plan and Technical Review Section  
Water Supply Division  
Texas Commission on Environmental Quality

512-239-4664  
[Robert.Sims@tceq.texas.gov](mailto:Robert.Sims@tceq.texas.gov)

How is our customer service? Fill out our online customer satisfaction survey at [www.tceq.texas.gov/customersurvey](http://www.tceq.texas.gov/customersurvey).

---

**From:** Richard Bosch  
**Sent:** Thursday, November 12, 2015 10:45 AM  
**To:** [etorres@snyder.tx.us](mailto:etorres@snyder.tx.us)  
**Cc:** Cole Walker; Robert Sims  
**Subject:** City of Snyder: Use of Lake Thomas

Mr. Torres,

I wanted to touch base with you regarding the use of Lake Thomas and the addition of copper sulfate and sodium permanganate. Based on the Texas Administrative Code, Title 30, §290.39 j) Changes in existing systems or supplies, the City of Snyder will need to inform the TCEQ Plan and Technical Review Section of the aforementioned changes.

Here is the link to the rule:

[http://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=T&app=9&p\\_dir=F&p\\_rloc=159285&p\\_tloc=14778&p\\_ploc=1&pg=2&p\\_tac=&ti=30&pt=1&ch=290&rl=39](http://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=T&app=9&p_dir=F&p_rloc=159285&p_tloc=14778&p_ploc=1&pg=2&p_tac=&ti=30&pt=1&ch=290&rl=39)

The notification will need to be in writing and can be mailed to:

Plan and Technical Review Section  
Water Supply Division MC -159  
TCEQ  
P.O. Box 13087  
Austin, Texas 78711-3087

Feel free to contact me if you have any questions.

Thank you,



Richard Bosch  
Natural Resource Specialist I  
Texas Commission on Environmental Quality  
Technical Review & Oversight Team: [www.tceq.texas.gov/drinkingwater/trot](http://www.tceq.texas.gov/drinkingwater/trot)  
Water Supply Division, MC-159  
Phone: (512)239-3465  
E-Mail: [Richard.Bosch@tceq.texas.gov](mailto:Richard.Bosch@tceq.texas.gov)

## Shai Green

---

**From:** Merie Taylor  
**Sent:** Friday, March 04, 2016 9:41 AM  
**To:** Shai Green  
**Subject:** FW: tank demo

Shai Please add this information for discussion to City Council Agenda. Thanks,

*Merle Taylor*

City of Snyder  
City Manager  
(325) 573-4957  
[mtaylor@ci.snyder.tx.us](mailto:mtaylor@ci.snyder.tx.us)  
[ci.snyder.tx.us](http://ci.snyder.tx.us)

---

**From:** Elias Torres  
**Sent:** Thursday, March 03, 2016 4:00 PM  
**To:** Merle Taylor; Ray Hernandez; David Nicholson; Vick Chambers; Perry Westmoreland; Terry Luecke; Jubbee Herridge  
**Subject:** Fwd: tank demo

Sent from my iPhone

Begin forwarded message:

**From:** Iseler Demolition <[iseler@iselerdemolition.com](mailto:iseler@iselerdemolition.com)>  
**Date:** March 3, 2016 at 3:19:01 PM CST  
**To:** <[etorres@ci.snyder.tx.us](mailto:etorres@ci.snyder.tx.us)>  
**Subject:** tank demo

Eli

I wanted to let you know we are starting to line up supplies for these project site.

Our first site Fri AM 3/11 will be the AVE B site. equipment / toilet will arrive Thur by 3pm. our cutting gas we are trying to get delivered Fri morning. Is there a fence / gate that surrounds this site?

Once completed at the Ave B site, we will start on the College Hwy tank, and plan to complete this by noon Sat 3/12.

On the AVE B site, we will want to block a small portion of AVE B and 24th St. from the corner to the first drive south and east.

On the College Hwy tank we will only need to close the closest lane to the tank on Kings Hwy.

Lisa Pleiness, Office Mgr.

Iseler Demolition, Inc.  
71231 Burlison Lane  
Romeo, MI 48065



**2016 All-America City Award Application**  
***Spotlight: Ensuring All Children Are***  
***Healthy and Supported to Succeed in School and Life***

***Collaboration Partners: Attendance Works and Healthy Schools Campaign***

**Deadlines:**

**September 2015-February 2016: Monthly conference calls on spotlight and AAC process**  
**November 4, 2015: Submit Letter of Intent to Apply** (Letter of Intent is not required, however, save \$100 on your application fee when you submit a Letter of Intent to Apply by November 4, 2015!)

**March 9, 2016: Submit Application**

**April 2016: Finalists Announced.** Finalist community delegations will be invited to Denver to present.

**June 2016: Peer-Learning Workshops & Awards Presentation/Competition** in Denver, Colorado.

**Application Guidelines:**

The National Civic League invites you to apply for America's original and most prestigious community award, now in its 67<sup>th</sup> year. In 2016, the All-America City Award will recognize ten communities for their projects, plans for the future, and community vision that demonstrate innovation, inclusiveness, impact, civic engagement, and cross-sector collaboration. The 2016 spotlight for the Award are efforts focused on community-wide health and education strategies that enable all children to succeed in school and in life. School attendance and healthy school projects are particularly welcome and in alignment with our collaborating partners, Attendance Works and Healthy Schools Campaign. We also welcome other projects that benefit all children, particularly at-risk children, using education and/or healthy community strategies. We encourage projects that address any barrier to children's success in school and life, including but not limited to attendance, health (of children, parents and community), positive discipline interventions, transportation, poverty, healthy food access, job opportunities (for students, parents and community members), affordable and safe housing, and safe and healthy natural environments. Our goal with this spotlight is to raise up local examples of innovative and effective community problem-solving that recognizes all influences on the success of children and uses all sectors to address those influences. For examples and ideas please see the resource section of this application for links to helpful information. Or contact National Civic League at 303-571-4343 or [aac@ncl.org](mailto:aac@ncl.org). This year, we are interested in recognizing not only the work that has been accomplished but also the plans and vision for future work. For that reason, we give you the option of telling us about vision or plans or accomplishments in your project descriptions.

A youth member of one finalist community is also recognized with the AAC Youth Award. Nominations for this award will be requested after finalists are announced.

### Community Information

Community name and state: \_\_\_\_\_

Your community is applying as a:

\_\_\_ Neighborhood \_\_\_ Village \_\_\_ Town \_\_\_ Tribe \_\_\_ City \_\_\_ County \_\_\_ Region

If applying as a region, name participating communities: \_\_\_\_\_

If applying as a neighborhood, name city: \_\_\_\_\_

Has your community applied before? Yes No If Yes, which years: \_\_\_\_\_

Has your community been a Finalist before? Yes No If Yes, which years: \_\_\_\_\_

Has your community been an All-America City before? Yes No If Yes, which years: \_\_\_\_\_

### Contact Information

All-America City Award contact (primary contact person available throughout competition & follow-up):

Name: \_\_\_\_\_ Title (if any): \_\_\_\_\_

Organization/Government/Other: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone (business/day): \_\_\_\_\_ Mobile Phone \_\_\_\_\_

E-mail Address(es): \_\_\_\_\_

The applying community will receive a complimentary membership (or membership renewal if an AAC application was submitted last year) to the National Civic League for one year. To whom should this membership be directed?

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State & Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

We agree to follow NCL's rules regarding use of the All-America City Award logo, a registered trademark of the National Civic League. We allow NCL and the All-America City Award to share this application and the information enclosed in it with the NCL and AAC networks to promote the work of our community. If we are named an All-America City, we agree to conduct a post-AAC conference call or regional forum for the AAC network that features our projects. In a pay-it-forward spirit, if named a finalist or All-America City, we agree to consider supporting AAC through an NCL membership for a minimum of the next three years.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## Community Statistics and Map

Note: Use the most up-to-date statistics possible for your neighborhood, town, city, county, or region (source suggestions: U.S. Census Bureau, State Department of Economic Security, State Department of Finance, Department of Public Health, and local school statistics).

POPULATION (in year 2010 or most recent): \_\_\_\_\_

Source/Date:

POPULATION PERCENTAGE CHANGE 2000-2010 (indicate + or -): \_\_\_\_\_%

Source/Date:

### RACIAL/ETHNIC POPULATION BREAKDOWN:

White	_____%
Hispanic or Latino (of any race)	_____%
Black or African American	_____%
Asian	_____%
American Indian and Alaska Native (AIAN)	_____%
Mixed Race	_____%
Other	_____%

Source/Date:

MEDIAN FAMILY INCOME: \$ \_\_\_\_\_

Source/Date:

PERCENTAGE OF FAMILIES BELOW POVERTY LEVEL: \_\_\_\_\_%

Source/Date:

UNEMPLOYMENT RATE: \_\_\_\_\_%

Source/Date:

### POPULATION BREAKDOWN BY AGE GROUP (percentages, if available):

19 years old and under	_____%
20-24	_____%
25-44	_____%
45-64	_____%
65 and over	_____%

Source/Date:

PERCENTAGE OF HOME OWNERSHIP: \_\_\_\_\_%

Source/Date:

WORKFORCE DISTRIBUTION -- Name the three largest employment sectors (include military services and/or installations, if any) in your community and provide the percentage of total employed in each:

_____	_____%
_____	_____%
_____	_____%

Source/Date:

MAP -- Please attach a state map (8.5" x 11") with your community clearly marked

## ALL-AMERICA CITY AWARDS CRITERIA

**Civic Engagement and Collaboration:** comprehensive citizen/resident engagement in decision-making and action planning, cross-sector collaboration (business, local government, nonprofits, military, etc.) and regional collaboration.

**Inclusiveness and Diversity:** recognition and involvement of diverse segments and perspectives (ethnic, racial, socio-economic, age, sexual orientation, gender expression, people with disabilities, and others) in community decision-making.

**Innovation:** creative use and leveraging of community resources.

**Impact and Future Planning and Vision:** demonstrable, significant, and measureable achievements from the past 5 years (for example: reduction in chronic absenteeism rates, increased access to school health services, improved student fitness scores, increased number of affordable housing units, or improved third-grade reading levels). Especially for communities who have recently begun this work, we also welcome a description of a community-wide vision or long-term plan to address local challenges, particularly in projects that address the community's greatest challenges.

### Resources Available to You

As you fill out this application, it may be helpful to consult the following material:

1. For questions to help evaluate your civic infrastructure--*NCL's Civic Index*. Ask for a free copy!  
[AAC@ncl.org](mailto:AAC@ncl.org)
2. To help identify associations and their impact in your community--*New Community Tools for Improving Child Health: A Pediatrician's Guide to Local Associations*. (Provided by permission of co-author John McKnight) <http://www.abcdinstitute.org/docs/Pediatricians.pdf>
3. For an asset-based framework--*Discovering Community Power: A Guide to Mobilizing Local Assets and Your Organization's Capacity*. (Provided by permission of co-author John McKnight) <http://www.sesp.northwestern.edu/images/kelloggabcd.pdf>
4. **National Civic Review Articles:**
  - a. *Tackling Chronic Absence Starting in the Early Grades: What Cities Can Do to Ensure Every Child Has a Fighting Chance to Succeed*
  - b. *What Makes an All-America City?*
5. Previous All-America City presentations
6. [www.attendanceworks.org](http://www.attendanceworks.org) **Attendance Works** is a national and state initiative that promotes better policy and practice around school attendance. We promote tracking chronic absence (missing so much school for any reason including excused and unexcused absences) beginning in kindergarten, or ideally earlier, and partnering with families and community agencies to intervene when poor attendance is a problem for students or schools. Interested in learning more? Watch this [Bringing Attendance Home](#) video.
7. [www.healthyschoolscampaign.org](http://www.healthyschoolscampaign.org) **Healthy Schools Campaign** has developed an effective approach that is helping transform the school experience for children in Chicago and across the nation. This means working at multiple levels — with individual schools, throughout Chicago and nationally. The goal is a future in which all students have access to a school environment that provides healthy food, physical activity, nutrition education and health services. This gives students the opportunity to develop the knowledge and skills to live healthy lives. Learn more about our work on this site — from [food policy](#) to [environmental justice](#) and much more.
8. <http://gradelevelreading.net/> **The Campaign for Grade-Level Reading** is a collaborative effort by foundations, nonprofit partners, business leaders, government agencies, states and communities across the nation to ensure that more children in low-income families succeed in school and graduate prepared for college, a career, and active citizenship. The Campaign focuses on an important predictor of school success and high school graduation—grade-level reading by the end of third grade.

## **PART I: TELL YOUR COMMUNITY'S STORY**

Tell us your community's story. Focus on the last ten years of your community's progress and development and how that has benefited your residents. Utilizing the awards criteria (above) describe how your community addresses its pressing challenges and plans for its future. How are citizens/residents involved in planning and implementation? Provide examples of cross sector collaboration among the neighborhoods, government, businesses, and nonprofit organizations engaged in these efforts. How is the community illustrating diversity and inclusiveness? What is your community's vision? Include real examples of how your community has demonstrated its strengths, innovations, and faced its challenges. Don't forget to tell us about the people in your community. (2,000 word maximum)

## **PART II: DESCRIBE THREE COMMUNITY-DRIVEN PROJECTS**

Describe your three best projects that have a compelling community-wide vision or short- or long-term plan or have resulted in significant local impact and action planning within the past five years. We welcome descriptions of projects that ensure the success of all children, including at-risk children, through health or healthy community strategies; and/or education strategies particularly those seeking to improve attendance in school; and/or projects that reflect the intersection of health and education. Past All-America City Award applicants have highlighted projects to increase third grade reading success for at-risk children, to increase health care for underserved populations, to create new businesses and jobs, to revitalize downtown, to engage youth in identifying and planning services and facilities, to promote cross sector collaborative centers, to increase fiscal sustainability, to develop emergency disaster plans, to recover from a natural disaster, and more. For 2016, NCL invites all applicants to include at least one project in their application that spotlights your community's approaches to ensuring all children are healthy and succeeding in school. Be sure to tell us how each of these projects promote civic engagement, collaboration, inclusiveness, innovation, and impact. See criteria above and consult NCL's Civic Index – available at no cost to applicants. Request it at [aac@ncl.org](mailto:aac@ncl.org).

### **PROJECT ONE**

Provide the project name and a description of its vision or plan for future work or qualitative and quantitative impacts in the past five years. (2,000 word maximum) Tell us the challenge being addressed, actions taken, and the impact/outcomes of this project on your community's residents.

Provide the name of the primary contact for the project. Name & title, organization, address, telephone, and e-mail address. (This person may be contacted to verify information.)

### **PROJECT TWO**

Provide the project name and a description of its vision or plan for future work or qualitative and quantitative impacts in the past five years. (2,000 word maximum) Tell us the challenge being addressed, actions taken, and the impact/outcomes of this project on your community's residents.

Provide name of the primary contact for the project. Name & title, organization, address, telephone, and e-mail address. (This person may be contacted to verify information.)

### **PROJECT THREE**

Provide the project name and a description of its vision or plan for future work or qualitative and quantitative impacts in the past five years. (2,000 word maximum) Tell us the challenge being addressed, actions taken, and the impact/outcomes of this project on your community's residents.

Provide the name of the primary contact for the project. Name & title, organization, address, telephone, and e-mail address. *(This person may be contacted to verify information.)*

*End of Application. Thank you for submitting your All-America City Award Application!*

**Submit the application:**

**1) by email ([aac@ncl.org](mailto:aac@ncl.org)) or fax (888-314-6053) by Wednesday, March 9, 2016, 11:59 p.m. PST; and, 2) mail one hard copy with \$200 (\*You only pay \$100 application fee if you submit a Letter of Intent to Apply by November 4, 2015) application fee to:  
National Civic League, 6000 East Evans Ave., Suite 3-012, Denver, Colorado 80222.**

Need additional guidance? Email [aac@ncl.org](mailto:aac@ncl.org) or go to [www.nationalcivicleague.org](http://www.nationalcivicleague.org) for announcements of upcoming conference calls for prospective applicants and AAC resources or call NCL at 303-571-4343.

**Timeline:**

September 2015-February 2016 – Monthly conference calls with NCL staff and AAC community leaders to learn more about the benefits of AAC, application tips for success, and to share best practices on the spotlight.

November 4, 2014 – Letter of Intent to Apply Due. The Letter of Intent is not required. However you save \$100 of the application fee if you submit a Letter of Intent to Apply by November 4, 2015.

March 9, 2016, Wednesday – Application Due

April 2016 – Finalists Announced

Finalist community-wide delegations will be invited to Denver to present.

April-June 2016 – Finalist communities assemble your cross-sector community delegation to present your story at the June 2016 awards event and peer-learning conference. Raise the funds to send your delegation to the June event in Denver. *Finalist community delegations will be asked to present their story to a national jury of civic, local government, business, philanthropy, and community experts. All applicants are invited to participate in the June workshops and networking opportunities!*

June 2016, Peer-Learning Workshops & Awards Competition/Presentation in Denver, Colorado

July 2016-Feb 2017, All-America Cities tell their community's story through a series of AAC/NCL coordinated conference calls and regional forums to the AAC network.

**ORDINANCE NO. 1099**

**AN ORDINANCE OF THE CITY OF SNYDER, TEXAS, REPLACING ORDINANCE NO. 1016; UPDATING THE SECTIONS REGULATING AND LICENSING PEDDLERS, HAWKERS, SOLICITORS, AND ITINERANT MERCHANTS; ESTABLISHING PROTECTIONS FOR HOMEOWNERS DESIRING TO AVOID PEDDLERS, SOLICITORS AND CANVASSERS; REGULATING HANDBILLS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATION OF THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, a Texas home-rule municipality may adopt ordinances that are for the health, welfare, peace, and order of the municipality; and

**WHEREAS**, many citizens of this community expect their local government to assist them in preserving their privacy and avoiding petty annoyances that disrupt their quiet enjoyment of their homes; and

**WHEREAS**, other persons often desire to interrupt the quiet enjoyment of one's home to solicit donations for causes believed to be worthy of support, or to canvas for support for particular religious, ideological, or political causes or for reasons of prompting commerce; and

**WHEREAS**, an important part of the freedom enjoyed by all citizens and residents of the United States is the right to speak freely, to express ideas that may be unpopular, and to engage others in debate without government interference; and

**WHEREAS**, the Supreme Court of the United States has consistently recognized the right and obligation of local governments to protect their citizens from fraud and harassment, particularly when solicitation of money is involved; and

**WHEREAS**, it is the responsibility of the City of Snyder to balance these competing interests in a manner consistent with the Constitution of the United States and of Texas, while attempting to minimize fraud, prevent crime, and protect the privacy of our citizens.

**WHEREAS**, the City of Snyder, Texas has previously enacted provisions in its Code of Ordinances defining, regulating and licensing peddlers, solicitors, and itinerant vendors; and

**WHEREAS**, it is necessary to repeal Ordinance No. 1016 and replace Ordinance No. 1016 with this Ordinance related to defining, regulating and licensing peddlers, solicitors, and itinerant vendors; and

**WHEREAS**, the City Council believes it is in the best interest of the citizens of Snyder to continue to regulate peddlers, solicitors, and itinerant vendors;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**1. FINDINGS OF FACT**

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

**2. ENACTMENT**

The Code of Ordinances, City of Snyder, Texas, is hereby amended to read in accordance with Attachment A. Specifically, Ordinance No. 1016 is hereby repealed and replaced in its entirety to read in accordance with

Attachment A, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Sections of the Code shall be renumbered as necessary.

**3. REPEALER**

All ordinances, resolutions, or parts thereof that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated herein.

**4. SEVERABILITY**

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

**5. CODIFICATION**

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City's Code of Ordinances.

**6. EFFECTIVE DATE**

This Ordinance shall become effective upon fulfillment of the City Charter provisions related to publication.

**7. PROPER NOTICE & MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

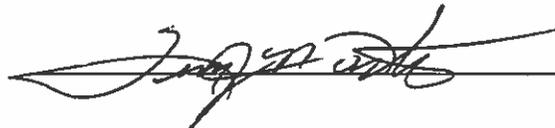
**PASSED AND APPROVED** on first reading this 24<sup>th</sup> day of February, 2014.

  
\_\_\_\_\_  
Mayor

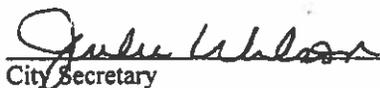
ATTEST:

  
\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** on second reading this 3<sup>rd</sup> day of March, 2014.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

## Attachment A

### ARTICLE \_\_\_\_. PEDDLERS, SOLICITORS, AND ITINERANT MERCHANTS

**Section One. Definitions.** As used in this ordinance the following words have the meaning indicated:

A. "Peddler" is a person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident, for the primary purpose of attempting to sell a good or service. A "peddler" does NOT include a person who distributes handbills or flyers for a commercial purpose, advertising an event, activity, good or service that is offered to the resident for purchase at a location away from the residence or at a time different from the time of visit. Such a person is a "solicitor."

B. "Solicitor" is a person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident, for the primary purpose of: (1) attempting to obtain a donation to a particular patriotic, philanthropic, social service, welfare, benevolent, educational, civic, fraternal, charitable, political or religious purpose, even if incidental to such purpose there is the sale of some good or service, or (2) distributing a handbill or flyer advertising a commercial event or service.

C. "Canvasser" is a person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident, for the primary purpose of: (1) attempting to enlist support for or against a particular religion, philosophy, ideology, political party, issue or candidate, even if incidental to such purpose the canvasser accepts the donation of money for or against such cause, or (2) distributing a handbill or flyer advertising a non-commercial event or service.

D. "Itinerant Vendor" or "Hawker" is a person who sets up and operates a temporary business on privately owned property, whether improved or unimproved, in the city, soliciting, selling, or taking orders for, or offering to sell or take orders for any goods or services. A temporary business is one that continues for forty-five days or less; and, exists whether solicitation is from a stand, vehicle, or freestanding.

**Section Two. Exceptions.** This ordinance shall not apply to a federal, state or local government employee or a public utility employee in the performance of his/her duty for his/her employer. Further, this ordinance shall not apply to the sale or soliciting of orders for the sale of milk, dairy products, bakery products, vegetable, poultry, eggs or other farm and garden products which have been raised or produced by the seller; daily deliveries of milk and bakery or other food products; newspaper distribution; ordinary commercial travelers who sell or exhibit for sale goods or merchandise to parties engaged in the business of buying and selling and dealing goods or merchandise; sales or exhibits at fairs, rodeos, conventions or events sponsored by the city, the county, civic organizations located in the county, religious organizations, public schools, or the Snyder Chamber of Commerce.

**Section Three. License Required for Peddlers, Hawkers, and Solicitors, available for Canvassers.** No person shall act as a peddler, hawker, or solicitor within the city without first obtaining a Peddler License in accordance with this ordinance. A canvasser is not required to have a Peddler License but any canvasser wanting a Peddler License for the purpose of reassuring city residents of the canvasser's good faith shall be issued one upon request.

**Section Four. Fee.** The fee for the issuance of each Peddler License shall be:

- A. For a peddler or hawker acting on behalf of a merchant a fee of \$75.00 per month.
- B. For a solicitor (including a commercial solicitor advertising an event, activity, good or service for purchase at a location away from the residence).....no fee.
- C. For a canvasser requesting a Peddler License.....no fee.

**Section Five. Application for Peddler License.** Any person or organization (formal or informal) may apply for one or more peddler licenses by completing an application form at the City Secretary's Office, during regular office hours.

The peddler license shall be issued promptly after application but in all cases within twenty-four (24) business hours of completion of an application, unless it is determined within that time that:

- A. the applicant has been convicted of a felony or a misdemeanor involving moral turpitude within the past seven years,

B. with respect to a particular license, the individual for whom a license is requested has been convicted of any felony or a misdemeanor involving moral turpitude within the past seven years, or

C. any statement upon the application is false, unless the applicant can demonstrate that the falsehood was the result of excusable neglect.

**Section Six. Contents of Application.** The applicant (person or organization) shall provide the following information:

A. Name of applicant.

B. Number of peddler licenses required.

C. The name, physical description and photograph of each person for which a license is requested. In lieu of this information, a driver's license, state identification card, passport, or other government-issued identification card (issued by a government within the United States) containing this information may be provided, and a photocopy taken. If a photograph is not supplied, the city will take an instant photograph of each person for which a license is requested at the application site. The actual cost of the instant photograph will be paid by the applicant.

D. The permanent and (if any) local address of the applicant.

E. The permanent and (if any) local address of each person for whom a license is requested.

F. A brief description of the proposed activity related to this peddler license.

(Copies of literature to be distributed may be substituted for this description at the option of the applicant).

G. Date and place of birth for each person for whom a license is requested.

H. A list of all infraction, offense, misdemeanor and felony convictions of each person for whom a license is requested for the seven years immediately prior to the application.

I. The motor vehicle make, model, year, color, and state license plate number of any vehicle which will be used by each person for whom a license is requested.

J. If a license is requested for a peddler:

1. The name and permanent address of the business offering the event, activity, good or service (i.e., the peddler's principal).

2. A copy of the principal's sales tax license as issued by the state of Texas, *provided that no copy of a license shall be required of any business which appears on the city's annual report of Sales Tax payees as provided by the Texas Comptroller's office.*

3. The location where books and records are kept of sales which occur within the city and which are available for city inspection to determine that all city sales taxes have been paid.

K. If a license is requested for a solicitor:

1. The name and permanent address of the organization, person, or group for whom donations (or proceeds) are accepted.

2. The web address for this organization, person, or group (or other address) where residents having subsequent questions can go for more information.

L. If a license is requested for a hawker:

1. The specific location where applicant will participate in sales activities and a written statement from the property owner consenting to the applicant's use of his/her property for the sales activities indicated in the permit application.

2. A copy of the applicant's sales tax license as issued by the state of Texas, *provided that no copy of a license shall be required of any business which appears on the city's annual report of Sales Tax payees as provided by the Texas Comptroller's office.*

M. Any other information the applicant wishes to provide, perhaps including copies of literature to be distributed, references to other municipalities where similar activities have occurred, etc.

**Section Seven. Investigation.** During the time following the application for one or more peddler licenses and its issuance, the city shall investigate as to the truth and accuracy of the information contained in the application. If the city has not completed this investigation within the twenty-four (24) business hours provided in section seven, the peddler's license will nonetheless be issued, subject, however, to administrative revocation upon completion of the investigation. If a canvasser requests a peddler license, the investigation will proceed as described above, but if the city refuses to issue the peddler license (or revokes it after issuance), the canvassers will be advised that the failure to procure a peddler license does not prevent him/her from canvassing the residents of the city.

**Section Eight. Revocation of License.**

A. Grounds. Any license issued hereunder may be revoked if the license holder is convicted of a violation of any provisions of this article or has knowingly made a false material statement in the application or otherwise becomes disqualified for the issuance of a license under the terms of this article.

B. Notice. If the issuing officer denies (or upon completion of an investigation revokes) the peddler license to one or more persons he shall immediately convey the decision to the applicant orally and shall within sixteen (16) working hours after the denial prepare a written report of the reason for the denial which shall be immediately made available to the applicant.

C. Appeal; hearing. The licensee shall have ten (10) days from the date of revocation or denial in which to file notice of his appeal to the city council from the order denying or revoking the license. The applicant shall have at his option an appeal of the denial of his application before the city council, at its next regular meeting subject to the applicable posting requirements of the Texas Open Meetings Act. After holding the hearing on the revocation or denial, the city council shall by majority vote either sustain the action or issue an order reinstating the license.

D. In the event of the filing of an appeal from a revocation issued under the provisions of this article, then, until such appeal has been determined by the city council, such revocation order shall be stayed.

**Section Nine. Hearing on Appeal.** If the applicant requests a hearing under Section 8(C), the hearing shall be held in accordance with the Administrative Procedure Act of the State of Texas, and review from the decision of the city council (on the record of the hearing) shall be had to the county court in which the city is located. The hearing shall also be subject to the Texas Open Meetings and Records law.

**Section Ten. Display of Peddler License.** Each peddler license shall be (when the individual for whom it was issued is acting as a peddler or solicitor) worn on the outer clothing of the individual or otherwise displayed, as so to be reasonably visible to any person who might be approached by said person.

**Section Eleven. Validity of Peddler License.** A peddler license shall be valid within the meaning of this ordinance for a period of six months from its date of issuance or the term requested, whichever is less.

**Section Twelve. Revocation of License by Municipal Court Judge.** A municipal court judge, in addition to imposing a fine, may institute proceedings to suspend or revoke the license of a person if the person is required by law to obtain a peddler license from the city and the judge finds the person guilty of violating a city ordinance relating to peddlers.

**Section Thirteen. "No Visit" List.** The issuing officer shall maintain a list of persons within the city who restrict visits to their residential property (including their leasehold, in the case of a tenant) by peddlers, solicitors, and canvassers. The issuing officer may provide a form to assist residents, and this form may allow the resident to select certain types of visits that the resident finds acceptable while refusing permission to others. This "no visit" list shall be a public document, and may be reproduced on the city's web site and available for public inspection and copying. A copy of the "no visit" list shall be provided to each applicant for and each recipient of a peddler license. If a canvasser chooses not to apply for a peddler license, it will be the responsibility of that canvasser to obtain in some other way a copy of the current "no visit" list.

**Section Fourteen. Distribution of Handbills and Commercial Flyers.** In addition to the other regulations contained herein, a solicitor or canvasser leaving handbills or commercial flyers about the community shall observe the following regulations:

A. No handbill or flyer shall be left at, or attached to any sign, utility pole, transit shelter or other structure within the public right-of-way. The police are authorized to remove any handbill or flyer found within the right-of-way.

B. No handbill or flyer shall be left at, or attached to any privately owned property in a manner that causes damage to such privately owned property.

C. No handbill or flyer shall be left at, or attached to any of the property: (a) listed on the city "no visit" list, or (b) having a "no solicitor" sign.

D. Any person observed distributing handbills or flyers shall be required to identify himself/herself to the police (either by producing a peddler license or other form of

identification). This is for the purpose of knowing the likely identity of the perpetrator if the city receives a complaint of damage caused to private property during the distribution of handbills or flyers.

**Section Fifteen. General Prohibitions.** No peddler, hawker, solicitor or canvasser shall:

A. Enter upon any private property where the property has clearly posted in the front yard a sign visible from the right of way (public or private) indicating a prohibition against peddling, soliciting and/or canvassing. Such sign need not exceed one square foot in size and may contain words such as “no soliciting” or “no solicitors” in letters of at least two inches in height. (The phrase “no soliciting” or “no solicitors” shall also prohibit peddlers, hawkers, and canvassers)

B. Remain upon any private property where a notice in the form of a sign or sticker is placed upon any door or entrance way leading into the residence or dwelling at which guests would normally enter, which sign contains the words “no soliciting” or “no solicitors” and which is clearly visible to the peddler, solicitor or canvasser.

C. Enter upon any private property where the current occupant has posted the property on the city’s “no visit” list (except where the posting form indicates the occupant has given permission for this type of visit), regardless of whether a front yard sign is posted.

D. Use or attempt to use any entrance other than the front or main entrance to the dwelling, or step from the sidewalk or indicated walkway (where one exists) leading from the right-of-way to the front or main entrance, except by express invitation of the resident or occupant of the property.

1. Remove any yard sign, door or entrance sign that gives notice to such person that the resident or occupant does not invite visitors.

2. Enter upon the property of another except between the hours of 8:00 a.m. and 9:00 p.m. Except that the above prohibitions shall not apply when the peddler, hawker, solicitor, or canvassers has an express invitation from the resident or occupant of a dwelling allowing him/her to enter upon any posted property.

E. For a commercial solicitor, peddler, or hawker to solicit for a purpose other than that set out in the application upon which the license was issued.

**Section Sixteen. Violation.** Any person violating any part of this ordinance or failing to observe any provision of this article shall be deemed guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine not exceeding five hundred dollars. Every day the violation continues shall be deemed as a separate offense.

**Section Sixteen. Solicitation in public right-of-way.**

A. A person may solicit for a charitable or political purpose in or upon the public right-of-way, except those areas prohibited in this article.

B. A person may conduct commercial solicitation in or upon the public right-of way, except those areas prohibited in this article, if the solicitor has obtained a license or who is a member of an organization that has obtained a license.

C. Solicitation for any purpose in the public right-of-way shall be conducted only during the hours of daylight, specifically one (1) hour after sunrise and one (1) hour before sunset.

D. It shall be unlawful for a person younger than eighteen (18) years of age to solicit in the public right-of-way.

E. It shall be unlawful for a solicitor at any time to enter or remain in the traveled portion of the roadway unless the solicitor has been granted authorization pursuant to § 552.0071 of Chapter 552 of the Texas Transportation Code. The restriction on solicitation in the traveled portion of the roadway does not apply to public residential streets.

F. It shall be unlawful for a solicitor at any time to enter or remain in the traveled portion of the roadway of residential streets so that their presence impedes the flow of traffic.

G. It shall be unlawful for a person to solicit in the public right-of-way that is within one thousand (1,000) feet of any public or private elementary or secondary school between the hours of 7:30 a.m. and 4:30 p.m. on days when such school is in session. The measurement of the distance shall be made from the nearest property line of the public or private elementary or secondary school.

**Section Seventeen. Solicitation in selected public rights-of-way prohibited.**

A. It shall be unlawful for any person to solicit, peddle, or to distribute handbills at any time in the public rights-of-way, with or without a license, within one thousand (1,000) feet of the following intersections.

**List Intersections**

B. A solicitor who has received authorization pursuant to § 552.0071 of Chapter 552 of the Texas Transportation Code, is permitted to solicit in the following intersections notwithstanding the restrictions set forth in Section Seventeen (A):

## List Intersections

**Police Officer**

**01/30/2014**

Applicant ID #	Date of Application	Status	Date Qualified	Date Super. Notified	Date of Interview	Date of Selection	Date of Physical	Date of Drug Test	Date of Hire
2988	10/03/2012	active			10/31/2012		11/28/2012	11/16/2012	12/03/2012
1819	10/03/2012	active			10/31/2012		11/21/2012	11/15/2012	11/26/2012
5723	10/02/2012	disqualified							
4961	12/12/2012	disqualified							
9346	02/27/2012	active							04/01/2013
2466	06/24/2013	not qualified							
1567	05/13/2013	not qualified							
6615	07/12/2013	not qualified							
2147	07/20/2013	not qualified							
2122	07/19/2013	disqualified							
1392	07/12/2013	disqualified			08/16/2013				
9873	07/12/2013	Pulled App			09/09/2013				
8311	10/20/2013	disqualified			10/30/2013				
7062	10/21/2013	active			10/30/2013				02/07/2014
3420	10/16/2013	Pulled App			10/30/2013				
7314	10/21/2013	disqualified			10/30/2013				
3525	10/01/2013	disqualified							
4747	01/20/2014	active			02/03/2014		02/19/2014	02/19/2014	02/24/2014
8105	05/04/2014	disqualified							
310	04/28/2014	disqualified							
2147	04/28/2014	disqualified							
826	07/11/2014	Pulled App							
2478	06/26/2014	disqualified							
8311	07/15/2014	Pulled App							
9164	06/11/2014	Pulled App							
4296	08/07/2014	disqualified							
2344	07/09/2014	active			09/29/2014				10/27/2014
1097	09/15/2014	active			09/29/2014				10/27/2014
5029	09/05/2014	disqualified			09/29/2014				01/28/2015
1624	09/22/2014	active			09/29/2014				11/03/2014
1028	09/16/2014	active			09/29/2014				10/27/2014
8334	03/26/2015	disqualified			05/01/2015				
9835	04/23/2015	active			05/15/2015				06/08/2015
3146	05/29/2015	disqualified							
1428	06/15/2015	disqualified							
1911	06/23/2015	disqualified							
1897	07/15/2015	disqualified							
3420	07/08/2015	Pulled							
9839	08/01/2015	active			09/01/2015				09/08/2015
4858	09/11/2015	disqualified							
807	09/23/2015	disqualified							
7081	02/15/2016	active							

**BUDGET SCHEDULE**

**TO:** City Manager, Council, & Dept. Heads  
**FROM:** Patricia Warren  
**DATE:** March 2, 2015  
**SUBJECT:** 2016-2017 Budget

**BUDGET SCHEDULE:**

- Personnel Allocations, Assets, Mission Statements & Capital Improvement Lists to Dept. Heads Wednesday, March 2, 2016
- Department Heads meet with City Manager (After meeting, City Manager gives sheets to accounting). Monday, March 21, 2016
- Departmental Expense Work Sheets to Dept. Heads Monday, April 11, 2016
- Revenue work sheets to Patricia Monday, April 11, 2016
- Departmental expense sheets due back to accounting 8:00 a.m., Monday, April 18, 2016
- Dept. Head sessions with C.M. with all numbers Friday, April 29, 2016
- Changes, corrections & new totals 8:00 a.m., Wednesday, May 4, 2016
- Delivered to Council Wednesday, June 1, 2016
- Council work session with meal 5:30 p.m., Monday, June 6, 2016
- Council Meeting & work session Monday, July 11, 2016
- Council Meeting, schedule public hearing if proposed tax rate will exceed the rollback rate or the effective rate (whichever is lower). Monday, August 1, 2016
- Public Hearing on Taxes, First Reading on Budget, Utility Rates and Taxes Monday, August 8, 2016
- Second Public Hearing on Taxes Monday, August 15, 2016
- Public Hearing on Budget, Second Reading on Budget, Taxes & Utility rates. Monday, August 22, 2016